

BOARD OF PROFESSIONAL COUNSELING

MEETING MINUTES

July 22, 2022

10:00 AM – 2:00PM

Virtual Meeting Notice

Currently, all board meetings will be held virtually during the declared public emergency.

Information on how to access the public portion of the meeting is listed below:

Join by Web

<https://dcnet.webex.com/dcnet/j.php?MTID=mb7db2da02f1ac65acba8e248dc72d81a>

Join by Phone

Call in Number: 1-650-479-3208 Call-in toll number (US/Canada)

Access Code: 475 199 633

OPEN SESSION JULY 22, 2022

Call to Order: 10:10AM

<p>OS-0722-01</p>	<p><u>Roll Call:</u></p> <p><u>Board Members:</u></p> <ul style="list-style-type: none"> • Victoria Sherk – Chairperson-Present • Vanessa Ruffin-Colbert – Present <p><u>Board Staff:</u></p> <ul style="list-style-type: none"> • LaTrice Herndon- Executive Director • Fatima Abby – Health Licensing Specialist • Lakisha Ross- Health Licensing Specialist • Panravee Vongjaroenrat – Assistant General Counsel • Leonard Howard – Board Investigator • Gregory Scurlock- Investigator • Amanda Attiya, Policy Analyst 	
<p>OS-0722-02</p>	<p><u>Approval of the Agenda</u></p> <p><u>Board Action:</u> Acceptance of the July 22, 2022, Open Session Agenda.</p> <p><u>Motion:</u> Motion made by Victoria Sherk to accept the July 22, 2022, Open Session Agenda. Seconded by Vanessa Ruffin-Colbert.</p> <p><u>Vote:</u> Vanessa Ruffin-Colbert and Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
<p>OS-0722-03</p>	<p>EXECUTIVE DIRECTOR’S REPORT</p> <ul style="list-style-type: none"> A. Pool of Expert Witness: Individual who will be needed to B. Subcommittee for Regulation Review. <ul style="list-style-type: none"> ○ Ms. Herndon will try to reach to the previous members to see if any of them is interesting in joining the subcommittee and will ask them if there is any recommendation of any additional public individuals who might be interested. C. Dr. Nesbit will be resigning at the end of July 2022. DC Health is not aware who will be stepping into her position. D. Staffing: We do not have the contact tracing staffing who were temporarily assisting the Board will the process of the applications. In the meantime, Ms. Herndon is requesting 	

	<p>patience from the public in regard to the application process. There are total of 4 licensing specialists who are covering 7 boards.</p> <p>E. Additional staffing will be hired FY23. The Board might have one</p> <p>F. Update on the supervised practice forms. The form must be submitted 30 days prior to starting</p> <p>G. Census: LPC 1453 LGPC 494 CACI 88 CACII170</p> <p>Amanda:</p> <ul style="list-style-type: none"> • Ms. Amanda Attiya, DC Health’s Office of Government Relation reported on the following items: <ul style="list-style-type: none"> ▪ The law that was signed by the Mayor regarding eliminating the barriers for those with criminal background records. ▪ Temporary licenses are being issued for those who submitted application by endorsement with a good standing and clean application and National Practitioner Data Report (NPDB). ▪ Scholarship program ▪ Budget- Council passed the FY23. 	
<p>OS-0722-04</p>	<p>BOARD ATTORNEY’S REPORT No report from the Board Attorney.</p>	
<p>OS-0722-05</p>	<p>CHAIRPERSON’S REPORT</p> <ul style="list-style-type: none"> • Ms. Victoria Sherk is reaching out to the previous board members to contact MOTA. • Ms. Sherk is requested to include information regarding the Counseling Compact for the next Board meeting. 	
<p>OS-0722-06</p>	<p><u>Open Session Minutes</u></p> <p><u>Board Action:</u> Consideration of the Open Session minutes from June 17, 2022, meeting.</p> <p><u>Motion:</u> Motion made by Victoria Sherk to accept the June 17, 2022, Open Session minutes. Seconded by Vanessa Ruffin-Colbert.</p> <p><u>Vote:</u> Vanessa Ruffin-Colbert and Victoria Sherk voted in favor of the</p>	

	<p>motion. The motion passed unanimously.</p>	
OS-0722-07	<p><u>Renewal CE Requirements</u></p> <p><u>Board Action:</u> The Board is asked to clarify whether or not LGBTQ and public health priorities are required for the 2022 Renewal.</p> <p><u>Background:</u> The LGBTQ and public health continuing education are not mentioned on the LPC regulations. In June, the Board voted to include the LGBTQ requirements and public health CEs. However, the Board is to clarify that the 2022 renewal applicants will need to show proof of the 2 hours of LGBTQ and 10% of public health priorities.</p> <p><u>Motion:</u> No Motion was made. The Board indicated that LGBTQ is required but 10% is not yet for this renewal.</p>	
OS-0722-08	<p><u>Consent Agenda:</u></p> <p><u>Board Action:</u> Consideration of the applications approved for purposes of review and/or ratification of Board actions taken since the last Board meeting.</p> <p><u>Background:</u> The Consent Agenda is a record of the decisions and/or actions taken by the Board or its staff since the last meeting of the Board.</p> <p><u>Motion:</u> Motion made by Vanessa Ruffin-Colbert to accept the Consent Agenda. Seconded by Victoria Sherk.</p> <p><u>Vote:</u> Vanessa Ruffin-Colbert and Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
OS-0722-09	<p><u>Motion to Close</u></p> <p><u>Board Action:</u> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p><u>Background:</u></p>	

	<p>Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.</p> <p><u>Motion:</u> Motion made by Vanessa Ruffin-Colbert to close the Open Session Meeting. Seconded by Victoria Sherk.</p> <p><u>Vote:</u> Vanessa Ruffin-Colbert and Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
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	<p><u>THIS SECTION IS FYI ONLY</u> <u>NO BOARD DECISION OR ACTION IS NEEDED</u></p>	
<p>OS-FY1</p>	<p><u>Regulation Review: Art Therapy Regulations</u></p> <p><u>Update:</u> Pending the subcommittee meeting.</p> <p><u>Background:</u> The subcommittee members worked on drafting the Art Therapy regulations for the Board review and decision. In March 2022, the Board tabled the review of Art Therapy until the subcommittee resumes for the professional counseling regulation.</p>	
<p>OS-FY2</p>	<p><u>Supervised Practice Form</u></p> <p><u>Update:</u> Pending the subcommittee meeting.</p> <p><u>Background:</u> A supervised practice form is listed under section 9105.8 regarding the supervised experience requirement which requires the supervisor(s) to submit the completed form to the Board. The purpose of the graduate professional counseling license is to allow individual to practice under supervision of a licensed professional counselor. However, the regulations also indicate a supervisor or supervisee shall submit a supervised practice form within 2</p>	

	weeks of commencing supervision. In March 2022, the Board tabled to address the supervised practice form for the subcommittee.
OS-FY3	<p><u>Discussion on Supervision</u></p> <p><u>Update:</u> Pending Additional Information.</p> <p><u>Background:</u> In April 2022, Ms. Sherk requested interpretation and further guidance to elaborate on the existing regulation regarding the supervision (specifically whether or not to have a primary supervisor).</p> <p>In May 2022, the Board requested to table this matter for the next Board meetings for additional information.</p>

The next open session meeting is September 16, 2022, at 10:00 am

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.