



GOVERNMENT OF THE DISTRICT OF COLUMBIA

**Health Regulation and Licensing
Administration**

**BOARD OF PROFESSIONAL COUNSELING
OPEN SESSION MEETING MINUTES**

OCTOBER 15, 2021

10:00 am to 2:00 pm

Virtual Meeting Notice

Currently, all board meetings will be held virtually during the declared public emergency.

Information on how to access the public portion of the meeting is listed below:

OPEN SESSION OCTOBER 15, 2021

OS-1021-01	<p>CALL TO ORDER AND ROLL CALL</p> <p>The October 15, 2021 Open Session was called to order at 10:05AM and a quorum was established.</p> <p><u>Board Members:</u></p> <ul style="list-style-type: none"> • Victoria Sherk – Present • Vanessa Ruffin-Colbert – Present <p><u>Board Staff:</u></p> <ul style="list-style-type: none"> • LaTrice Herndon – Executive Director • David Walker – Health Licensing Specialist • Panravee Vongjaroenrat – Board Attorney • Leonard Howard – Board Investigator • Frank Myers – Associate Director, Office of Health Professional Licensing Boards • Gregory Scurlock – Compliance Officer <p><u>Open Session Guests:</u> None</p>	
OS-1021-02	<p>APPROVAL OF THE OPEN SESSION AGENDA</p> <p><u>Motion:</u> Motion made by Ms. Sherk to accept the October 15, 2021 Open Session agenda as presented. Seconded by Ms. Ruffin-Colbert.</p> <p><u>Vote:</u> Ms. Sherk and Ms. Ruffin-Colbert voted in favor of the motion. The motion passed unanimously.</p>	
OS-1021-03	<p>EXECUTIVE DIRECTOR’S REPORT</p> <p>Frank Meyers, Associate Director, Office of Professional Licensing, announced that 90-day temporary licenses will be available for select healthcare professionals soon. Individuals who interested in applying for a temporary license will need to apply for licensure to the Board. Additionally, they will need to also submit a self-query NPDB report for review. More information will be available closer to the implementation date.</p>	
OS-1021-04	<p>BOARD ATTORNEY’S REPORT No Report</p>	

OS-1021-05	CHAIRPERSON’S REPORT	No Report
OS-1021-06	MINUTES	<p><u>Board Action:</u> Consideration of the Open Session Minutes from the September 10, 2021 meeting.</p> <p><u>Motion:</u> Motion made by Ms. Ruffin-Colbert to accept the September 10, 2021 Open Session minutes with correction to OS-0921-09. Seconded by Ms. Ruffin-Colbert.</p> <p><u>Vote:</u> Ms. Sherk and Ms. Ruffin-Colbert voted in favor of the motion. The motion passed unanimously.</p>
OS-1021-07	OPEN SESSION CONSENT AGENDA	<p><u>Board Action:</u> Consideration of the applications approved for purposes of review and/or ratification of Board actions taken since the last Board meeting.</p> <p><u>Background:</u> The Consent Agenda is a record of the decisions and/or actions taken by the Board or its staff since the last meeting.</p> <p><u>Motion:</u> Motion made by Ms. Sherk to accept the October 15, 2021 Open Session Consent Agenda as presented. Seconded by Ms. Ruffin-Colbert.</p> <p><u>Vote:</u> Ms. Sherk and Ms. Ruffin-Colbert voted in favor of the motion. The motion passed unanimously.</p>
OS-1021-08	MOTION TO CLOSE	<p><u>Board Action:</u> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p>

<p><u>Background:</u> Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.</p> <p><u>Motion:</u> Motion made by Ms. Ruffin-Colbert to close the October 15, 2021 Open Session meeting at 10:48am. Seconded by Ms. Sherk.</p> <p><u>Vote:</u> Ms. Sherk and Ms. Ruffin-Colbert voted in favor of the motion. The motion passed unanimously.</p>	
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The next open session meeting is scheduled for November 19, 2021 at 10:00am.

The Open Meetings Act governs this meeting. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.