

Pursuant to the D.C. Law 3-98, D.C. Code Section 47-2885.01 and [Title 22 DCMR Regulations, Chapter 19](#), anyone who operates a pharmacy within the District of Columbia (DC) must complete a pharmacy license application. Any pharmacy located outside of DC which dispenses, distributes, ships, mails, or delivers, in any manner, prescription drugs or prescription medical devices directly or indirectly to a patient in DC must register with the Department.

Each resident or non-resident pharmacy registrant must apply for a registration which corresponds to the operation of the pharmacy at the location for which it issued.

A new pharmacy applicant must furnish the following:

- A valid certificate of occupancy issued by the Department of Consumer and Regulatory Affairs for the premises where the pharmacy will be located;
- Certificate of Good Standing with the District of Columbia or the state of incorporation, if the pharmacy is incorporated in a state other than the District of Columbia;
- Proof that each person listed on the application (individuals, partners, or officers of the corporation) has not been convicted of a felony involving drugs; and
- Other information as necessary to properly evaluate the applicant and application.

The pharmacy application must include the name and license number of the pharmacist who will be known as the pharmacist-in-charge, who shall ensure that the pharmacy complies with all applicable laws and regulations pertaining to the operation and practice of the pharmacy.

The initial and biennial licensing fee for *resident and nonresident* pharmacies is **nine-hundred dollars (\$900.00)**. A check made payable to “**DC Treasurer**” should accompany all applications.

Pursuant to the D.C. Uniform Controlled Substances Law (D.C. Law 4-29; D.C. Code § 48-901.02 et. seq.) and regulations promulgated under 22 DCMR Chapters 10-15), every person and facility who manufactures, distributes, dispenses, prescribes or who conducts research with any controlled substances in the District of Columbia must also be registered with the Department of Health (DOH). This registration is required in addition to federal registration with the U.S. Drug Enforcement Administration (DEA). The DC Controlled Substance Application is located at <https://dchealth.dc.gov/node/187402>.

Should you have questions, please contact Ms. Cassidy Walker or Ms. Sabrina Lewis via email at DC.PCD@dc.gov.

Thank you.