

MEMORANDUM

TO: All DC Health Personnel

FROM: Keith Fletcher
Chief Operating Officer

DATE: September 13, 2021

RE: Rescission of Standard Operating Procedure 1410.000 Return of Erroneously Collected License Application Fees

Per the authority in DC Health SOP 200.100 Standard Operating Procedure Development, the above-mentioned SOP is ordered rescinded. This SOP, applicable specifically to licensure programs in the Health Regulation and Licensing Administration, was revised with the scope of applicability expanded to all DC Health programs that accept service fees. That revised document was issued as SOP 480.000 Return of Collected Service Fees. All employees should refer to that document for guidance in this area of practice.



Keith Fletcher
Chief Operating Officer
District of Columbia Department of Health

9/14/2021

Date