


Health Regulation & Licensing Administration

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  <b>CPA-030</b>	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____  B. WING _____	(X3) DATE SURVEY COMPLETED  <b>11/22/2016</b>
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NAME OF PROVIDER OR SUPPLIER  <b>BOYS TOWN WASHINGTON DC, INC</b>	STREET ADDRESS, CITY, STATE, ZIP CODE <b>4801 SARGENT ROAD NE WASHINGTON, DC 20017</b>
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(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
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S 000	<p><b>Initial Comments</b></p> <p>On November 22, 2016, at 9:45 a.m., the Department of Health, Health Regulation and Licensing Administration arrived to the site where the child placing agency (CPA) was housed to conduct an onsite annual licensing inspection. The inspection could not be conducted due to the CPA's records were unavailable for review.</p> <p>Interview with the program support coordinator on the November 22, 2016, at 9:50 a.m. revealed that the facility's records were being kept in their Maryland office, because the parent and children resided in that State.</p> <p>As a result of the aforementioned findings, the survey was aborted.</p>	S 000		
S 079	<p><b>1609.1(c) Office Space</b></p> <p>(c) Storage areas for personnel and client records that provide controlled access, retrieval, and confidentiality.</p> <p>This CONDITION is not met as evidenced by: Based on observation and interview, the CPA failed to maintain storage for the agency's parent and children's records were provided in the licensed facility.</p> <p>The finding includes:</p> <p>On November 22, 2016, at 9:50 a.m., interview with the program support coordinator revealed that the facility's records were being kept in their Maryland office.</p> <p>At the time of the survey, the CPA failed to ensure that the agency maintained personnel and all client records in their licensed office space that</p>	S 079	<p>All Boys Town employee records and all board of director records are currently duplicated; one copy of the record is stored in Maryland office and one copy of the record is stored in the DC administrative office.</p> <p>Boys Town Foster Family Services is currently in the process of duplicating each youth record for storage in DC administrative office by 02/15/17.</p> <p>Boys Town Foster Family Services is currently in the process of duplicating each active Foster Parent file for storage in DC administrative office by 02/15/17.</p>	

Health Regulation & Licensing Administration LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE 	TITLE Director of program support	(X6) DATE 2/7/17
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S 079	Continued From page 1  provided controlled access, retrieval and confidentiality.	S 079	<p>Program Director will ensure that all current youth records and foster parent records are duplicated and stored in DC administrative office by 02/15/17.</p> <p>Corrective action will be monitored through local Quality Assurance by ensuring this was completed by the second quarter.</p> <p>Ongoing monitoring will be monitored by Program Director to ensure all new youth records and foster parent records are duplicated and stored in DC administrative office.</p> <p>Local Quality Assurance will conduct a check once per quarter to ensure duplication of records are stored in the DC administrative office.</p>	