

# BOARD OF PROFESSIONAL COUNSELING

## MEETING MINUTES

**June 17, 2022**

**10:00 AM – 2:00PM**

### Virtual Meeting Notice

*Currently, all board meetings will be held virtually during the declared public emergency.*

*Information on how to access the public portion of the meeting is listed below:*

#### **Join by Web**

<https://dcnet.webex.com/dcnet/j.php?MTID=mb7db2da02f1ac65acba8e248dc72d81a>

#### **Join by Phone**

Call in Number: 1-650-479-3208 Call-in toll number (US/Canada)

Access Code: 475 199 633

**OPEN SESSION**

**Call to Order:**

<p><b>OS-0617-01</b></p>	<p><b><u>Roll Call:</u></b> The June 17, 2022, Open Session was called to order at 10:05am and a quorum was established.</p> <p><b><u>Board Members:</u></b></p> <ul style="list-style-type: none"> <li>• Victoria Sherk – Chairperson-Present</li> <li>• Vanessa Ruffin-Colbert – Present</li> </ul> <p><b><u>Board Staff:</u></b></p> <ul style="list-style-type: none"> <li>• LaTrice Herndon- Executive Director</li> <li>• Fatima Abby – Health Licensing Specialist</li> <li>• Lakisha Ross- Health Licensing Specialist</li> <li>• Tarcisio Buriti- Detailed Licensing Specialist</li> <li>• Tiguist Zerihun- Detailed Licensing Specialist</li> <li>• Panravee Vongjaroenrat – Assistant General Counsel</li> <li>• Elise Anderson- Health Paralegal</li> <li>• Leonard Howard – Board Investigator</li> <li>• Gregory Scurlock- Investigator</li> <li>• Amanda Attiya</li> </ul> <p><b><u>Visitors:</u></b></p> <ul style="list-style-type: none"> <li>• Angele Moss Baker, Past President AMHCA and DCMHCA</li> <li>• Kristian Cullins</li> </ul>	
<p><b>OS-0617-02</b></p>	<p><b><u>Approval of the Agenda</u></b></p> <p><b><u>Board Action:</u></b> Acceptance of the June 17, 2022, Open Session Agenda.</p> <p><b><u>Motion:</u></b> Motion made by Victoria Sherk to accept the June 17, 2022, Open Session Agenda. Seconded by Vanessa Ruffin-Colbert.</p> <p><b><u>Vote:</u></b> Vanessa Ruffin-Colbert and Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
<p><b>OS-0617-03</b></p>	<p><b>EXECUTIVE DIRECTOR’S REPORT</b></p> <ul style="list-style-type: none"> <li>• Ms. LaTrice Herndon provided updates regarding the upcoming changes on the Board staff and the two (2) detailed staff who were assigned to assist with the Board. For the FY23, there is an approval for additional staffing but</li> </ul>	

	<p>we are not aware the number of staff the Board of Professional will be receiving.</p> <ul style="list-style-type: none"> <li>• Applicants/licenses must be fully vaccinated or must have received DC Health medical/religious exemption approval.</li> <li>• Census: LPCs: 1426, LGPCs: 476, CACI: 87, &amp; CACII: 167</li> <li>• Ms. Amanda Attiya, DC Health’s Office of Government Relation reported on the following items: <ul style="list-style-type: none"> <li>▪ The law that was signed by the Mayor regarding eliminating the barriers for those with criminal background records.</li> <li>▪ Temporary licenses are being issued for those who submitted application by endorsement with a good standing and clean application and National Practitioner Data Report (NPDB).</li> </ul> </li> <li>• Budget- Council passed the FY23.</li> </ul>	
<p><b>OS-0617-04</b></p>	<p><b>BOARD ATTORNEY’S REPORT</b> There was no report from Board Attorney.</p>	
<p><b>OS-0617-05</b></p>	<p><b>CHAIRPERSON’S REPORT</b></p> <ul style="list-style-type: none"> <li>• Ms. Victoria Sherk, Acting Board Chair, provided update on MOTA.</li> </ul> <p>Update from other Board Member and Attendee:</p> <ul style="list-style-type: none"> <li>• Ms. Vanessa Ruffin-Colbert, Consumer Member, shared her concerns regarding the staffing of the Board members and is requesting to abstain from voting on the Counseling Compact until the additional Board Members are elected.</li> <li>• Angele Moss Baker, Past President AMHCA and DCMHCA is hoping the Board can push this counseling compact.</li> </ul>	
<p><b>OS-0617-06</b></p>	<p><b><u>Open Session Minutes</u></b></p> <p><b><u>Board Action:</u></b> Consideration of the Open Session minutes from May 20, 2022, meeting.</p> <p><b><u>Motion:</u></b> Motion made by Victoria Sherk to accept the May 20, 2022, Open Session Minutes. Seconded by Vanessa Ruffin-Colbert.</p> <p><b><u>Vote:</u></b> Vanessa Ruffin-Colbert and Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	

<p><b>OS-0617-07</b></p>	<p><b><u>Request for Clarification on the Supervised Counseling Experience Requirement</u></b></p> <p><b><u>Board Action:</u></b> The Board is to discuss and provide clarification.</p> <p><b><u>Background:</u></b> A licensed graduate professional counselor who is accruing counseling hours has a question regarding when the required 3500 supervised counseling practice hours begin (whether after the issuance of the LGPC license or after the issuance of a supervised practice form).</p> <p><b><u>Motion:</u></b> Motion made by Victoria Sherk to begin the accrual of the required LPC counseling hours once the LGPC license is issued and not before. Seconded by Vanessa Ruffin-Colbert.</p> <p><b><u>Vote:</u></b> Vanessa Ruffin-Colbert and Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
<p><b>OS-0617-08</b></p>	<p><b><u>Continuing Education Update</u></b></p> <p><b><u>Board Action:</u></b> The Board is asked to review the changes presented by Board Counsel and consider how the requirements may affect reinstatement and reactivation.</p> <p><b><u>Background:</u></b> The Senior Deputy Director for HRLA wants the regulations to be updated as soon as possible to include LGBTQ and public health continuing education.</p> <p><b><u>Motion:</u></b> Motion made by Vanessa Ruffin-Colbert to approve the revision as presented by the Assistant General Counsel and to include the LGBTQ requirements and public health CEs and remove the in-person section from the Chapter 87. Seconded by Victoria Sherk.</p> <p><b><u>Vote:</u></b> Vanessa Ruffin-Colbert and Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	

<p><b>OS-0617-09</b></p>	<p><b><u>Determining the July Board Meeting</u></b></p> <p><b><u>Board Action:</u></b> The Board is to reschedule the July Board meeting and determine whether or not July 22, 2022 will work for everyone.</p> <p><b><u>Background:</u></b> There will be no quorum on July 15, 2022 (the monthly scheduled Board meeting). The next possible date is July 22, 2022.</p> <p><b><u>Motion:</u></b> Motion made by Victoria Sherk to move the July Board Meeting to July 22, 2022. Seconded by Vanessa Ruffin-Colbert.</p> <p><b><u>Vote:</u></b> Vanessa Ruffin-Colbert and Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
<p><b>OS-0617-10</b></p>	<p><b><u>Consent Agenda:</u></b></p> <p><b><u>Board Action:</u></b> Consideration of the applications approved for purposes of review and/or ratification of Board actions taken since the last Board meeting.</p> <p><b><u>Background:</u></b> The Consent Agenda is a record of the decisions and/or actions taken by the Board or its staff since the last meeting of the Board.</p> <p><b><u>Motion:</u></b> Motion made by Victoria Sherk to accept the Consent Open Agenda. Seconded by Vanessa Ruffin-Colbert.</p> <p><b><u>Vote:</u></b> Vanessa Ruffin-Colbert and Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
<p><b>OS-0617-11</b></p>	<p><b><u>Motion to Close</u></b></p> <p><b><u>Board Action:</u></b> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p><b><u>Background:</u></b> Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein,</p>	

the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.	
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**The next open session meeting is July 22, 2022, at 10:00 am**

*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).*