

Health Regulation Administration

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: CPA-0064	(X2) MULTIPLE CONSTRUCTION A. BUILDING _____ B. WING _____	(X3) DATE SURVEY COMPLETED 08/13/2010	
NAME OF PROVIDER OR SUPPLIER CHILDREN CHOICE OF MARYLAND, INC		STREET ADDRESS, CITY, STATE, ZIP CODE 401 NEW YORK AVENUE WASHINGTON, DC 20002			
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE	
S 000	Initial Comments An annual inspection was conducted from August 12, 2010, through August 13, 2010. The survey findings were based on record reviews and staff interviews. The sample sizes were ten (10) personnel records based on a census of ten (10), one (1) foster parent record based on a census of one (1) and one (1) foster child record based on a census of one (1). The agency was found to be in substantial compliance with Title 29 Chapter 16, Standards of Placement, Care, and Services for Child Placing however deficiencies were cited.	S 000	<p style="text-align: center;"> GOVERNMENT OF THE DISTRICT OF COLUMBIA DEPARTMENT OF HEALTH HEALTH REGULATION ADMINISTRATION 825 NORTH CAPITOL ST., N.E., 2ND FLOOR WASHINGTON, D.C. 20002 11-9-10 </p>		
S 084	1611.1(b) Personnel Records (b) Applicant's educational credentials; This CONDITION is not met as evidenced by: Based on record review and interview, the agency failed to ensure the personnel records for two (2) of ten (10) employees had a copy of their education credentials in their files. (Employees #2, and #8) The finding includes: Review of personnel records on August 13, 2010, at approximately 10:30 a.m., revealed that Employees #2 and #8's records failed to have evidence of their education credentials. Interview with the Social Worker Supervisor on August 13, 2010, at approximately 2:40 p.m. confirmed the findings.	S 084		Applicant's educational credentials Children's Choice asks every employee to submit education credentials. We now have in our Personnel Records Policy P3:1 that failure to submit the educational credentials or any other personnel document will result in administrative leave without pay.	
S 096	1611.1(c) Personnel Records	S 096			

Health Regulation Administration

Carolyn A. Spivey

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

President/CEO

(X4) DATE

11/5/10

STATE FORM

6899

800311

If continuation sheet 1 of 2

Health Regulation Administration

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: CPA-0084	(X2) MULTIPLE CONSTRUCTION A. BUILDING _____ B. WING _____	(X3) DATE SURVEY COMPLETED 08/13/2010
NAME OF PROVIDER OR SUPPLIER CHILDREN CHOICE OF MARYLAND, INC		STREET ADDRESS, CITY, STATE, ZIP CODE 401 NEW YORK AVENUE WASHINGTON, DC 20002		
(G4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
S 095	Continued From page 1 (c) At least three (3) letters of reference; This CONDITION is not met as evidenced by: Based on record review and interview, the agency failed to obtain a letter of reference for one (1) of the ten (10) personnel records reviewed. (Employee #1) The finding includes: Review of personnel records on August 13, 2010, at approximately 1:15 p.m., revealed that Employee #1's record did not have three letters of reference included in the file. Interview with the Social Worker Supervisor on August 13, 2010, at approximately 2:50 p.m. confirmed the findings.	S 095	Three letters of reference Children's Choice asks every employee to submit references. Employee #1 is a temporary social worker and we had in his file the 4 reference checks that the temp agency supplied. We will ask that the agency submit signed reference letters to our DC office from now on.	
S 098	1611.1(c) Personnel Records (d) Annual performance evaluations signed by both the employee and supervisor; This CONDITION is not met as evidenced by: Based on record review and interview, the agency failed to obtain an annual performance evaluation for two (2) of ten (10) employees. (Employee #9, and # 10) The finding includes: Review of personnel records on August 13, 2010, at approximately 3:55 p.m., revealed that Employee #9 and #10's records failed to have evidence of annual performance evaluations. Interview conducted with the Social Worker Supervisor confirmed the findings.	S 098	Annual Performance Evaluation We understand the importance of evaluations and have established procedures to evaluate all staff. When Mr. Yates looked at employee #9's file, he saw that her last evaluation was in 2008. She had left our employ in 2009 and returned in December 2009. She is not scheduled for evaluation until December 2010. Employee #10 is reviewed by me as Chief Executive Officer. I returned to work October 12, 2010 and I am now completing the evaluation.	