

## **DC BOARD OF LONG TERM CARE ADMINISTRATION**

### **MEETING MINUTES**

**899 NORTH CAPITOL ST. NE – 2<sup>ND</sup> FLR.  
WASHINGTON, DC 20002**

**January 9, 2019**

**10:00 am - 12:00 pm**

OPEN SESSION (OS) January 2019

|                        |  |                           |
|------------------------|--|---------------------------|
| BOARD MEMBERS PRESENT: |  |                           |
|                        | Keysha Dale, Chairperson                 |                           |
|                        | Michelle Harris, Board Member            |                           |
|                        | Toya Carmichael, Board Member            | (available via telephone) |
|                        |  |                           |
| ABSENT                 | Shawntelle Nesmith, Board Member         |                           |
| QUORUM:                | YES                                      |                           |
|                        |  |                           |
| STAFF PRESENT:         |  |                           |
|                        | Aisha Nixon, Senior Licensing Specialist |                           |
|                        | Fatima Abby, Health Licensing Specialist |                           |
|                        | Deb Moss, Investigator                   |                           |
|                        | Panravee Vongjaroenrat, Attorney         |                           |

|            |   |  |
|------------|---|--|
| OS-0109-01 | <p><b><u>OPEN SESSION MINUTES</u></b><br/>The Board approved the Open Session Minutes of the October 10, 2018 meeting by consensus.</p>   |  |
| OS-0109-02 | <p><b><u>BOARD/DEPARTMENT'S REPORT</u></b></p> <p><b>A. <u>EXECUTIVE DIRECTOR'S REPORT</u></b><br/>Ms. Aisha Nixon, Senior Licensing Specialist, indicated that there are 63 active licensed nursing home administrators in DC.</p> <p><b>B. <u>BOARD ATTORNEY'S REPORT</u></b><br/>There was no update from Board attorney.</p> <p><b>C. <u>CHAIRPERSON'S REPORT</u></b><br/>Ms. Keysha Dale, Board Chair, indicated that she will attend the NAB Examination Committee in February.</p>   |  |
| OS-0109-03 | <p><b><u>Immunity and Indemnification of Health Licensing Board Members</u></b><br/>Panravee Vongjaroenrat, Board Attorney, indicated that the Office of the Attorney General (OAG) has given the Board the legal opinion on board members' immunity and indemnification. The OAG opinion helps to reassure us that a) board members (and staff) is immune (protected) from personal liability when we conduct board's business within the scope of our role and responsibility.</p>  |  |
| OS-0109-04 | <p><b><u>New Continuing Education Requirements on Public Health</u></b><br/>In the future, all professional licensees must complete 10% of the continuing education requirements in public health. It will be effective once the rulemaking is in effect.</p>   |  |
|            | <p><b><u>Adjournment</u></b><br/>The next meeting of the Board is scheduled for <b><u>April 10, 2019</u></b> at <b><u>10AM</u></b>.</p> <p>At the end of the open session board meeting the chairperson read the following: Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575B and for the purposes set forth therein, the Board moved into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.</p> |  |