



Metropolitan Washington Regional Ryan White Planning Council			Meeting Minutes
<b>Standing Committee</b>	<b>Planning Council</b>		
<b>Meeting Title - Type</b>	Monthly Meeting		
<b>Date / Time</b>	January 31, 2013	5:15 pm-8:00 pm	
<b>Location/Room</b>	441 4 <sup>th</sup> Street, NW Rm. 1107 Washington DC		

ATTENDEES/ROLL CALL					
Planning Council Members	Present	Absent	Planning Council Members	Present	Absent
Austin, Toby	x		Hixon, O. Xavier	x	
Bailey, Steve		EA	Hoover, David	x	
Bailous, Stephen	x		Jackson, Herbert	x	
Bishop, Henry	x		Kelly, Renee	x	
Black, Ralph	Resigned		Marachelian, Alis	x	
Blackmon, Alexis		x	Moore, Tarsha		x
Brown, James		x	Morrow, Lora	EA	
Callahan, Keith	x		Pilskaya, Anna	Resigned	
Cameron, Martha	x		Purdy, David		x
Cauthen, Melvin	x		Roberts-Njoku, Cornett	x	
Chinn, Barbara	x		Santirosa, Yolanda	x	
Davis, Reginald	x		Scheraga, Ronald	x	
Deely, Maureen	x		Schlosberg, Claudia	x	
Dunnington, Geno	x		Scruggs, Linda	Resigned	
Fischer, Mark	x		Smith, E. Robert	x	
Fon, Shella	x		Smith, Tyranny		x
Franks-Dunbar, Sharon	x		Solan-Pegler, Nicolette	x	
Frazier, Debra	x		Spears-Johnson, Dedra		x
Goforth, Justin	x		Swanda, Ron	x	
Hawkins, Patricia	x				
Administrative Agent Representatives	Present	Absent	Administrative Agent Representatives	Present	Absent
Agar, Tim		x	Ramey, Devi	x	
Puranik, Rashmi		x	Simmons, Michelle	x	
Logistical/Technical Support			Logistical/Technical Support		
Whitaker, Ashley - BCA	x		Newman, Sherryl - BCA	x	
Hargrove, Javonnia - BCA	x		Weatherspoon, Octavia - BCA	x	
HAHSTA Staff	Present	Absent	PC Staff	Present	Absent
Freehill, Gunther	x		Babb, Donald	x	



Pappas, Gregory	x			
<b>Guest</b>				
Marshall Rountree	Hila Bert	Ronald King	Kermit Turner	
Rudolph DeMeritte	Donna Marshall	Paul Semfufort	Anthony Avery	
Ronald Morgan	Emily McKay	Phillip Bailey	Carrie Stoltzfus	
Wallace Corbett	Harold Phillips	Bobbie Smith	Rebekah Horowitz	

**HIGHLIGHTS**

- Presentations: Impact Affordable Care Act
- PC Chair Report
- Motion #1: Approve Revised Standing Committee Protocols
- Motion#2: Approve Suburban MD Reprogramming Request

**AGENDA**

Item	Discussion
<b>Public Comment</b>	Yolanda Santirosa was the only person signed up to speak. She asked whether vendors are considered to federal contractors since they received federal dollars. Gunther Freehill stated that generally they are not unless the contractor has relationship directly with the federal government.
<b>Call to Order</b>	The meeting was called to order by Stephen Bailous, Chair at 5:31 pm.
<b>Review and Approval of the Agenda</b>	It was moved by Geno Dunnington and 2 <sup>nd</sup> by Keith Callahan to approve the agenda.  The agenda was approved by consensus.
<b>Review and Approval of the Minutes</b>	Justin Goforth made a correction to page 2, Swearing in of New Members. The minutes state "Jason Goforth". The minutes should be corrected to state "Justin Goforth".  It was moved by Dr. Patricia Hawkins and 2 <sup>nd</sup> by Mark Fischer to approve the December 2012 Minutes as corrected.  The minutes were approved by consensus.
<b>Chair Report</b>	Stephen Bailous reported that he and Mr. Fischer met with Dr. Pappas concerning the following four items that was mentioned in the letter that the Council authorized them to write; (1) HAHSTA scheduling mandatory meetings that prevent Grantee from participation in prescheduled PC meetings, (2) absence of quarterly reports, (3) absence of regular monthly operating budgets, and (4) the delay in receiving information on the EIS Peer Community Health Worker program. He thought that the meeting went well and it was productive.  Also, he reported that the Executive Retreat was held on January 11, 2013 and it was very productive. Mr. Bailous asked committee chairs to share their thoughts about the retreat. The committee chairs concurred with Mr. Bailous. Dr. Hawkins added that a lot of issues were raised and people were willing to discuss them and



	<p>are willing to work on them. Also, Nicolette Solan-Pegler added that she believes that the Executive Committee gained a thorough knowledge of the needs of the Needs Assessment Committee in particular in preparing for the Priority Resource Setting and Allocation.</p> <p>In addition, Mr. Bailous stated that he had an opportunity to speak at the Regional Data Sharing meeting in which he emphasized the importance of having regional data rather than separate pieces of data from each jurisdiction. Dr. Pappas verbally praised Mr. Bailous on his presentation. He added that the focus of the meeting was on surveillance data and it was hosted by Georgetown University. Also, a steering committee was formed at the meeting that includes individuals from all three jurisdictions.</p>
<p><b>Presentations</b></p>	<p>There were two speakers at the meeting. Mr. Bailous introduced Jeff Crowley first. He stated that Mr. Crowley is the Distinguished Scholar/Program Director of the National HIV/AIDS Initiative O’Neill Institute for National and Global Health at Law Georgetown Law. He previously served as Director of the White House Office of National AIDS Policy (ONAP) and Senior Advisor on Disability Policy in the administration of President Barack Obama. As the President’s chief HIV/AIDS advisor, Crowley developed the first comprehensive National HIV/AIDS Strategy for the United States in which he will focus on this evening. Then, he is introduced Harold Phillips. He stated that Mr. Phillips is the Deputy Director at the Health Resources and Services Administration (HRSA). Mr. Phillips has more than twenty years of experience in the field.</p> <p>Mr. Crowley provided a presentation of an overview of many current and pending changes in the health system and opportunities to improve population-level performance on the treatment cascade. The convergence of the National HIV/AIDS Strategy, compelling research that underscores the benefits of early treatment for HIV, and the implementation of the Affordable Care Act, all create new opportunities. Seizing these opportunities, however, may require new thinking about the Ryan White program. He highlighted the following items in his presentation:</p> <ul style="list-style-type: none"> <li>➤ HIV Treatment Cascade</li> <li>➤ National HIV/AIDS Strategy</li> <li>➤ Affordable Care Act</li> <li>➤ Ryan White Reauthorization</li> <li>➤ Key Policy and Research Questions</li> </ul> <p>Mr. Phillips provided a discussion on Ryan White Reauthorization as well as the Affordable Care Act (ACA). He mentioned that HRSA has been working on reauthorization for Ryan White and he highlighted some of the activities that have taken place. HRSA held a public comment period to solicit input from stakeholders on all aspects of the Ryan White Program as well as the future direction. In addition, four regional listening sessions were held to obtain similar feedback. Public comments centered on ACA and the future of Ryan White. Some other</p>



	<p>comments were about program flexibility, enhance support services, strengthen support for Ryan White Part D, inclusion of undocumented immigrants, AIDS Drugs Assistance Program (ADAP) Pharmacy coordination, provider education, additional funding for dental services, and increased collaboration.</p> <p>Next, Mr. Phillips discussed how Ryan White fits in with the ACA. Mr. Phillips noted that some aspects of ACA such as ADAP and Pre-Existing Condition Insurance Plan (PCIP) are already implemented. He emphasized that the full implementation of ACA does not eliminate the need for Ryan White Program. Ryan White is needed to fill gaps to provide clients access to services.</p> <p>HRSA is examining lessons learned regarding Medicaid expansion across the country to determine what type of technical assistance and training needs to be provided. He highlighted some lessons learned from Massachusetts. HRSA plans to develop technical assistance plans for Ryan White Program grantees, providers and clients with transition issues. In addition, HRSA plans to closely monitor the implementation of ACA and educate the Ryan White community about potential opportunities brought by the ACA. There are plans to conduct webinars and the first one is scheduled to be held on February 14, 2013 from 1:00 pm to 2:30 pm to educate Ryan White Program Clinicians about the importance of participating in provider networks to maintain access to their patients who will become newly eligible for Medicaid Managed Care Organizations or private plans in the health insurance market place or exchanges. Also, in order to address the need for flexibility, HRSA is working on a Federal Register Notice to allow grantees and planning bodies to have more flexibility when applying for a core medical service waiver. A new email box is being launched for grantees and stakeholders to submit questions about the ACA and there are plans to produce frequently asked questions document. In February, there will be a new ACA face page at <a href="http://www.hab.hrsa.gov">www.hab.hrsa.gov</a> to allow grantees and stakeholder to access information and tools. In addition, there will be an ACA page on the HAB TARGET center that will provide technical assistance resources. Last, a document will be published in February that discusses the role of Ryan White in supporting outreach, enrollment and benefit counseling.</p> <p>Some questions and comments were about waiting periods for pre-existing conditions, if there is a technical assistance component for consumers, services that Ryan White will pay for once ACA is fully implemented, role of advisory groups, managed care organizations and exchanges with regards to ensuring that clients receive the help that they need, and open enrollment .</p> <p>Mr. Bailous thanked Mr. Crowley for the presentation on ACA and the National HIV/AIDS Strategy and Mr. Phillips for the discussion on ACA and Ryan White Care Act. Planning Council members applauded both speakers.</p>
<p><b>Grantee Report</b></p>	<p><b>HRSA Notice of Partial Funding for GY23</b></p> <p>Gunther Freehill reported that the details of the partial grant award for GY23 have changed slightly from the time that he reported at the Executive Committee. Now there will be a partial notice of grant award on March 1, 2013 that is equal to 45%</p>



	<p>of formula award and 45% of the Minority AIDS Initiative (MAI). This is good for four months of services.</p> <p><b>Carryover Funds – Part A &amp; Part A MAI</b></p> <p>Mr. Freehill noted that he did not have any details to report at this time.</p> <p><b>Update on Off-The-Top EMA Wide Services ESI Services</b></p> <p>Mr. Freehill reported that HAHSTA terminated the EMA-Wide Early Invention Service (EIS) contract on December 31, 2012. A new Request for Application (RFA) will be issued in a couple of weeks. Mr. Freehill noted that he will be happy to answer any questions about the service category; however he cannot answer any questions about the vendor. Geno Dunnington asked about the unspent funds for the service category. In response, Mr. Freehill directed Mr. Dunnington to the FOAC report for the exact amount of unspent funds; however he recalled that about 28% of the funds were spent. Final submission for invoices was due today.</p> <p><b>CAREWare Utilization in DC</b></p> <p>Mr. Freehill reported that HAHSTA has been in consultation with HERSA and a decision was made to implement CAREWare for a data collection system. Implementation is expected to take approximately nine to twelve months. This is in some ways a substitute and in some ways a parallel system to MAVEN. Data in CAREWare may be able to migrate to MAVEN once it is available in a year or a few years.</p> <p><b>PC Staff Positions</b></p> <p>Mr. Freehill stated that both Planning Council staff positions were posted on January 14, 2013. The first review date has passed and the next step is for human resources to conduct a review and invite selected applicants to an interview.</p> <p><b>DC ADAP Pharmacy Update</b></p> <p>Mr. Freehill reported that about 3,200 Medicaid Managed Care clients migrated to DC AIDS Drug Assistance Program (DC ADAP). Overall the transition went well. Also, as part of the drug program oversight, implementation of a training program is required for people that deal directly with clients on adherence issues. Therefore, there will be a 3 day training that is tentatively scheduled for mid-April and 2 Fridays after that. The program is designed for people that are not clinically savvy and walk them through the fundamentals such as what drugs look like, whether or not to take food with drugs as well as how to talk to clients. It is anticipated that training will be conducted twice a year and providers will be required to attend at least one of the training sessions. Last, Mr. Freehill reported that there are 22 pharmacies now in the network and there are 2 in the pipeline.</p>
<p><b>FOAC Reports</b></p>	<p>Mr. Bailous referred the Committee to Tab 3 in the binder for a review of the FOAC Report.</p>
<p><b>Jurisdictional Reports</b></p>	<p><b>District of Columbia &amp; West Virginia</b></p> <p>Mr. Bailous referred the Committee to Tab 2 in the binder for a review of DC &amp; West Virginia’s reports. Mr. Freehill noted that he did not have any additions to the reports.</p> <p><b>Northern VA</b></p>



	<p>Mr. Bailous referred the Committee to Tab 4 in the binder for a review of the Northern Virginia’s Report. Michelle Simmons reported that two positions were advertised to fill Amelia Khalil’s position. One position is part time for the quality management related duties and the other is full time. It is expected that the positions will be filled within about 1 ½ months.</p> <p><b>Suburban Maryland</b></p> <p>Mr. Bailous referred the Committee to Tab 5 in the binder for a review of the Suburban Maryland’s Report. Devi Ramey noted that she did not have any additions to the report.</p>
<p><b>GY22 Operating Budget</b></p>	<p>Mr. Fischer noted that the Operating Budget in Tab 6 in the binder is updated to reflect expenses through December 2012. All corrections, noted at the Planning Council meeting in December have been made. He added that the Planning Council is well within budget at this time. Approximately \$12,224.88 has not been committed in order to ensure that the Planning Council does not overspend. As shown on the Planning Council Reports Update 1-18-13, \$75,000 will be added to the purchase order for the contractor to cover expenses through February to support work for Needs Assessment and PSRA.</p>
<p><b>GY23 Committee Work Plans</b></p>	<p>Mr. Fischer referred the Committee to Tab 7 in the binder and noted that these documents were handed out to committee chairs at the Executive Retreat to use as a guide in developing committee work plans. Work plans have been received from Bylaws, Needs Assessment and the Executive Committee. Mr. Fischer emailed a reminder along with a sample work plan to committee chairs that have not submitted work plans. Again, he urged committee chairs to complete their work plans.</p>
<p><b>2013 PSRA Process Timeline</b></p>	<p>Mr. Fischer asked the Planning Council to review the 2013 PSRA Timeline under Tab 8 in the binder. Also, he noted that PSRA events are highlighted in yellow on the calendars. As a reminder, Mr. Fischer stated that all Planning Council members are required to attend all EMA-Wide events and every event in their jurisdiction.</p>
<p><b>Motions</b></p>	<p><b>Motion: Approve Revised Standing Committee Protocols</b></p> <p>Mark Fischer, Community Co-Chair, brought forward the “Adoption of Revised Standing Committee Protocols” motion as moved by the Executive Committee. He stated that at the December 2012 Planning Council meeting Dr. Patricia Hawkins noted some inconsistency in the revised document therefore the protocols were modified. The revised protocols attached reflect the needed changes and are designed to ensure that the Planning Council practices are appropriate, efficient and compliant with its written documentation.</p> <p><b>Motion #1:</b> So moved by Mark Fischer and seconded by Ron Swanda for the Planning Council to adopt the Revised Standing Committee Protocols.</p> <p><b>VOTE:</b> In Favor – 22; Oppose-1; Abstain -1</p> <p><b>THE MOTION IS PASSED.</b></p> <p><b>Motion: Approve Suburban Maryland Reprogramming Request</b></p>



	<p>Mr. Bailous brought forward the reprogramming request from Suburban Maryland (effective 12-1-12). Devi Ramey explained that the request is to :</p> <ul style="list-style-type: none"> <li>○ Increase Primary Medical and Specialty Care by \$7,768 due to increased hours of care and increase in medical supplies;</li> <li>○ Increase Oral Health Care by \$46,799 due to increase in number of clients to be served;</li> <li>○ Increase Substance Abuse-Outpatient by \$19,796 due to increase hours of care;</li> <li>○ Decrease AIDS Pharmaceutical Assistance (local) by \$31,796 due to other sources of funding and;</li> <li>○ Decrease Medical Case Management by \$42,567 due to salary savings</li> </ul> <p><b>Motion #2:</b> So moved by David Hoover and seconded by Keith Callahan for the Planning Council to approve Suburban Maryland Reprogramming Request.</p> <p><b>VOTE:</b> In Favor – 21; Oppose-0; Abstain -3</p> <p><b>THE MOTION IS PASSED.</b></p>
<p><b>Standing Committee Minutes &amp; Updates</b></p>	<p><b>Bylaws, Policies &amp; Procedures</b> A report was not given.</p> <p><b>Membership</b> Barbara Chinn reported that Ralph Black resigned and she sent a letter thanking him for his service. Ms. Chinn added that there are four vacancies due to terminations and resignations.</p> <p><b>Consumer Access</b> A report was not given.</p> <p><b>Needs Assessment &amp; Comprehensive Planning</b> Nicolette Solan-Pegler reported that the committee is working on PRSA and they are in the process of collecting data. Also, the committee is developing a manual for PSRA and a report card for all service categories. Ron Swanda was elected co-chair. Lastly, the committee meeting in February will start at 10:00 am so that members can attend the CSCS meeting at 12:00 noon on Obamacare.</p> <p><b>Care Strategies and Coordination of Standards (CSCS)</b> Dr. Patricia Hawkins reported that at the January meeting there was a presentation from a FQHC provider on the sliding fee scale and some issues were made clear and they will be working on these issues. In addition, there will be a joint meeting –CSCS and Needs Assessment in February at 12:00 noon on Obamacare.</p> <p><b>Fiscal Oversight &amp; Allocations (FOAC)</b> A report was not given.</p>

**ANNOUNCEMENTS**



- Dr. Hawkins announced that Lora Morrow was hospitalized at Providence Hospital.
- Dr. Hawkins announced that Sharron Harris will return to work on Monday, February 4, 2013.
- Dr. Hawkins announced that a Medical Marijuana conference will be held in Washington, D.C. on February 22 thru February 25, 2013 at the Mayflower Renaissance Hotel.

**HANDOUTS**

Agenda dated 1/31/2013  
 Minutes dated 12/20/2012  
 Grantee/DC Fiscal Report  
 EMA-Wide and Jurisdictional FOAC Reports through November 2012  
 NOVA FOAC MAI Report through November 30, 2012  
 NOVA FOAC Part A Report through November 30, 2012  
 Suburban Maryland Regular and MAI FOAC Report through November 30, 2012  
 Suburban Maryland Actual Expenses Incurred through November 30, 2012  
 GY22 Spending YTD  
 GY23 Standing Committee Work Plan & Budget Forecast  
 2013 PSRA for GY24 Action Steps & Timeline  
 Standing Committee Task Assignments for GY23 work plans  
 Motion #1: Approve Revised Standing Committee Protocols  
 Motion #2: Approve Suburban MD Reprogramming Request  
 January - December 2013 Planning Council Calendars

**ACTION ITEMS – Open**

#	Item	Assigned To	Date Assigned	Due Date	Status

**MOTIONS**

#	Motion	Motioned By	2 <sup>nd</sup> By	Approved By
1.	So moved for the Planning Council to adopt the Revised Standing Committee Protocols	Executive Committee	Ron Swanda	In Favor - 22; Oppose-1; Abstain -1 <b>THE MOTION IS PASSED.</b>
2.	So moved for the Planning Council to approve Suburban Maryland Reprogramming Request.	David Hoover	Keith Callahan	<b>VOTE:</b> In Favor - 21; Oppose-0; Abstain -3 <b>THE MOTION IS PASSED.</b>

<b>MEETING ADJOURNED</b>	7:51 pm
<b>NEXT MEETING</b>	February 28, 2013 at 5:30 pm <b>Location:</b> 441 4 <sup>th</sup> Street, NW Rm. 1107 Washington, DC. 20001