



Government of the District of Columbia  
Department of Health  
Board of Long-Term Care Administration



**MEETING MINUTES**  
**899 NORTH CAPITOL ST. NE – 2<sup>ND</sup> FLR.**  
**WASHINGTON, DC 20002**

**July 24, 2018**

**10:00 am - 12:00 pm**



**Government of the District of Columbia  
Department of Health  
Board of Long-Term Care Administration**



Call to Order: 10:21am

BOARD MEMBERS PRESENT:		
	Keysha Dale, Chairperson	
	Toya Carmichael, Board Member	
	Michelle Harris, Board Member	
ABSENT:	Shawntelle Nesmith, Board Member	
QUORUM:	YES	
STAFF PRESENT:		
	Aisha Nixon, Health Licensing Specialist	
	Fatima Abby, Health Licensing Specialist	
	Deb Moss, Investigator	
	Panravee Vongjaroenrat, Attorney	



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OPEN SESSION (OS) July 2018

<b>OS-0724-01</b>	<b><u>OPEN SESSION MINUTES</u></b> The Board approved the Open Session Minutes of the April 18, 2018 meeting.	
<b>OS-0724-02</b>	<b><u>BOARD/DEPARTMENT'S REPORT</u></b> <b>A. <u>EXECUTIVE DIRECTOR'S REPORT</u></b> There was no report from the executive director. <b>B. <u>BOARD ATTORNEY'S REPORT</u></b> There was no report from the Board attorney. <b>C. <u>CHAIRPERSON'S REPORT</u></b> Ms. Keysha Dale, Board Chair, provided updates from the NAB Annual meeting in Long Beach, California. <ul style="list-style-type: none"><li>• Ms. Lisa Hahn, from the VA Board of LTCA, was elected as the Chair for the NAB Executive Committee.</li><li>• 20 nursing home administrators obtained the Health Services Executive credentials.</li></ul>	
<b>OS-0724-03</b>	<b><u>Assisted Living Administrators Regulation</u></b> Tabled for the next Board meeting.	
	<b><u>Adjournment</u></b> The next meeting of the Board is scheduled for <b><u>October 10, 2018</u></b> at <b><u>10AM</u></b> .  <i>At the end of the open session board meeting the chairperson read the following: Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575B and for the purposes set forth therein, the Board moved into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.</i>	