

Health Regulation Administration

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  CPA-038	(X2) MULTIPLE CONSTRUCTION A. BUILDING _____ B. WING _____	(X3) DATE SURVEY COMPLETED  01/14/2010
NAME OF PROVIDER OR SUPPLIER  SERAAJ FAMILY HOMES, INC		STREET ADDRESS, CITY, STATE, ZIP CODE 817 VARNUM STREET NE 3RD FLOOR WASHINGTON, DC 20017		
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
S 000	Initial Comments  An annual inspection was conducted on January 12, 2010, through January 14, 2010. The survey findings were based on record review and staff interview. The sample sizes were sixteen (16) employee records based on a census of sixteen (16), sixteen (16) foster parent records based on a census of sixteen (16), and sixteen (16) foster child records based on a census of sixteen (16).  The agency was found to be in substantial compliance with Title 29 Chapter 16, Standards of Placement, Care, and Services for Child Placing however deficiencies were cited.	S 000		
S 094	1811.1(b) Personnel Records  (b) Applicant's educational credentials:  This CONDITION is not met as evidenced by: Based on record review and interview, the agency failed to ensure the personnel record of one (1) of sixteen (16) employees had a copy of their education credentials (Employee #10)  The finding includes:  Review of personnel records on January 14, 2010, at approximately 11:00 a.m., revealed that employee #10 did not have available for review educational credentials.  Interview with the Continuous Quality Improvement Personnel (CQIP) on January 14, 2010, at approximately 4:00 p.m. confirmed the findings.	S 094	Every effort will be made to obtain records documenting employee highest level of education at the time of hire. If this is not possible, Human Resources personnel will ensure that said documentation is obtained within a month of the employee's hire date.	2/2010
S 095	1811.1(c) Personnel Records	S 095		

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TITLE

(X6) DATE

LABORATORY DIRECTORS OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

STATE FORM

2009

JF&J11

If continuation sheet 1 of 4

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STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  CPA-058	(X2) MULTIPLE CONSTRUCTION A. BUILDING _____ B. WING _____	(X3) DATE SURVEY COMPLETED  01/14/2010
NAME OF PROVIDER OR SUPPLIER  SERAAJ FAMILY HOMES, INC		STREET ADDRESS, CITY, STATE, ZIP CODE 817 VARNUM STREET NE 3RD FLOOR WASHINGTON, DC 20017		
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S 095	Continued From page 1  (c) At least three (3) letters of reference;  This CONDITION is not met as evidenced by: Based on record review and interview, the agency failed to obtain letters of reference for three (3) of the sixteen (16) personnel. (Employee #10, #11 and #13)  The finding includes:  Review of personnel records on January 14, 2010, at approximately 1:10 p.m., revealed that employees #10, #11 and #13 did not have available for review, three letters of reference in their files. Interview with the Continuous Quality Improvement Personnel (CQIP) on January 14, 2010, at approximately 3:45 p.m. confirmed the findings.	S 095	Human Resources personnel will make every effort to obtain three employee references at the time of hire. If this is not possible, Human Resources personnel will ensure that said documentation is obtained within a month of the employee's hire date.	2/2010
S 099	1611.1(g) Personnel Records  (g) Name of employee's immediate supervisor;  This CONDITION is not met as evidenced by: Based on record review and interview, the agency failed to ensure that the name of each employee's immediate supervisor was documented in their personnel files for six (6) of sixteen (16) records reviewed. (Employees #1, #3, #8, #10, #11 and #12.  The finding includes:  Review of personnel records on January 14, 2010, at approximately 1:20 p.m. revealed that employees #1, #3, #8, #10, #11 and #12 did not have available for review, the name of each employee's supervisor documented in their personnel files. Interview with the Continuous Quality Improvement Personnel (CQIP) on	S 099	The Agency will immediately develop a form that will be placed in the employee's file that will delineate their direct line of supervision. This form will be placed in the file of the employee at the time of hire.	2/2010

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NAME OF PROVIDER OR SUPPLIER  SERAAJ FAMILY HOMES, INC		STREET ADDRESS, CITY, STATE, ZIP CODE 817 VARNUM STREET NE 3RD FLOOR WASHINGTON, DC 20017		
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S 099	Continued From page 2 January 14, 2010 at 1:30 p.m., confirmed the findings.	S 099		
S 103	1611.1(k) Personnel Records  (k) Physical examination reports required in section 1612.2;  This CONDITION is not met as evidenced by: Based on record review and interview, the agency failed to ensure that two (2) of sixteen (16) employees had available for review, a current physical examination report as required in section 1612.2. (Employee #11 and #12)  The finding includes:  Review of personnel records on January 14, 2010, at approximately 1:40 p.m. revealed that employee #11, and #12 did not have available for review a current physical examination.  Interview with the Continuous Quality Improvement Personnel (CQIP) on January 14, 2010, at approximately 3:50 p.m. confirmed the findings.	S 103	The Agency will ensure that all staff have current physical examinations at the time of hire. The Agency will continue to follow-up with the physical examinations of existing staff at least monthly to ensure that they do not expire.  The Agency will ensure that all Foster Parents have current physical examinations at the time of initial licensing. The Agency will continue to follow-up with the physical examinations of existing foster parents at least monthly to ensure that they do not expire.	2/2010  5/2010
S 481	1640.3(c) Notification Regarding Application  (c) Updated medical reports on all members of the household;  This CONDITION is not met as evidenced by: Based on record review and interview, the Child-Placing Agency (CPA) failed to ensure Foster Home members updated medical reports on all members of the household, for one (1) of the sixteen (16) foster homes. (Foster Home	S 481		

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NAME OF PROVIDER OR SUPPLIER  SERAAJ FAMILY HOMES, INC		STREET ADDRESS, CITY, STATE, ZIP CODE 817 VARNUM STREET NE 3RD FLOOR WASHINGTON, DC 20017		
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S 481	Continued From page 3 #12)  The findings include:  Review of Foster Home #12's record on January 13, 2010, at 10:00 a.m., revealed no evidence of a current medical report for the foster mother. Interview with the Continued Quality Improvement Personnel (CQIP) on January 14, 2010, at 3:25 p.m., confirmed the findings.	S 481		
S 510	1643.3(b) Supervision Of Children In Foster Homes  (b) Obtain age appropriate health supervision for child(ren) in care to include at least annual medical and dental examinations. This supervision shall include emergency and routine medical care and correction of remedial medical problems of each child.  This CONDITION is not met as evidenced by: Based on record review and interview, the Child-Placing Agency (CPA) failed to ensure foster children had annual medical and dental examinations, for two (2) out of sixteen (16) foster children, (Foster Children #6 and #9).  The findings include:  Review of Foster Children #6 and #9's record beginning on January 13, 2010, at approximately 11:00 a.m., revealed no evidence of a current medical or dental evaluations for review. Interview with the Continuous Quality Improvement Personnel (CQIP) January 14, 2010, at 3:45 p.m., confirmed the findings.	S 510	The Agency will monitor the due dates for medicals and dentals at least monthly to ensure that they do not expire. The Records Room personnel will then follow-up with the respective physician at least twice monthly in order to obtain documentation of medical and dental appointments.	2/2010