

**BOARD OF DENTISTRY**  
**899 NORTH CAPITOL ST. NE, 2<sup>nd</sup> FL.**  
**WASHINGTON, DC 20002**

**Date: July 19, 2023**  
**Time: 9:00 AM**

**OPEN SESSION**  
**MEETING MINUTES**

**\*\*\*Please be advised that Board Meetings are recorded\*\*\***

**WEBEX Virtual Meeting**

**Due to the COVID-19 pandemic, the Board will be utilizing a hybrid schedule of virtual and in-person meetings. Please see Board Meeting calendar under the Executive Director's report for more information.**

*Information on how to access the public portion of the meeting is listed below:*

**This meeting is available by web:**

<https://dcnet.webex.com/dcnet/j.php?MTID=m9f9126b61531ee2a059436115674d953>

Meeting number: 160 597 7295

Password: R6Mm8PPPmS3

**This meeting is available by  
phone:**

1-202-860-2110 United States Toll (Washington D.C.)

1-650-479-3208 Call-in toll number (US/Canada)

Access code: 160 597 7295

**\*\*Any submissions from the public for the Board's consideration should be received by Board Staff, [kathleen.ibeh@dc.gov](mailto:kathleen.ibeh@dc.gov), no later than **10** business days before the Board Meeting.**

**BOARD OF DENTISTRY**  
**Open Session Meeting Minutes – July 19, 2023**

<b>BOARD MEMBERS:</b>	
Dr. John R. Bailey, DDS – Chairperson	Present
Dr. Iris Jeffries-Morton, DDS- Vice-Chairperson	Present
Dr. Judith Henry, DMD - Board Member	Present
Ms. Dianne Smith, ESQ - Consumer Member	Excused Absence
Dr. Michelle Latortue, DDS-Board Member	Present
Vacant – (Dentist) Board Member	
Vacant – (Dental Hygiene) Board Member	
<b>BOARD STAFF:</b>	
Ericka L. Walker, MSW – Executive Director	Present
Gregory Scurlock, Compliance Officer	Present
Rebecca Odrick-Austin, Board Investigator	Present
Kathleen Ibeh, Health Licensing Specialist	Present
Zaneta Batts, Health Licensing Specialist	Present
<b>LEGAL STAFF:</b>	
Carla M. Williams, Senior Assistant General Counsel	Present

**BOARD OF DENTISTRY**

**Open Session Meeting Minutes July 19, 2023**

**CALL TO ORDER AND ROLL CALL**

OS-0719-01

**INTRODUCTIONS**

The meeting was called to order at 9:03 a.m. as a quorum was maintained.

- **Board Members**

- Dr. John Bailey, DDS – Chairperson (**Present**)
- Dr. Iris Jeffries-Morton, DDS – Vice-Chairperson (**Present**)
- Dr. Judith Henry, DMD – Board Member (**Present**)
- Ms. Dianne Smith, Esq. – Consumer Member (**Excused Absence**)
- Dr. Michelle Latortue, DDS – Board Member (**Present**)

- **Board Staff**

- Ericka L. Walker, MSW – Executive Director (**Present**)
- Gregory Scurlock, Compliance Officer (**Present**)
- Rebecca Odrick-Austin, Investigator (**Present**)
- Kathleen Ibeh, Health Licensing Specialist (**Present**)
- Zaneta Batts, Health Licensing Specialist (**Present**)

- **Legal Staff**

- Carla Williams, Senior Assistant General Counsel (**Present**)

- **DC Health Staff**

- Matteo Lieb, DC Health Legislative Affairs Specialist

- **Public Attendance**

- Jackie Urban, DANB
- Dorothy Thomas, OSSE (HELC)
- Alesia Henry, OSSE (HELC)
- Mr. Kurt Gallagher, DC Dental Society
- Ms. Fatima Oglesby Morris, Hands-On Dental Assistant Training School
- Dr. Eugene Giannini, DC Dental Society
- Dr. Roya Pilcher
- Dr. Aliya Kassam, DC Dental Society
- Dr. Chad Jones, DC Dental Society
- Ms. Tiffani Greene, American Management Corporation
- Kera Johnson

OS-0719-02

**OPEN SESSION AGENDA:**

**Board Action:**

Acceptance of the **July 19, 2023**, meeting agenda

**Motion:** The Board to accept the **July 19, 2023**, meeting agenda

**Moved by:** Dr. Iris Jeffries-Morton; (Vice Chairperson)

**Seconded by:** Dr. Michelle Latortue; (Board Member)

**Motion passed unanimously.**

OS-0719-03 **OPEN SESSION MINUTES:**  
**Board Action:**  
Consideration of the Open Session minutes from the **June 21, 2023**, meeting.  
**Motion:** The Board to accept the **June 21, 2023**, meeting minutes  
**Moved by:** Dr. Iris Jeffries-Morton; (Vice-Chairperson)  
**Seconded by:** Dr. Judith Henry; (Board Member)  
**Motion passes unanimously.**

**STAFF REPORTS**

OS-0719-04 **EXECUTIVE DIRECTOR’S REPORT:**

**Mrs. Ericka Walker**, Executive Director for the Board of Dentistry, welcomed all Board Members, Staff and Guests to the Open Session meeting. In addition to informing meeting attendees about the Board’s upcoming recess in August, Mrs. Walker reminded all attendees that the next board meeting is scheduled for September 20, 2023, which will be **in-person** though there will be an option to join the meeting virtually. Mrs. Walker also provided updates to meeting attendees regarding the transition in leadership as July 17, 2023, Dr. Ayanna Bennett, assumed her role as the Acting Director of DC Health. Mrs. Walker also shared that during today’s meeting, there will be several presentations in response to questions and concerns brought up by meeting attendees last month regarding dental teaching licenses, dental assistant training schools and the 90-day Supervisory Practice Letter. This is to ensure that the public is well-informed and provides an opportunity for clarification.

This concluded Mrs. Walkers’ report.

1. **BOD Calendar**
  - July 19, 2023
  - August 2023 **Recess**
  - September 20, 2023, **In-Person**
2. **BOD Census**
  - Dentists **(1,313)**
  - Dental Hygienists **(549)**
  - Dental Hygienists with the authority to administer Local Anesthesia **(104)**
  - Dental Hygienists with the authority to administer Local Anesthesia & Nitrous Oxide **(88)**
  - Dental Hygienists with the authority to administer Nitrous Oxide **(1)**
  - Dental Assistant Level 1 **(147)**
  - Dental Assistant Level 2 **(577)**
  - Teaching Licenses for Dentists **(2)**
  - Teaching Licenses for Dental Hygienist **(0)**
3. **District of Columbia COVID-19 Updates**  
<https://coronavirus.dc.gov/vaccine>
4. **District of Columbia Monkeypox**

	<p><a href="https://dchealth.dc.gov/page/monkeypox">https://dchealth.dc.gov/page/monkeypox</a></p> <p>5. The Mayor’s Office of Talent and Appointments (MOTA) recruits talented and interested individuals from all eight Wards to serve on District Boards. Link to apply to serve on a Board: <a href="https://mota.dc.gov/page/boards-vacancies-or-available-seats">https://mota.dc.gov/page/boards-vacancies-or-available-seats</a></p>																																									
OS-0719-05	<p><b><u>BOARD ATTORNEY’S REPORT:</u></b></p> <p><b>Ms. Carla Williams</b>, Board Attorney, informed meeting attendees about the Emergency &amp; Proposed Rulemaking regarding temporary licenses which took effect on May 18, 2023 but was published on May 26, 2023 in the District of Columbia Register and was open for public comment for 30 days. Ms. Williams indicated that the document was provided last month in the materials but was listed on last month’s agenda which caused the oversight. This amendment repeals the requirement that an applicant must complete a separate application and pay a separate fee, which will help streamline the process. Though the 30-day comment period has ended, the emergency rulemaking is still in effect and depending on the public comments received, it will be determined if any changes need to be made, moved forward to be finalized or if it will be republished for another public commenting period.</p>																																									
OS-0719-06	<p><b><u>BOARD CHAIRPERSON’S REPORT:</u></b></p> <p><b>Dr. John Bailey</b>, Chairperson, reported that he will be representing the District of Columbia Board of Dentistry at the upcoming ADEX meeting that is scheduled for July 21 &amp; 22, 2023 in Aurora, Colorado. Dr. Bailey indicated that he would provide updates during the September 2023 Board Meeting.</p>																																									
OS-0719-07	<p><b><u>CONSENT AGENDA:</u></b></p> <p>These applications were reviewed by Dr. John Bailey (Chairperson), Dr. Iris Jeffries-Morton (Vice-Chairperson), or Mrs. Ericka Walker (Executive Director), from <b>June 14 – July 11, 2023:</b></p> <table border="0"> <tr> <td>DENA4000106</td> <td>Anne Dempsey</td> <td>New Registration</td> <td>7/3/2023</td> </tr> <tr> <td>DENA4000061</td> <td>Raven Iyoha</td> <td>New Registration</td> <td>6/15/2023</td> </tr> <tr> <td>DENA5000068</td> <td>Laurent Dubreuil</td> <td>New Registration</td> <td>7/3/2023</td> </tr> <tr> <td>DENA4000113</td> <td>Yalda Salehi</td> <td>New Registration</td> <td>7/3/2023</td> </tr> <tr> <td>DENA5000074</td> <td>LarissaCruz-Flores</td> <td>New Registration</td> <td>6/15/2023</td> </tr> <tr> <td>DENA5000045</td> <td>Almaz Mengistu</td> <td>Endorsement</td> <td>6/15/2023</td> </tr> <tr> <td>DENA5000055</td> <td>Janell Mills</td> <td>New Registration</td> <td>6/15/2023</td> </tr> <tr> <td>DENA5000071</td> <td>Michelle Huerta</td> <td>New Registration</td> <td>7/3/2023</td> </tr> <tr> <td>DENA5000072</td> <td>Vinicia Torres</td> <td>New Registration</td> <td>6/15/2023</td> </tr> <tr> <td>HYG2001203</td> <td>Katie Jordan</td> <td>Endorsement</td> <td>7/3/2023</td> </tr> </table>	DENA4000106	Anne Dempsey	New Registration	7/3/2023	DENA4000061	Raven Iyoha	New Registration	6/15/2023	DENA5000068	Laurent Dubreuil	New Registration	7/3/2023	DENA4000113	Yalda Salehi	New Registration	7/3/2023	DENA5000074	LarissaCruz-Flores	New Registration	6/15/2023	DENA5000045	Almaz Mengistu	Endorsement	6/15/2023	DENA5000055	Janell Mills	New Registration	6/15/2023	DENA5000071	Michelle Huerta	New Registration	7/3/2023	DENA5000072	Vinicia Torres	New Registration	6/15/2023	HYG2001203	Katie Jordan	Endorsement	7/3/2023	
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HYG2001205	Damian Phillips	Endorsement	7/3/2023
HYG2001207	Maria Castillo	Examination	7/3/2023
HYG2001208	Kimberly Gonzalez	Examination	7/3/2023
HYG2001209	Ta'Niya Sessoms	Endorsement	7/3/2023
DEN2000271	Mohammad Yaghi	Endorsement	6/15/2023
DEN2000272	Richard Goldin	Endorsement	6/22/2023
DEN2000278	Maria Jividen	Endorsement	6/15/2023
DEN2000280	Phylicia Michael	Examination	6/15/2023
DEN2000281	Sion Na	Endorsement	7/3/2023
DEN2000283	Naz Zijerdi	Examination	6/15/2023
DEN2000284	Aeesha Ayyub	Examination	6/15/2023
DEN2000285	Tangwan Nganteh	Examination	6/15/2023
DEN2000286	Nisha Joshi	Examination	6/15/2023
DEN2000287	Petrice Malcolm	Examination	6/15/2023
DEN2000289	Michael Cevallos	Endorsement	7/3/2023
DEN2000292	Damilola Osibamowo	Examination	7/3/2023
DEN2000291	Avneet Kaur	Examination	6/15/2023
DEN2000294	Amirali Hedayati	Examination	7/3/2023
DEN2000297	Gabriella Quevedo	Endorsement	7/3/2023

**Motion:** The Board to accept the Consent Agenda application approvals.

**Moved by:** Dr. Iris Jeffries-Morton; (Vice-Chairperson)

**Seconded by:** Dr. Michelle Latortue; (Board Member)

**Motion passed unanimously.**

## DISCUSSION ITEMS

### OS-0719-08 LEGISLATIVE UPDATES – OFFICE OF GOVERNMENT RELATIONS

Matteo Lieb, Legislative Affairs Specialist

**Mrs. Ericka Walker**, Executive Director, Mrs. Walker informed meeting attendees about the Interprofessional Board Chair Committee (IBCC)'s symposium which is scheduled for September 2023. The IBCC, which is a collaborative work group comprised of seven health professional board-chairs, is led by DC Health's Chief of Staff, Dr. Jacqueline Watson, who will be providing more updates about the symposium as they become available.

**Mr. Matteo Lieb** added that ideally, all board members across all 19 health professional boards will participate in the symposium. Since it will not have the same structure as an official board meeting, it will provide an avenue for conversation amongst board members to facilitate collaboration and the bridging of the gap between clinical medicine and public health.

Mr. Matteo Lieb reported about several compacts which have been introduced for the Boards of Occupational Therapy and Professional Counseling, which follows directly behind the DC Nurse Licensure Compact Authorization Act of 2023 which was also previously introduced by DC Council. Mr. Lieb also reported on the **Health Professional Licensing Boards Residency Requirement Amendment Act of 2023 (Bill 25-312)** which attempts to address the vacancies on several health professional licensing boards. It allows for appointees who may not have residency in the district, but meet other criteria, to serve on the boards. A hearing was held for

this particular bill on July 13, 2023, of which Ms. Aisha Nixon, the Associate Director for the Office of Health Professional Licensing, expressed support for the need for innovative solutions for this matter and offered some proposed changes to make the bill easier to implement and have the best impact.

Mr. Lieb also shared that the Dental Hygiene and Dental Assistant Scope of Practice Amendment Act of 2023 (Bill 205-347) was also introduced by the DC Council however, a hearing has not yet been scheduled at this time. Additionally, Mr. Lieb reminded all meeting attendees that DC Council is on recess until September 15, 2023.

OS-0719-09 **DANB PRESENTATION**

**Ms. Jackie Urban**, Director of Certification Operations for the Dental Assisting National Board (DANB), provided a presentation to meeting attendees on the three pathways to becoming a Certified Dental Assistant and the examinations that support the Board's proposed rulemaking for the Level III – Dental Assistant license type. Additionally, Ms. Urban provided information on several other certifications provided by DANB in addition to exam fees and an overview of DANB's certification renewal requirements.

**Mrs. Ericka Walker** clarified with Ms. Urban that the Certified Dental Assistant certification (which consists of the successful passing of the RHS, ICE and General Chairside exams) meets the qualification of Dental Assistant Level II in the District.

**Ms. Carla Williams** also added that because DANB offered so many types of certifications, it was pertinent to update the wording in our regulations so that all potential applicants who are considering this pathway to licensure are clear that they are required to have a current and valid Certified Dental Assistant certification. In response to Ms. Jackie Urban's reporting that all Certified Dental Assistant certifications require an annual renewal, Ms. Williams reiterated that the public should be aware that it is the responsibility of the applicant to ensure that their CDA is indeed current and valid with DANB as failure to do so will be a barrier to licensure with DC.

In response to Mrs. Walker's question about DANB certification expiration dates and renewal periods, Ms. Urban indicated that renewal is due 1 year after the issue date and every year thereafter. She also shared that CDAs receive notifications (via email and mail) to renew their certification which also requires 12 Continuing Education credits and a fee. There is 90-day grace period of which CDAs can still renew their certifications with an additional late fee.

For the proposed Dental Assistant Level III registration type, Ms. Williams indicated that DC regulations mention that the applicant must have successfully completed and obtained the Certified Preventive Functions Dental Assistant certification (CPFDA) which consists of the candidate sitting for and passing the Coronal Polishing, Sealants and Topical Fluoride exams in addition to possessing the Certified Dental Assistant certification (Level II).

OS-0719-10	<p><b><u>DENTAL/DENTAL HYGIENE TEACHING LICENSE PRESENTATION</u></b></p> <p><b>Mrs. Ericka Walker</b>, Executive Director, provided a presentation on the requirements for the Dental and Dental Hygiene teaching license per the DC Board of Dentistry regulations. This includes the two pathways for a Dental teaching license: educational and by appointment. Mrs. Walker covered the criteria to be considered for either.</p>
OS-0719-11	<p><b><u>90-DAY SUPERVISORY PRACTICE LETTER PRESENTATION</u></b></p> <p><b>Mrs. Ericka Walker</b>, Executive Director shared a brief overview of the 90-Day Supervisory Practice Letter and requirements for the approval of the SPL. <b>Zaneta Batts</b>, Health Licensing Specialist, provided a presentation on how to properly complete the 90-day Supervisory Practice letter and time-frame for approval.</p>
OS-0719-12	<p><b><u>DENTAL BOARD SUB-COMMITTEES</u></b></p> <ol style="list-style-type: none"> <li>1. <b><u>Credentials &amp; Audits:</u></b> Dr. Iris Jeffries-Morton/Dr. John Bailey This sub-committee provided updates (in conjunction with Ms. Dorothy Thomas and Ms. Alesia Henry from the DC Office of the State Superintendent of Education/Higher Education Licensure Commission) regarding the process for opening a Dental Assistant training school in the District. The formal process, which is being finalized between DC Health and OSSE, indicates that an applicant who is interested in opening a Dental Assistant training school must first attend OSSE's new applicant workshop (which is held monthly) after which a formal application is submitted to OSSE for consideration. When it is approved, OSSE will refer the applicant's approved application, curriculum and pertinent information) will be referred to the Board as the subject matter expert, for the review and approval of their curriculum as well as training school site.</li> <li>2. <b><u>Communications:</u></b> <b>None</b></li> <li>3. <b><u>Regulatory Affairs:</u></b> Dr. Judith Henry/Dianne Smith, Esq. This sub-committee reported that they are in receipt of the public comment from DC Dental Society. The full subcommittee will review those comments to provide recommendations during the next Board Meeting in September so that the Board will determine if it wants to move forward as is or make any editions to the proposed rulemaking.</li> </ol>
OS-0719-13	<p><b><u>COMMENTS FROM PUBLIC</u></b></p> <p><b>Ms. Fatima Oglesby-Morris</b> of HandsOn Dental Assistant training school, inquired about the Supervisory Practice Letter process and when it would begin. Mrs. Ericka Walker addressed her question by indicating that the applicant must have submitted an application for a Dental Assistant Level I or</p>

ll registration. The applicant must also be working in the District under the supervision of a dentist who is also licensed and practicing in the District. Once the supervising dentist agrees to supervise the applicant and completes the form, they would submit the form to the Board. In response to Ms. Oglesby-Morris' follow up question regarding the necessity of a Supervisory Practice Letter in conjunction with her practice agreement with her dental assistant training school and its externship with dental practices in the District; Ms. Carla Williams clarified that a SPL gives an individual (who already meets the requirements and has applied for registration) the opportunity to practice while their application is under review and awaiting approval. In her case, Hands-On Dental Assistant Training School is for individuals who are learning to be dental assistants and therefore do not yet meet the requirements for registration. Ms. Williams reiterated that while they are still in training, the externship practice agreement stands.

**Mr. Kurt Gallagher**, Executive Director of the DC Dental Society thanked the Board and Mrs. Walker for the presentations as he indicated that they were very helpful and educational for members in the community. Mr. Gallagher requested for some of the slides that were presented during the meeting for the general public. Additionally, in view of the upcoming Board of Dentistry license renewal season, Mr. Gallagher recalled Mrs. Walker's statements earlier in the year regarding providing webinars/presentations on the renewal process and asked if it was still in the pipeline. **Mrs. Ericka Walker** indicated that the webinar/presentation is in the works. It will be recorded and posted on our website that way it will be on-demand for anyone who wants to review it. Mrs. Walker also advised that stakeholders/licensees can expect this webinar to be available during the month of August.

**Dr. Roya Pilcher** asked for clarification on the process for the approval of a dental assisting training school as she stated that she was informed when she completed the webinar with the HELC in January 2022, that she needed to obtain approval from the Board of Dentistry first before submitting her application to HELC. However, it is incorrect as she is now to complete the application with the HELC and they will approach the Board as the subject matter experts and she would not need to contact the Board for anything during the application process of which Mrs. Walker and Dr. Bailey affirmed her statement. Mrs. Walker reiterated that a formal process is currently underway, and that Ms. Henry spoke to the collaborative work of both agencies to ensure both are in sync and providing the same information. Mrs. Walker also indicated that once the process is finalized, it will be posted on the website.

**BOARD OF DENTISTRY**

**Open Session Meeting Minutes July 19, 2023**

<b>CLOSING</b>	
OS-0719-14	<p><b><u>MOTION TO CLOSE</u></b></p> <p>The Board member should move as follows:</p> <p>“Mister Board Chair, I move that the Board close the Open Public session portion of the meeting and move into the Closed Executive Session portion of the meeting pursuant to D.C. Official Code § 2-575(b) for the following purposes: to discuss disciplinary matters pursuant to § 2-575(b)(9); to seek the advice of counsel to the board, to preserve the attorney-client privilege, or to approve settlement agreements pursuant to § 2-575(b)(4); and to plan, discuss, or hear reports concerning ongoing or planned investigations pursuant to § 2-575(b)(14).”</p>
	<p><b>Motion:</b> The Board to close the Open Session meeting.  <b>Moved by:</b> Dr. Iris Jeffries-Morton; (Vice-Chairperson)  <b>Seconded by:</b> Dr. Michelle Latortue (Board Member)</p> <p style="text-align: center;"><b>ROLL CALL VOTE</b></p> <p style="text-align: center;">The Board voted unanimously.</p>
	<p>This concludes the Public Open Session of the meeting. The Board will now move into the Closed Executive Session portion of the meeting pursuant to D.C. Official Code § 2-575(b) for the reasons set forth in the motion.</p>

This ends the Open Session Agenda, next meeting is scheduled for **September 20, 2023.**  
The meeting adjourned at 10:28 a.m.

*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).*