

**DISTRICT OF COLUMBIA  
LACTATION COMMISSION**

The District of Columbia Lactation Commission held a public meeting on Monday, December 18, 2017 at 6:00 pm, at the Department of Health, 899 North Capitol St., NE, Room 306, Washington, D.C., 20002. Below are the minutes for the meeting.

Questions about the meeting may be directed to [angela.mcclain@dcbc.dc.gov](mailto:angela.mcclain@dcbc.dc.gov)

**FINAL MEETING MINUTES**

**I. Call to Order**

The meeting was called to order at 6:18 PM by Commission Chair, Commissioner McClain.

**II. Roll Call**

*In Person:*

Commissioner Paulette Thompson - Department of Health (DOH) Representative  
Commissioner Emily Woody - DOH Alternate Representative  
Commissioner Jenny Tender - Pediatrician/Neonatologist  
Commissioner Angela McClain - Chair and Community Outreach Expert  
Commissioner Lauren Propst-Riddick - Consumer Member  
Commissioner Christina Stowers – Consumer Member  
Erin Bonzon, DOH Perinatal Infant Health Division Chief

*By Phone:*

Commissioner Amira Roess - Public Health Expert  
Commissioner Sahira Long - Pediatrician/Neonatologist

*Absent:*

Commissioner Kanika Harris - Public Health Expert  
Commissioner Quamiece Harris - Department of Human Services (DHS) Representative  
Commissioner Gina Caruso - Community Outreach Expert  
Commissioner Colleen Sonosky - Department of Health Care Finance Representative (DHCF)  
Commissioner Gwendolyn West - Lactation Expert  
Commissioner Noelene Jeffers - Lactation Expert  
Commissioner Chibu Anyanwu - Office of the State Superintendent of Education (OSSE)

**III. Adoption of Agenda**

Commissioner Long motioned to approve the Agenda as written. Commissioner Tender second the motion to approve of the Agenda as written.

#### **IV. Approval of Minutes from November 2017 Meeting**

Commissioner McClain reviewed the November 2017 Meeting minutes.

Commissioner Stowers asked a question regarding her terms of the bylaws. Originally she was told her term was a three-year commitment, but on her certificate it stated she had a one-and-a-half-year term ending on June 2019. Commissioner McClain will ask Mayor's Office of Talent and Appointments (MOTA) to clarify when Commissioner Stowers term will end.

Commissioner Woody asked if Government representatives should be stated as Commissioners in the meeting minutes/agendas. Commissioner McClain agreed to follow up with the MOTA representative, Ms. Elizabeth Keeton, for clarification.

Commissioner Tender motioned to approve the November 2017 Meeting minutes as written. Commissioner Stowers second the motion to approve the November 2017 Meeting minutes as written.

[6:38pm – Commissioner Woody end taking notes]

#### **V. Old Business**

##### **a. By-laws: Final Review and Approval** (see Appendix A for the By-laws)

[6:38pm—Commissioner Roess started taking notes]

Commissioner Woody discussed changes to the By-laws (see annotated version of By-laws for in-depth description). Minor comments discussed.

Commissioner Woody will do a final check for grammatical errors.

Commissioner Tender motioned to approve the By-laws pending grammatical edits. Commissioner Propst-Riddick second the motion.

##### **b. 2017 Annual Report: Draft Review and Revised Schedule** (see Appendix B for an edited version of the Annual Report)

Deadline extension request was submitted to MOTA. Two more rounds of review are needed. Commissioner Thompson will follow up with MOTA to find out if the request was granted.

Edits to the Annual Report were discussed.

Commissioner Long and Commissioner Tender will write a historical background piece for the Introduction section.

The date of the establishment of the commission will be added. Grammatical edits were discussed (for example, capitalize the word, "Commission"). Acronyms will be corrected.

The first meeting was in April and not March.

Formatting should be checked to make sure recommendations are consistent throughout document.

There was discussion to merge recommendations related to needs assessment.

Commissioner Thompson and Commissioner Woody will get information to inform the recommendation related to the issuance of a fiscal impact report.

Commissioner Tender proposed the possibility of recommending legislation for district hospitals to be required to initiate and keep current with the Baby-Friendly Hospital Initiative (BFHI).

Commissioner Woody provided recommendation to provide hospitals with guidance to become Baby-Friendly Hospital Initiative with the choice of following the paid BFHI model. Further conversation on this topic was decided to be covered at a later time.

If we are unable to receive an extension to the report, Commissioner Propst-Riddick suggested that the report will be scaled back. Commissioner Thompson will follow-up with MOTA and will share the final decision by email.

## **VI. New Business**

### **a. Member Terms and Vacancy Updates**

Obstetrician-Gynecologist position on the commission is still vacant. Commissioners discussed ideas for how to advertise.

The Government position for Human Resources is still vacant.

Commissioner Caruso - Community Outreach Expert- has resigned effective immediately and that position will now be open.

## **VII. Opportunity for Public Comment**

The Commission thanked the public attendees for participating in the meeting.

No comments from the public were provided.

## **VIII. Review of Action Items**

Commissioner McClain will ask Mayor's Office of Talent and Appointments (MOTA) to clarify when Commissioner Stowers' term will end.

Commissioner McClain agreed to follow up with the MOTA representative, Ms. Elizabeth Keeton, for clarification on how government representatives of the Commission should be addressed.

Commissioner Woody will do a final check for grammatical errors of By-laws for Commissioner McClain to sign.

Commissioner Thompson and Commissioner Woody will get information to inform the recommendation related to the issuance of a fiscal impact report.

Commissioner Thompson will follow-up with MOTA and will share the final decision by email

All Commissioners are asked to send final comments on annual report to the Chair by COB Friday, December 22, 2017.

### **IX. Items to Continue for Next Meeting**

The next meeting will be Monday, January 22, 2018

Further discussion is desired around the Baby-Friendly Hospital Initiative.

### **X. Adjournment**

The meeting was adjourned at 7:58 pm.