Board of Marriage and Family Therapy

Please use the provided checklist to assist in the application process. It is IMPORTANT to send all of the required documents listed below based on the method by which you are applying for licensure.

**MFT by Examination**

Checklist of **REQUIRED** Documents:

- A completed and signed application for DC Licensure
- Two (2) recent passport photos (2” X 2”)
- Copy of Identification Document (Driver’s License, Passport, etc....)
- Social Security Number or a Sworn Affidavit
- Name Change Documents (if applicable)
- Completed Supplemental Form
- Completed Supervisory Verification Form
- Official Sealed Transcript(s) – Master’s degree or higher in marriage and family therapy with a minimum of 60 hours
- Criminal Background Check – to schedule an appointment call 1-877-783-4187 or go to www.identogo.com (fee varies by State)
- $262 in form of Check, Money Order, or Certified Check payable to the D.C. Treasurer

**MFT by Re-Examination ONLY**

Checklist of **REQUIRED** Documents:

- A completed and signed application for DC License
- $85 in form of Check, Money Order, or Certified Check payable to the D.C. Treasurer

**MFT by Endorsement**

Checklist of **REQUIRED** Documents:

- A completed and signed application for DC Licensure
- Two (2) recent passport photos (2” X 2”)
- Copy of Identification Document (Driver’s License, Passport, etc....)
- Social Security Number or a Sworn Affidavit
- Name Change Documents (if applicable)
- Completed Supplemental Form
- Completed Supervisory Verification Form
- Official Sealed Transcript(s) – Master’s degree or higher in marriage and family therapy with a minimum of 60 hours
- Official Verification of Active and Inactive MFT License(s)
- Criminal Background Check – to schedule an appointment call 1-877-783-4187 or go to www.identogo.com (fee varies by State)
- $262 in form of Check, Money Order, or Certified Check payable to the D.C. Treasurer