

To expedite the processing of your **NEW LICENSE APPLICATION** be sure to follow the instructions carefully before mailing your application package. It is important to send in all the required supporting documents listed below based on the method by which you are applying:

By Examination

Checklist of supporting documents required:

- A complete signed application for D.C. License
- Two (2) identical recent passport-size photos (2x2)
- Social Security Number or a Sworn Affidavit if the applicant does not have a Social Security Number
- Photocopy of a government issued **photo ID** (such as a valid driver's license)
- Name Change document (marriage certificate, divorce decree or court order), if applicable
- Three (3) Character References
- Verification of Supervision Forms (4000 hours verified on pre-doctoral and postdoctoral supervision forms)
- The Examination for Professional Practice of Psychology (EPPP) may be taken as soon as the candidate's application is approved by the Board as having fulfilled the educational requirements for licensure, including the psychological practice experiences. {After the EPPP exam is passed, the candidate may then sit for the District of Columbia Jurisprudence Examination. Only after the candidate has satisfied all requirements may a license be issued. **(No DC Exam at this time. Applicant must sign the attestation statement form)**}
- Attestation Statement Form
- Official Sealed Transcript from your college or university (Degree in PhD in psychology or PsyD)
- Criminal Background Check (CBC) – CBC is **paid separately to <https://dchealth.dc.gov/node/120532>**. For questions, call **877-614-4364**.
- \$322.00 for Application and License Fee. Fee must be in the form of Check, Money Order or Certified Check, Payable to DC Treasurer.

By Re-Examination

Checklist of supporting documents required:

- A complete signed application for D.C. License
- Social Security Number or a Sworn Affidavit if the applicant does not have a Social Security Number
- \$119.00 for Application. Fee must be in the form of Check, Money Order or Certified Check, Payable to DC Treasurer.

PLEASE INCLUDE THIS FORM WITH YOUR APPLICATION

By Endorsement

Checklist of supporting documents required:

- A complete signed application for D.C. License
- Two (2) identical recent passport-size photos (2x2)
- Social Security Number or a Sworn Affidavit if the applicant does not have a Social Security Number
- Photocopy of a government issued **photo ID** (such as a valid driver's license)
- Name Change document (marriage certificate, divorce decree or court order), if applicable
- Three (3) Character References
- Verification of Supervision Forms (4000 hours verified on pre and postdoctoral supervision forms)
- Transfer the Examination for Professional Practice of Psychology (EPPP) exam score
- Attestation Statement Form *(No DC Exam at this time. Applicant must sign the attestation statement form)*
- Licensure Verification: From each state where hold a license, regardless of active or inactive status
- Official Sealed Transcript from your college or university (Degree in PhD in psychology or PsyD)
- Criminal Background Check (CBC) – CBC is **paid separately to <https://dchealth.dc.gov/node/120532>**. For questions, call **877-614-4364**.
- \$322.00 for Application and License Fee. Fee must be in the form of Check, Money Order or Certified Check, Payable to DC Treasurer.