

Dear Licensee,

DC Health is happy to announce that the renewal portal for the **Board of Dentistry** is now **LIVE!**

Your license expires on December 31, 2025

DC Health is no longer utilizing paper renewal applications. Renewals must be completed online. Our licensure portal has enhanced features such as the ability to upload your continuing education documents. Licensees are also encouraged to have all supplemental documents (e.g. responses to screening questions, proof of continuing education (CE), etc.) scanned and ready for upload before starting the renewal process to avoid any delays.

Once you are ready, you may begin the renewal process by going to the DC Health Licensing Portal Page listed below. On that page you will select the **"Apply for License Renewal"** tab on the left side of the page:

- <https://doh.force.com/dchealthrenewals/s/portal-page>

If you are experiencing issues with logging into your account, please submit a "case" to our Customer Support site: <https://dohlicenseinfo.secure.force.com/support/>.

FREQUENTLY ASKED QUESTIONS

RENEWAL FEES

- ***How much does it cost to renew?***
 - \$136
 - \$85 late fee effective from January 1, 2026 to February 28, 2026 (This fee is in addition to the renewal fee)

CRIMINAL BACKGROUND CHECK (CBC) FEE

- ***Do I need a Criminal Background Check?***

All licensees are required to pay a mandatory fee of \$50 for the CBC **which is a name search**. The processing of a renewal application on average may take 3 – 5 business days while we await the results of the CBC name search. The processing time may take longer to address any holds placed on the renewal. **Licensees renewing is not required to get a fingerprint or live scan.**

CONTINUING EDUCATION (CE)

- ***What are my CE requirements?***

CEs must be taken between January 1, 2024 and December 31, 2025.

- **Dental Hygienists must complete twenty (20) hours of approved CEs to include:**
 - Current CPR certification for healthcare providers at the basic level;
 - Two (2) hours on cultural competency or specialized clinical training on patients or clients who identify as LGBTQ;
 - 10% (2 hours) of [Public Health Priorities](#);
 - One (1) hour of ethics; and
 - Two (2) hours of infection control

Continuing education requirements may be satisfied through approved online continuing education courses. For additional, information please visit our website at [Board of Dentistry](#).

If this is the **first time renewing** your license, **CEs are not required**. Please select **"First time renewal"** at the Continuing Education section of the application.

- ***How come I am not able to upload my CE documents?***

Ensure you are using the most up-to-date versions of Google Chrome or Firefox. To submit your uploaded CEs, you must **WRITE** something in the continuing education **DESCRIPTION BOX**. For example, you may write *"I have uploaded all my CEs or CEs are attached"*.

Finally, if you still have upload issues, you can submit your renewal application by selecting the option, **"I will have completed my CEs by December 31, 2025"** in the CE category of the renewal application. By selecting this, you can skip the document uploads and proceed with the rest of your application so you may renew your license on time.

INFORMATION ABOUT CONTINUING EDUCATION AUDITS

- ***Will I be audited?***

After the renewal, you may be audited and required to submit continuing education (CE) documents to the Board. CEs must be taken between **January 1, 2024, and December 31, 2025**. The required continuing education units are listed above.

RENEWAL CONFIRMATION

- ***How can I get confirmation of my renewal?***

All licensees who submit a renewal application will receive a confirmation email from DC Health. For licensees who have not received a confirmation email, you should log back into the system and check to ensure that you entered the correct email address as any typos will result in the confirmation email not being sent to you correctly. Licensees should also check their spam filters to ensure the confirmation email did not accidentally go to their spam junk or trash folders.

If you've checked all the above, but still have not received a confirmation email, you should submit a "case" to our Customer Support site:

<https://dohlicenseinfo.secure.force.com/support/>.

DC Health does not issue hard copies of the renewed license. Approved renewal applicants will receive an electronic license to the email address on file.

PAYMENT ISSUE

- ***Why isn't my credit card accepted?***

The renewal system will only accept Visa or MasterCard credit cards for payment. Please ensure you enter the correct information for your payment. Once the payment has been received, a receipt will be sent to your email of record.

If you are using a Visa or MasterCard, but are still having issues, please submit a "case" to our Customer Support site: <https://dohlicenseinfo.secure.force.com/support/>.

NEW LICENSURE EXPIRATION DATE

- The license new expiration date will be on the last day of your birthday month. If your birthday falls on an odd year, your next expiration date will be on an odd year and the same for even year birthdays. This applies to all new and renewal applicants.

HELPFUL TIPS TO REMEMBER

- **Do not delay** the submission of your renewal application. Processing a renewal application on average may take 3 – 5 business days while we await the results of the CBC name search.
- The renewal deadline is December 31, 2025.
- The late renewal is January 1, 2026, to February 28, 2026.
- CAREFULLY read all renewal screening questions.
- If you respond "Yes" to a screening question(s) you MUST provide complete documentation before your license is renewed.
- Do not answer "Yes" to paid-inactive question unless you intend for your license to be inactive.

- Frequently check your email for updates from the DC Board of Dentistry regarding the status of your application.

If you have any questions or concerns, please email the DC Board of Dentistry at dcbod@dc.gov.

Sincerely,

DC Board of Dentistry