



Government of the District of Columbia
Department of Health
Board of Long-Term Care Administration



MEETING MINUTES
899 NORTH CAPITOL ST. NE – 2ND FLR.
WASHINGTON, DC 20002

July 12, 2017

10:00 am - 12:00 pm



Government of the District of Columbia
Department of Health
Board of Long-Term Care Administration



BOARD MEMBERSHIP/ATTENDANCE: 10:17 AM

BOARD MEMBERS PRESENT:		
	Keysha Dale, Chairperson	
	Shawntelle Nesmith	
QUORUM:	YES	
STAFF PRESENT:		
	Fatima Abby, Health Licensing Specialist	
	Deb Moss, Investigator	
	Panravee Vongjaroenrat, Attorney	



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OS-0712-01	<p><u>OPEN SESSION MINUTES</u> The Board approved the Open Session Minutes of the January 11, 2017 meeting as recorded.</p>	
OS-0712-02	<p><u>BOARD/DEPARTMENT'S REPORT</u></p> <p>A. <u>EXECUTIVE DIRECTOR'S REPORT</u> Ms. Robin Jenkins, Executive Director, welcomed Ms. Shawntelle Nesmith as the new Board member. There are also two (2) other new board members who are waiting to be sworn in.</p> <p>B. <u>BOARD ATTORNEY'S REPORT</u> There is no update from the Board Attorney.</p> <p>C. <u>CHAIRPERSON'S REPORT</u> Ms. Keysha Dale, Board Chair, stated that the Licensing Specialist, Ms. Abby and herself attended the National Association of Long Term Care Administration Board Annual meeting in Salt Lake, Utah. Ms. Dale was appointed as the Chair for the State Board Members Forum during the NAB meeting.</p> <p>The NAB Mid-Year Meeting will be held in November 2017 in Savannah, Georgia.</p>	
OS-0712-03	<p><u>National Association of Long Term Care Administrator Boards (NAB) AIT/Preceptor Training</u> The Board requested additional information. This will be tabled for the next Board meeting.</p>	
OS-0712-04	<p><u>Health Services Executive (HSE)</u> Tabled for the next Board meeting.</p>	
	<p><u>Adjournment</u> At the end of the board meeting the chairperson read the following: Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575B and for the purposes set forth therein, the Board moved into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.</p>	

The next meeting of the Board is scheduled for **October 11, 2017** at **10:00 am**.

Keysha Dale, Chairperson

Date