

**Please review the eligibility criteria before completing your application as the fees are non-refundable**  
**Foreign educated nurses, see instructions for foreign educated nurse applicants - licensure by endorsement**

5405.1 Except as provided otherwise in this section, an applicant shall be eligible for licensure by endorsement if the applicant is currently licensed as a registered nurse under the laws of a state or territory of the United States and the following applies:

- (a) The applicant's original licensure in the state or territory was based on their completion of an educational program that meets the requirements of § 5402.1 or § 5403.1, and the applicant's receipt of a passing score on the NCLEX-RN or the State Board Test Pool Examination for Nurses;
- i. Approved by a nursing board in the US or US territory with standards determined by the Board to be substantially equivalent to the standards in the District in accordance with Chapter 56 – national nursing accreditation and/or US Department of Education accreditation.
  - ii. That the applicant has successfully completed a basic nursing education program in Canada except Quebec which was approved by a Canadian Provincial nursing board with standards determined to be substantially equivalent to the standards in the District in accordance with Chapter 56.
- (b) The applicant's licensure history shows that the applicant has continuously been in good standing in all jurisdictions where the applicant holds or has held a registered nursing license.

Go to the online license site to apply: <https://doh.force.com/dchealthrenewals/s/portal-page>

During the online application process, be prepared to:

- Upload a copy of a US government or State issued photo ID such as a passport or driver's license.
- Upload a 2X2 Photo of head and neck, front-facing with a plain white background.
- Upload proof of name change- If the name on your application is different from the name on any of your supporting documents, proof of name change is required. Acceptable documents are marriage certificate, divorce decree, court order or spouse's death certificate.
- Upload the Social Security affidavit form if you do not have a social security number. (Located on the BON's page).
- Pay the application and criminal background check fee of \$280.00 by Visa or MasterCard only.

You must request or complete the remaining application requirements through the separate institutions indicated below.

- Criminal background check (CBC) **Fieldprint**- You will receive an email that includes the code and link to schedule your fingerprint appointment after you make the payment.
- Official verification from your original state of licensure. If it is expired, official verification is needed from **both** the original and a current state. If your current state is also your original licensure by examination, then that is the only verification required. **To submit verification of your licensure status access NURSYS.COM. There is a \$30.00 fee for this service.**
- If your state does not participate in the NURSYS verification system (PA or MI), visit that state board of nursing's website and request that verification be emailed to the DC Board of Nursing. Our email address [verifications.bon@dc.gov](mailto:verifications.bon@dc.gov) is on file with each non-participating state board of nursing. **Non-NURSYS Participating Boards** (California; Michigan; Pennsylvania)

**Please allow 30 business days after applying before checking the status at <https://doh.force.com/ver/s/>**

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