

Health Regulation & Licensing Administration

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  <b>CPA-0083</b>	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____  B. WING _____	(X3) DATE SURVEY COMPLETED  <b>08/13/2014</b>
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NAME OF PROVIDER OR SUPPLIER  <b>KIDSPACE NATIONAL CENTER OF NORTH /</b>	STREET ADDRESS, CITY, STATE, ZIP CODE <b>422 FIRST STREET, SE WASHINGTON, DC 20003</b>
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S 000	<p>Initial Comments</p> <p>An annual licensure survey was conducted on August 12, 2014 through August 13, 2014. The sample sizes were nineteen (19) personnel records based on a census of nineteen (19), fifteen (15) foster parent records based on a census of twenty-nine (29) and twenty-two (22) foster children records based on a census of forty-four (44).</p> <p>The survey findings were based on interviews and the review of records.</p> <p>Note: The below are abbreviations that may appear throughout the body of this report.</p> <p>Board of Directors - BOD Child-Placing Agency - CPA Federal Bureau of Investigation - FBI Health Regulation and Licensing Administration - HRLA Program Manager - PM Regional manager - RM</p>	S 000		
S 009	<p>1602.3 Board Of Directors</p> <p>The members of the Board shall include past consumers of services of a child-placing agency. There shall be a written policy statement providing for the rotation of Board members.</p> <p>This CONDITION is not met as evidenced by: Based on interview and record review, the CPA failed to show evidence that its BOD included "past consumers of services" of a CPA, for twelve (12) of twelve (12) Board members.</p> <p>The finding includes:</p>	S 009	<p><i>KidsPeace intends to correct this deficiency by inviting a previous foster parent to be a member of the Board of Directors. The goal is to have this new Board member attend the next quarterly meeting in December 2014.</i></p> <p><i>KidsPeace intends to monitor that this particular compliance will be met in future through its internal audits by the QA Specialist</i></p>	12/2014

Health Regulation & Licensing Administration  
LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

*Veronica J. Montenegro*

TITLE

*Program Manager*

(X6) DATE

*Revised 9/18/2014*

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S 009	<p>Continued From page 1</p> <p>On August 13, 2014, at approximately 9:30 a.m., review of the 2014/2015 BOD roster revealed the names, place of employment, officer's position on the Board (if applicable) and each member's contact information. The roster did not, however, indicate if any members had past experience receiving services from a CPA. Accompanying the roster, however, was a document indicating that none of the Board members had past experience as a consumer. When asked, at 9:45 a.m., the RM stated that he had been informed on the day before (August 12, 2014) that there were no Board members with past experience as a consumer of services.</p> <p>At the time of the survey, there was no evidence that past consumers of CPA services served on the Board of Directors.</p>	S 009		
S 010	<p>1602.4 BOARD OF DIRECTORS</p> <p>The executive director of the child-placing agency may be a member of the Board. The executive director shall not serve as a presiding officer of the Board.</p> <p>This CONDITION is not met as evidenced by: Based on interview and record review, the CPA failed to ensure that its Executive Director did not serve as a presiding officer on the BOD, for one of one Executive Director. (Employee #1)</p> <p>The finding includes:</p> <p>On August 13, 2014, at approximately 9:30 a.m., review of the 2014/2015 BOD roster revealed the names, place of employment, officer's position on the Board (if applicable) and each member's contact information. The roster indicated that the</p>	S 010	<p><i>Kids Peace Executive Director is a member of the Board. However, he is not serving as the presiding officer. As evidence, please find attached the minutes of the past quarterly Board meetings. The President CEO presides over these meetings. KidsPeace apologizes for the miscommunication during the audit that Employee #1 was serving as a presiding officer. The National Executive Director does not oversee local programming. The decision making authority of treatment decisions in the DC office is handled by the Program Manager</i></p>	

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**KIDSPACE NATIONAL CENTER OF NORTH A**

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S 010	Continued From page 2 agency's Executive Director (Employee #1) was serving as the Board's "Chief Administrative Officer/Executive Director." When asked, at 9:45 a.m., the RM confirmed that Employee #1 served as a presiding officer.	S 010	<i>of KidSpace-DC. The Program Manager is the local Program Director who supervises all decisions affecting programming in the DC office. For all intensive purposes the PM is the Executive Director of the DC Program. The PM is supervised directly by the Regional Director who provides administrative support &amp; decision making concerning licensure, budgetary decisions &amp; overall program quality</i>	
S 011	1602.5 BOARD OF DIRECTORS  Members of the Board shall be of good character as determined by letters of reference and criminal background investigations.  This CONDITION is not met as evidenced by: Based on interview and record review, the CPA failed to show evidence that criminal background investigations had been obtained for each member of its BOD, for three (3) of the twelve (12) current board members. (BOD #1, BOD #2 and BOD #3)  The finding includes:  On August 13, 2014, at approximately 9:30 a.m., review of the 2014/2015 BOD roster revealed the names, place of employment, officer's position on the Board (if applicable) and each member's contact information. According to the RM, Board members served for a one-year term.  On August 13, 2014, at 1:43 p.m., the RM presented documentation that FBI background checks had been obtained for nine (9) of the twelve (12) persons currently serving on the Board. Review of an email that the RM shared with the survey team at 2:00 p.m., (email dated August 13, 2014, 2:08 p.m.), revealed that the agency would request FBI clearances for BOD #1, BOD #2 and BOD #3.	S 011	<i>Kids Peace will obtain the FBI clearances for the three Board members that don't have the clearance at the moment. The three members in question were invited to serve on the Board prior to 2007, when FBI clearance was not required. We will forward the clearances to DOT as soon as they arrive. Kids Peace intends to monitor that this particular compliance will be met in future through its internal audits by QA Specialist.</i>	10/20/14

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S 011	Continued From page 3  At the time of the survey, there was no evidence that the CPA obtained FBI criminal background investigations for all members of its BOD.	S 011		
S 016	<p>1604.5 Responsibility Of The Board Of Directors</p> <p>The Board shall meet at least quarterly. A quorum shall be present at each meeting.</p> <p>This CONDITION is not met as evidenced by: Based on interview and record review, the CPA failed to ensure that its BOD met at least quarterly, for one (1) of one (1) BOD.</p> <p>The finding includes:</p> <p>On August 13, 2014, at approximately 10:25 a.m., interview with the RM (Employee #2) and the PM (Employee #3) revealed that the agency's BOD met "annually and for special meeting."</p> <p>On August 13, 2014, at approximately 9:40 a.m., review of the BOD minutes made available by the agency's RM revealed the following: April 2, 2013 (Annual meeting); May 15, 2013 (Special Meeting); March 31, 2014 (Annual meeting); and, May 1, 2014 (Special Meeting). The minutes, therefore, confirmed what the RM and PM had shared on the previous day.</p> <p>At the time of the survey, there was no evidence that the CPA's BOD met at least quarterly.</p>	S 016	<p>Once again, we apologize for the miscommunication. KidsPeace National Centers of North America, Inc.'s Board of Directors does meet on a quarterly basis. Please find attached the minutes of the past 8 meetings dated April 2, 2013, May 15, 2013, June 18, 2013, September 17, 2013, December 17, 2013, March 31, 2014, May 1, 2014 and June 19, 2014. The next Board Meeting is scheduled for September 16, 2014</p>	n/a