

## **BOARD OF PROFESSIONAL COUNSELING OPEN SESSION MEETING AGENDA**

**June 12, 2020**

**10:00 am to 2:00 pm**

### **Virtual Meeting Notice**

*Due to the COVID-19 pandemic, all board meetings will be held virtually during the declared public health emergency.*

**OPEN SESSION JUNE 12, 2020**

OS-0620-01	<p><b>CALL TO ORDER AND ROLL CALL</b></p> <p>The June 12, 2020 Open Session meeting was called to order at 10:18am and a quorum was established.</p> <p><b>Board Members:</b></p> <ul style="list-style-type: none"> <li>• Dr. Victoria Sardi-Brown (Chairperson) – Absent</li> <li>• Laurie Ferreri (Vice-Chairperson) – Present</li> <li>• Victoria Sherk – Present</li> <li>• Vanessa Ruffin-Colbert – Present</li> </ul> <p><b>Board Staff:</b></p> <ul style="list-style-type: none"> <li>• Aisha Nixon – Executive Director</li> <li>• David Walker – Health Licensing Specialist</li> <li>• Panravee Vongjaroenrat – Interim Board Attorney</li> <li>• Leonard Howard – Board Investigator</li> <li>• Patrick O’Neil – Legal Intern</li> </ul> <p><b>Open Session Guests:</b></p> <ul style="list-style-type: none"> <li>• Dr. Nathalie Mizelle</li> <li>• Dr. Samantha Knox</li> <li>• Dr. Sadiqa Long</li> <li>• Dr. Nancy Butler</li> <li>• Kenya Hutton</li> <li>• Mark LeVote</li> </ul>	
OS-0620-02	<p><b>APPROVAL OF THE AGENDA</b></p> <p>Motion: Ms. Sherk made a motion to approve the June 12, 2020 Open Session Agenda without additions and/or corrections. Seconded by Ms. Ruffin-Colbert.</p> <p>Ms. Ferreri, Ms. Ruffin-Colbert, and Ms. Sherk voted in favor of the motion. The motion passed unanimously.</p>	
OS-0620-03	<p><b>EXECUTIVE DIRECTOR’S REPORT</b></p> <p>The Executive Director thanked all Community Stakeholders for attending the June 12, 2020 virtual Open Session. The Executive Director informed the Community Stakeholders that Board Staff have been working remotely since March and the application process was not affected by the transition. The District of Columbia may move into Phase 2 of reopening on June 19 however, Board Staff would continue to work remotely.</p>	

	<p>As of June 12, 2020, the Board has the following amount of active licensees:</p> <p>LPC – 1264 CACI - 95 CACII 176 LGPC 351</p> <p>The Executive Director reported last that a new criminal background check process for international applicants is currently active.</p>	
OS-0620-04	<p><b>BOARD ATTORNEY’S REPORT</b></p> <p>No Report</p>	
OS-0620-05	<p><b>CHAIRPERSON’S REPORT</b></p> <p>No Report</p>	
OS-0620-06	<p><b>MINUTES</b></p> <p><b><u>Board Action:</u></b> Consideration of the Open Session Minutes from the May 8, 2020 meeting.</p> <p>Motion: Ms. Ruffin-Colbert made a motion to approve the May 8, 2020 Open Session Minutes without additions and/or corrections. Seconded by Ms. Ferreri.</p> <p>Ms. Ferreri, Ms. Ruffin-Colbert, and Ms. Sherk voted in favor of the motion. The motion passed unanimously.</p>	
OS-0620-07	<p><b>DISCUSSION – COVID-19 BOARD NOTICES</b></p> <p><b><u>Board Action:</u></b> To review and provide feedback regarding licensee notices related to the COVID-19 pandemic.</p> <p><b><u>Background:</u></b> During the May meeting, the Board discussed licensees’ concerns around supervision, CE completion, sitting for national examinations and standards of care during the pandemic. The Board passed a motion for the Interim-Board Attorney to send the Board the social work policy pertaining to supervision during the pandemic and draft a policy to address the supervision of LGPCs during the pandemic.</p>	

	<p>The Board also passed a motion for the Interim-Board Attorney to draft a policy that would suspend the in-person CE requirement for CACI and CACII licensees for the upcoming renewal.</p> <p>Motion: Ms. Sherk made a motion to approve the remote supervision notice pertaining to the COVID-19 pandemic. Seconded by Ms. Ferreri.</p> <p>Ms. Ferreri, Ms. Ruffin-Colbert, and Ms. Sherk voted in favor of the motion. The motion passed unanimously.</p> <p>Motion: Ms. Ruffin-Colbert made motion to approve the notice pertaining to the suspension of in-person face-to-face continuing education requirements only for the 2020 CACI and CACII renewal period. Seconded by Ms. Ferreri.</p> <p>Ms. Ferreri, Ms. Ruffin-Colbert, and Ms. Sherk voted in favor of the motion. The motion passed unanimously.</p>	
OS-0620-08	<p><b>DISCUSSION – FREQUENTLY ASKED QUESTIONS</b></p> <p><b><u>Board Action:</u></b> To review and provide feedback regarding frequently asked questions (FAQs).</p> <p><b><u>Background:</u></b> Board Staff is creating a FAQ section for the LPC, LGPC, and CACI &amp; CACII. These FAQ sections will allow applicants and licensees the ability to get information in a timely manner while also emphasizing the need to review regulations. The FAQ sections will consist of frequent questions that Board Staff receives along with citations in the regulations for additional review.</p> <p>No motion was made.</p>	
OS-0620-09	<p><b>DISCUSSION – WORKFORCE SURVEY FOR 2020 RENEWAL</b></p> <p><b><u>Board Action:</u></b> To provide feedback regarding core questions related to counseling/graduate counseling and addiction counseling.</p> <p><b><u>Background:</u></b></p>	

	<p>The Health Regulation and Licensing Administration plans to incorporate workforce surveys during renewals for all professions. The Workforce Survey will capture the distribution of healthcare providers across the District of Columbia and obtain feedback regarding hot topics related to counseling/graduate counseling and addiction counseling.</p> <p>No motion was made.</p>	
OS-0620-10	<p><b>DISCUSSION – LGPCs AND LIMITED LIABILITY COMPANIES</b></p> <p><b><u>Board Action:</u></b> Discuss and provide feedback regarding whether LGPCs can form limited liability companies to accumulate post-graduate supervision.</p> <p><b><u>Background:</u></b> Board Staff received an inquiry from the community about whether a LGPC can form a limited liability company (LLC). The LLC would be in place for personal liability and protection for a LGPC who does not work at an existing community clinic, private practice, and/or larger organization. Under the LGPC owned LLC, there would be a licensed supervisor in place to provide post-graduate supervision.</p> <p>No motion was made due to the current regulations not allowing LGPCs to own a private practice.</p>	
OS-0620-11	<p><b>DISCUSSION – REGULATION UPDATE</b></p> <p><b><u>Board Action:</u></b> Discuss and decide whether to reconvene the subcommittee to assist in the update of regulations.</p> <p><b><u>Background:</u></b> The Interim-Board Attorney reviewed the current draft to the regulations for LPC and LGPC. The Interim-Board Attorney noticed areas in the drafts that needed additional work to ensure both sets of drafts are firmly connected.</p> <p>No motion was made.</p>	
OS-0620-12	<p><b>MOTION TO CLOSE – 11:30</b></p> <p><b><u>Board Action:</u></b></p>	

	<p>To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p><b>Background:</b>          Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.</p> <p>Motion: Ms. Ferreri made motion to close the June 12, 2020 Open Session meeting. Seconded by Ms. Sherk.</p> <p>Ms. Ferreri, Ms. Ruffin-Colbert, and Ms. Sherk voted in favor of the motion. The motion passed unanimously.</p>	
OS-0620-13	<p><b>MOTION TO ADJOURN</b></p> <p><b>Board Action:</b>          To adjourn the meeting.</p> <p><b>Background:</b>          At the end of every meeting, a motion to adjourn must be made in open session to close out the business of the Boards.</p> <p>Motion: Ms. Ferreri made a motion to adjourn the meeting at 2:43PM. Seconded by Ms. Sherk.</p> <p>Ms. Ferreri, Ms. Ruffin-Colbert, and Ms. Sherk voted in favor of the motion. The motion passed unanimously.</p>	

**The next open session meeting scheduled for July 10, 2020 at 10:00am.**

**The Open Meetings Act governs this meeting. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).**