

## Reinstatement of Expired License and Reactivation of Inactive License

### Reactivation

5407.1 A licensee holding an inactive license pursuant to § 511 of the Act (D.C. Official Code § 3-1205.11) may apply for reactivation of the license within five (5) years after the last expiration of the license as follows:

- (a) A licensee who has maintained an active and valid license, without any adverse action, encumbrance, or restriction, in another state during the entirety of the inactive period in the District may have their license reactivated
- (b) A licensee who does not meet the requirement of paragraph (a) above may have their license reactivated if the Board, after receiving the complete application and fee, determines that the licensee possesses sufficient current competency and fitness to practice safely and effectively in the District.

### Reinstatement

5408.1 A person whose license has been expired for no more than five (5) years may seek reinstatement of the license. A license shall not be eligible for reinstatement if more than five (5) years have elapsed since its expiration.

### Expired or Inactive more than 5 years

5402.2 An applicant for a license who was previously licensed in any jurisdiction and has not been actively practicing for five (5) or more years shall submit proof of having completed a board-approved refresher course in accordance with D.C. Official Code § 3-1205.04(e-2).

### Evidence of the following is required:

- (1) Completion of continuing education, 24 hours of continuing education meeting the requirements of § 5410, completed within 2 years of the application date;
  - i. *Two (2) hours shall be in cultural competency or specialized clinical training focusing on patients or clients who identify as lesbian, gay, bisexual, transgender and queer in accordance with D.C. Official Code § 3-1205.10 (b)(5); and*
  - ii. *(b) Ten percent (10%) of the total shall be in subjects determined by the Director as public health priorities of the District, which shall be duly published every five (5) years or as deemed necessary.*
- (2) Continued practice of registered nursing outside the United States; or
- (3) Engagement in any combination of activities that would maintain or promote current competency.

Go to the online license site to apply for Reactivation: <https://doh.force.com/dchealthrenewals/s/portal-page>

Go to the online license site to apply for Reinstatement: <https://doh.force.com/dchealthrenewals/s/portal-page>

During the online application process, be prepared to:

- Upload a copy of a US government or State issued photo ID such as a passport or driver's license.
- Upload a 2X2 Photo of head and neck, front-facing with a plain white background.
- Upload proof of name change- If the name on your application is different from the name on any of your supporting documents, proof of name change is required. Acceptable documents are marriage certificate, divorce decree, court order or spouse's death certificate.
- Upload the Social Security affidavit form if you do not have a social security number. (Located on the BON's page).
- Upload continuing education documents that meet the 24 contact hour requirements of 5406 and 5410
- Pay the application and criminal background check fee of \$280.00 by Visa or MasterCard only.

Continued

You must request or complete the remaining application requirements through the separate institutions indicated below.

- Criminal background check (CBC) **Fieldprint**- You will receive an email that includes the code and link to schedule your fingerprint appointment after you make the payment.
- Official verification from your current state of licensure, other than DC. **To submit verification of your licensure status access NURSYS.COM. There is a \$30.00 fee for this service.**
- If your state does not participate in the NURSYS verification system (PA or MI), visit that state board of nursing's website and request that verification be emailed to the DC Board of Nursing. Our email address [verifications.bon@dc.gov](mailto:verifications.bon@dc.gov) is on file with each non-participating state board of nursing. **Non-NURSYS Participating Boards** (Michigan; Pennsylvania)

Please allow 30 business days after applying before checking the status at <https://doh.force.com/ver/s/>