

## **Checklist of Requirements for Pharmacist License by Examination:**

To ensure prompt processing of your NEW LICENSE APPLICATION be sure to submit all supporting documents listed below.

- ┌ A completed online application for licensure.
- ┌ One (1) recent passport size photo (2" X 2")
- ┌ A Social Security Number or a sworn affidavit and proof that the applicant is legally authorized to work in the United States.
- ┌ Name change documents (Marriage Certificate, Divorce Decree or Court Order).
- ┌ One (1) clear photocopy of a US Government-issued photo ID, such as a driver's license, or US passport photo page as proof of identity.
- ┌ A Criminal Background Check.
- ┌ Certificate of Graduation or official school transcript
- ┌ Foreign Graduate Applicants: FPGEC – Foreign Pharmacy Graduate Examination Committee Certificate.
- ┌ Foreign Graduate Applicants: Proof of a minimum of one thousand five hundred (1,500) hours of independent pre-licensure professional practice that provides experience in community, institutional, and clinical pharmacy practices under the supervision of a licensed pharmacist in the United States who is registered with the Board as the applicant's preceptor.
- ┌ North American Pharmacist Licensure Examination (NAPLEX) passing Score Result
- ┌ Multistate Pharmacy Jurisprudence Examination for the District of Columbia (MPJE) passing Score Result
- ┌ An application fee of \$280.00 (fees are non-refundable).

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## **Checklist of Requirements for Pharmacist License by Score Transfer:**

To ensure prompt processing of your NEW LICENSE APPLICATION be sure to submit all supporting documents listed below.

- ┌ A completed online application for licensure.
- ┌ One (1) recent passport size photo (2" X 2")
- ┌ A Social Security Number or a sworn affidavit and proof that the applicant is legally authorized to work in the United States.
- ┌ Name change documents (Marriage Certificate, Divorce Decree or Court Order).
- ┌ One (1) clear photocopy of a US Government-issued photo ID, such as a driver's license, or US passport photo page as proof of identity.
- ┌ A Criminal Background Check.
- ┌ North American Pharmacist Licensure Examination (NAPLEX) passing Score Result  
The NAPLEX score result transfer to the District of Columbia must be requested through the National Association Boards of Pharmacy (NABP).
- ┌ Submit proof acceptable to the Board that the applicant has successfully completed a pharmacy internship.
- ┌ Multistate Pharmacy Jurisprudence Examination for the District of Columbia (MPJE) Examination passing score result
- ┌ An application fee of \$280.00 (fees are non-refundable).

### **Checklist of Requirements for Pharmacist License by Reciprocity:**

To ensure prompt processing of your NEW LICENSE APPLICATION be sure to submit all supporting documents listed below.

- ┌ A completed online application for licensure.
- ┌ One (1) recent passport size photo (2" X 2")
- ┌ A Social Security Number or a sworn affidavit and proof that the applicant is legally authorized to work in the United States.
- ┌ Name change document (Marriage Certificate, Divorce Decree, Court Order).
- ┌ One (1) clear photocopy of a US Government-issued photo ID, such as a driver's license, or US passport photo page as proof of identity.
- ┌ Criminal Background Check
- ┌ NABP Electronic Licensure Transfer Application.(Application must be completed through the National Association Boards of Pharmacy (NABP)  
[https://nabp.pharmacy/programs/licensure/licensure-transfer/.](https://nabp.pharmacy/programs/licensure/licensure-transfer/))
- ┌ Multistate Pharmacy Jurisprudence Examination for the District of Columbia(MPJE) Examination score result
- ┌ An application fee of \$280.00 (fees are non-refundable).

## **Checklist of Requirements for Pharmacist License by Reciprocity w/ Waiver of Licensure Transfer:**

To ensure prompt processing of your NEW LICENSE APPLICATION be sure to submit all supporting documents listed below.

- ┆ A completed online application for licensure.
- ┆ One (1) recent passport size photo (2" X 2")
- ┆ A Social Security Number or a sworn affidavit and proof that the applicant is legally authorized to work in the United States.
- ┆ Name change documents (Marriage Certificate, Divorce Decree or Court Order).
- ┆ One (1) clear photocopy of a US Government-issued photo ID, such as a driver's license, or US passport photo page as proof of identity.
- ┆ A Criminal Background Check
- ┆ Proof of pharmacist licensure in the District of Columbia, with an expiration date that is beyond 5 years. (Copy of DC Pharmacist License)
- ┆ Official Verification from each state in which the applicant holds or has ever held a pharmacist licensure that is current and in good standing, or if the Pharmacist license is no longer active, that it was in good standing immediately prior to its expiration. The license verification form must be sent directly to the Board by the verifying Board.
- ┆ Multistate Pharmacy Jurisprudence Examination for the District of Columbia (MPJE) Examination recent score result
- ┆ An application fee of \$280.00 (fees are non-refundable).

### **Checklist of Requirements for Pharmacist by Re-Examination**

To ensure prompt processing of your NEW LICENSE APPLICATION be sure to submit all supporting documents listed below.

- ┌ A completed online application for licensure.
- ┌ A Social Security Number or a Sworn Affidavit and proof that the applicant is legally authorized to work in the United States.
- ┌ Name change document (Marriage Certificate, Divorce Decree, Court Order).
- ┌ A Criminal Background Check
- ┌ An application fee of \$85.00 (fees are non-refundable).

## **Checklist of Requirements for Vaccination and Immunization Authority**

To ensure prompt processing of your NEW LICENSE APPLICATION be sure to submit all supporting documents listed below.

- ┌ A completed online application for licensure.
- ┌ One (1) recent passport size photo (2" X 2")
- ┌ A Social Security Number OR a Sworn Affidavit and proof that the applicant is legally authorized to work in the United States.
- ┌ Name change document (Marriage Certificate, Divorce Decree, Court Order).
- ┌ One (1) clear photocopy of a U.S. government-issued photo ID, such as a driver's license, or US passport photo page as proof of identity.
- ┌ A Criminal Background Check
- ┌ Proof of current CPR Certification for Health Care Providers, which includes a live demonstration component.
- ┌ Proof of successful completion of an ACPE-accredited Immunization and Vaccination Certification course approved by the Board of Pharmacy.
- ┌ A copy of current DC license (applicable to pre-existing DC Pharmacist Licensees ONLY).
- ┌ An application fee of \$50.00 (Fees are non- refundable).