

Memorandum

Subject: Updated School Health Forms Beginning School Year 2019-2020
From: DC Department of Health (DC Health)
Date: April 3, 2019

This communication serves as a notification of the recent updates to the following school health forms utilized in the District of Columbia:

- Universal Health Certificate
- Oral Health Assessment (previously Oral Health Certificate)
- Medication and Treatment Authorization Form (merge of Medication Authorization and Treatment Authorization forms)
- Immunization Requirements for School Year 2019-20

The Executive Office of the Mayor partnered with the Lab @ DC to review and revise District of Columbia school forms. DC Health participated along with education partners and health professionals in this process. While the ultimate goal is to transition these forms into electronic documents that can be extracted directly from electronic health records, this revision aimed to improve forms in the interim.

To encourage and facilitate the use of the updated forms, DC Health will provide technical assistance and outreach to parents and medical providers on use of these updated forms. Technical assistance requests can be sent to the School Health Services Program (SHSP) at shs.program@dc.gov.

To assist in implementation, a transition plan is in place:

- **For the remainder of School Year 2018-19 and School Year 2019-20:**
 - **Both new updated forms and old forms will be accepted.**
- Beginning School Year 2020-21:
 - Only new forms, signed after July 31, 2020, will be accepted. Families and medical providers are encouraged to submit the updated forms in advance once notified.
 - New forms will be accepted in District of Columbia Public Schools and District of Columbia Public Charter Schools (including child care centers for select forms).

DC Health encourages access of these forms at the SHSP site (<https://dchealth.dc.gov/service/school-health-services-program>). All health forms will be translated to Spanish, French, Chinese, Amharic, and Vietnamese, and will be accessible on the SHSP site.