

Health Regulation & Licensing Administration

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: CPA-045	(X2) MULTIPLE CONSTRUCTION A. BUILDING _____ B. WING _____	(X3) DATE SURVEY COMPLETED 06/22/2012
NAME OF PROVIDER OR SUPPLIER LITTLE BLUE HOUSE		STREET ADDRESS, CITY, STATE, ZIP CODE 524 IRVING STREET NW WASHINGTON, DC 20010		
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
S 000	Initial Comments An annual inspection was conducted on June 22, 2012. The survey findings were based on record review and staff interviews. The sample sizes were three (3) personnel records based on a census of three (3), and one (1) prospective parent record based on a census of one (1).	S 000		
S 096	1611.1(d) Personnel Records (d) Annual performance evaluations signed by both the employee and supervisor; This CONDITION is not met as evidenced by: Based on record review and interview, the child placing agency failed to ensure that employees had available for review an annual performance evaluation report for, one (1) of three (3) employees. (Employee #2) The finding includes: On June 22, 2012, beginning at approximately 10:45 a.m., review of the personnel records revealed no evidence that Employee #2 had an annual performance report in the record. The executive director (ED) was interviewed on June 22, 2012, at 3:15 p.m., regarding the aforementioned employee's record. The ED confirmed that Employee #2 did not have a annual performance evaluation report in the record.	S 096	Employees signed their evaluations on August 6 th and 8 th 2012 and they were placed in their personnel files that day. In the future all employees will sign their evaluations on the same day they are reviewed with the Director. All personnel files will be reviewed by a Board member annually. Employee #2 has signed her evaluation on August 6 th and was placed in her personnel file. In the future all employees will sign their evaluations the same day they are reviewed with the Director. All personnel files will be reviewed by a Board member annually to ensure that all documents are in place.	
S 103	1611.1(k) Personnel Records (k) Physical examination reports required in section 1612.2;	S 103		

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TITLE

(X6) DATE

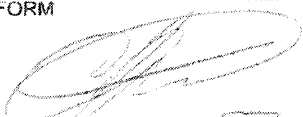
LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

STATE FORM

6899

5D8E11

If continuation sheet 1 of 3


8/15/12
Charles Foster Board VP

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S 103	Continued From page 1 This CONDITION is not met as evidenced by: Based on record review and interview, the child-placing agency (CPA) failed to have a physical examination report for employees, for one (1) of three (3) employees. (Employee #3) The findings include: On June 22, 2012, beginning at 10:45 a.m., review of the agency's personnel records revealed that Employee #3 did not have a written report on her mental and physical conditions that could affect her capacity to work with children. The executive director (ED) was interview on June 22, 2012, at 3:15 p.m., to ascertain information regarding the aforementioned employee. The ED, confirmed there was no documented evidenced that the aforementioned employee had a physical examination report in the record.	S 103	#3 was examined by Dr. Robert Nancy 6/27/12. That report was placed in her personnel profile on 7/3/12. All personnel files will be reviewed by a Board Member annually to ensure all documents are up to date. #3 was evaluated by Lawrence Levner LICSW on 2/8/11 and was found to be of fit moral character, mental health, professional experience to receive LICSW. Placed in personnel file on 7/3/12. All records will be reviewed annually by a Board Member.	
S 170	1617.5 Adoptive Services The applicant shall sign a statement acknowledging receipt of a copy of the child-placing agency's policies as outlined in section 1617.3 and such acknowledgement shall be maintained in the applicant's file. This CONDITION is not met as evidenced by: Based on record review and staff interview, the child placing agency (CPA) failed to show provide that the applicant signed a statement acknowledging receipt of the CPA's policies, for one of the one prospective adoptive parent (PAP) records reviewed. The finding includes:	S 170	The applicant acknowledged by e-mail 6/18/12 receiving the P.A.P. A copy of this acknowledgement has been placed in their file. In the future all home studies will be reviewed monthly with the Executive Director to be sure that all technical and regulatory requirements are met	

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S 170	Continued From page 2 Review of PAP #1's records on June 21, 2012, at approximately 11:30 a.m., revealed no evidence that the record contained a copy of a statement indicating the PAP's receipt of a copy of the CPA's policies. Interview with the social worker on June 21, 2012, at 1:00 p.m., revealed that the applicant was not given a statement of the agency's purpose, philosophy and policies. Further interview with the executive director/vice president on June 21, 2012, at 1:45 p.m., revealed that the agency had policies that included the agencies purpose and philosophy.	S 170	On 6/26/12 all employees who had not yet received a copy of the PAP received a copy. In the future, a discussion of the PAP will be a part of all annual reviews.		