

*Received 6/27/14*

PRINTED: 06/13/2014  
FORM APPROVED

Health Regulation & Licensing Administration

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  <b>CPA-035</b>	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____  B. WING: _____	(X3) DATE SURVEY COMPLETED  <b>06/10/2014</b>
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NAME OF PROVIDER OR SUPPLIER  <b>PSI II INC</b>	STREET ADDRESS, CITY, STATE, ZIP CODE <b>770 M STREET SE WASHINGTON, DC 20003</b>
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(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
S 000	<p><b>Initial Comments</b></p> <p>An annual licensure survey was conducted on June 9, 2014 through June 10, 2014. The sample sizes were four (26) personnel records, five (5) foster parent records and eight (8) foster child records.</p> <p>The survey findings were based on interviews and the review of records.</p> <p>Note: The below are abbreviations that may appear throughout the body of this report.</p> <p>Board of Directors - BOD Child-Placing Agency - CPA Director of Training and Quality Assurance - DOTQA Director of Operations - DOP Federal Bureau of Investigation - FBI Metropolitan Police Department - MPD</p>	S 000		
S 011	<p><b>1602.5 BOARD OF DIRECTORS</b></p> <p>Members of the Board shall be of good character as determined by letters of reference and criminal background investigations .</p> <p>This CONDITION is not met as evidenced by: Based on interview and record review, the CPA failed to show evidence that letters of reference and criminal background investigations had been obtained for each member of its Board of Directors, for five (5) of five (5) board members. (BODs #1, #2, #3, #4 and #5)</p> <p>The finding includes: On June 9, 2014, at 9:41 a.m., review of the 2014 BOD roster revealed the names and title for</p>	S 011	<p>PSI was never required to produce letters of Reference &amp; Criminal background investigations. The Board of Directors are well known to PSI and have proved to be reliable and supportive of the operations. PSI has added to the Policy AS-54 Directive the following sentence, "Members of the Board shall be of good character as determined by letters of Reference and Criminal Investigations". The Board is reviewing the Policy. Notification has been sent to the Board members in reference to the requirements and it is expected than within ninety (90)</p>	10/15/14

Health Regulation & Licensing Administration

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

*DR SHEILA PANDIT / Sheila Pandit*

TITLE  
**CEO**

(X6) DATE

**6/26/2014**

STATE FORM

6899

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If continuation sheet 1 of 4

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S 011	Continued From page 1  each Board member. When asked to see the BOD's letter of references and background investigations, the DOTQA who facilitated the survey stated that she would contact the office to inquire about the BOD's files.  On June 10, 2014, at 10:05 a.m., interview with the DOP revealed that after talking with the DOTQA, confirmed that there were no letter of references and/or background investigations on file for the aforementioned BODs.  At the time of the survey, there was no evidence that the CPA obtained letters of references and obtained FBI and MPD criminal background investigations for all members of its Board of Directors.	S 011	days all requirements will be met.	
S 103	1611.1(k) Personnel Records  (k) Physical examination reports required in section 1612.2;  This CONDITION is not met as evidenced by: Based on record review and interview, the agency failed to ensure that every employee's personnel record included a current physical examination report as required in section 1612.2, for two (2) of the twenty-six (26) employee files reviewed. (Employees #6 and #17)  The finding includes:  On June 9, 2014 and June 10, 2014, beginning at 1:15 p.m. and 10:11 a.m., respectively, review of the personnel records revealed no evidence that Employees #6 and #17 had current physical examination reports or tuberculosis screenings in their files.	S 103	It is PSI's Policy AS-54 to have all employees have current Physical Examinations. The two employees #6 & #17 have completed their Physicals. In future, as per PSI Policy Directive AS-54, PSI will continue to send reminders 60 days prior to expiry and a second reminder 30 days prior to expiry. Employees who do not comply will be given a warning letter and a deadline of 15-30 days for completion. If the employee does not comply he/she will be suspended without pay, with a deadline for completion.	9/1/14

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S 103	Continued From page 2  Interview with the DOP on June 10, 2014, 10:48 a.m., confirmed the aforementioned findings. The DOP stated that every employee was required to secure annual tuberculosis screenings yearly and comprehensive physical examinations every two years.	S 103		
S 510	1643.3(b) Supervision Of Children In Foster Homes  (b) Obtain age appropriate health supervision for child(ren) in care to include at least annual medical and dental examinations. This supervision shall include emergency and routine medical care and correction of remedial medical problems of each child.  This CONDITION is not met as evidenced by: Based on record review and interview, the CPA failed to ensure foster children had an annual dental examination, for one of the eight foster children in the sample. (Foster Child #5)  The finding includes:  On June 9, 2014, at approximately 1:45 p.m., review of Foster Child #5's record revealed no documented evidence of an annual dental examination.  Interview with the agency's DOTQA on June 9, 2014, at 1:48 p.m., who looked through the records, verified that there was no dental examination in Foster Child #5's record. The DOTQA stated that she would follow-up with the office to ascertain why Foster Child #5's dental examination was not in the records. No additional information was made available for	S 510	It is PSI's Policy PR-22, that all children will have regular and routine Physical & Dental Evaluations. The child # 5 had Dental Evaluations completed but PSI had not received the documentation. As per PSI Policy PR-22, PSI will ensure that the Dental Report for child #5 is filed within 30 days of this report. PSI will continue to ensure that all children have their routine Dentals. Reminders will be sent out to the Foster Parents 30 days prior to experations and assist the Foster Parents in keeping this appointment.	7/28/14