

Please review the eligibility criteria before completing your application as the fees are non-refundable.

An applicant is eligible for licensure by endorsement if the applicant is currently licensed as a Licensed Practical Nurse under the laws of a state or territory of the United States; and if the applicant's original licensure in a state or territory was based upon:

- (a) A score of three hundred and fifty (350) on each part of the State Board Test Pool Examination for practical nurses taken before September 1982; or
- (b) A passing score on the NCLEX-PN.

During the online application process, be prepared to:

- Upload a copy of a government issued photo ID such as a driver's license or passport.
- Upload a passport-type photo. Photo should be a front-facing headshot with a plain white background.
- Upload the Social Security affidavit form if you do not have a social security number. (Located on the BON's page).
- Upload proof of name change- If the name on your application is different from the name on any of your supporting documents, proof of name change is required. Acceptable documents are marriage certificate, divorce decree, court order or spouse's death certificate.
- Pay the application and criminal background check fee of \$280.00 by Visa or Mastercard only.

You must request or complete the remaining application requirements through the separate institutions indicated below.

- Criminal background check (CBC) **Fieldprint**- You will receive an email that includes the code and link to schedule your fingerprint appointment after you make the payment.
- Official verification from your original state of licensure. If it is expired, official verification is needed from **both** the original and a current state. If your current state is also your original licensure by examination, then that is the only verification required.

To submit verification of your licensure status access NURSYS.COM. There is a \$30.00 fee for this service. If your state does not participate in the NURSYS verification system, visit that state board of nursing's website and request that verification be emailed to the DC Board of Nursing. Our email address(verifications.bon@dc.gov) is on file with each non-participating state board of nursing. **Non-NURSYS Participating Boards** (California; Michigan; Pennsylvania)

Please allow 30 business days after applying before checking the status at <https://doh.force.com/ver/s/>