

BOARD OF PROFESSIONAL COUNSELING

MEETING MINUTES

January 19, 2024

10:00 AM – 2:00PM

HYBRID MEETING NOTICE

Due to the COVID-19 pandemic, the Board will have a hybrid schedule of in-person and virtual meetings. In-person meetings will resume in FY 2023, meeting dates can be found on the Board's webpage.

In-person meetings will be at 899 North Capitol Street, NE, 2nd Floor, Washington, DC 20002.

Information on how to access the public portion of the meeting virtually is listed below:

Join by Web

<https://dcnet.webex.com/dcnet/j.php?MTID=mb7db2da02f1ac65acba8e248dc72d81a>

Join by Phone

Call in Number: 1-650-479-3208 Call-in toll number (US/Canada)

Access Code: 475 199 633

OPEN SESSION January 19th, 2024

Call to Order:

OS-0119-01	<p><u>Roll Call:</u></p> <p><u>Roll Call:</u></p> <ul style="list-style-type: none"> • Victoria Sherk – Chairperson-Present <p><u>Board Staff:</u></p> <ul style="list-style-type: none"> • LaTrice Herndon- Executive Director • Whitney Moore- Health Licensing Specialist • Panravee Vongjaroent – Assistant General Counsel • Gregory Scurlock, Compliance Officer • Leonard Howard – Board Investigator • Matteo Lieb- Policy Analyst 	
OS-0119-02	<p><u>Approval of the Agenda</u></p> <p><u>Board Action:</u></p> <p>Acceptance of the November 17th Open Session Agenda.</p> <p><u>Motion:</u></p> <p>Motion made by Victoria Sherk to accept the January 19, 2024, Open Session Agenda. Seconded Victoria Sherk.</p> <p><u>Vote:</u></p> <p>Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
OS-0119-03	<p>EXECUTIVE DIRECTOR’S REPORT</p> <ul style="list-style-type: none"> • Operational Status Update: DC HEALTH new location: • Licensure Census CAC1-88 CAC2-159 LGPC-479 LPC 1738 • Sub Committee • Legislative Update • DC HEALTH social media <ul style="list-style-type: none"> ▫ Facebook: @dchealth ▫ Twitter: @_DcHealth ▫ TikTok: @dchealth ▫ Instagram: @dchealth • Additional Updates 	
OS-0119-04	<p>BOARD ATTORNEY’S REPORT</p> <ul style="list-style-type: none"> • No Report 	

OS-0119-05	CHAIRPERSON'S REPORT <ul style="list-style-type: none"> No Report 	
OS-0119-06	<u>Open Session Minutes</u> <u>Board Action:</u> Consideration of the Open Session minutes from November 17th 2023, meeting. <u>Motion:</u> Motion made by Victoria Sherk to accept the minutes from November 17th,2023 Open Session Minutes. Seconded Victoria Shrek. <u>Vote:</u> Victoria Sherk voted in favor of the motion. The motion passed unanimously.	
OS-0119-08	<u>CEU Approval</u> <u>Board Action:</u> The Board is to review the CEU applications submitted to the Board for approval. <u>Motion:</u> Motion made by Victoria Sherk to accept to approve the CEU listed. Seconded Victoria Shrek. <u>Vote:</u> Victoria Sherk voted in favor of the motion. The motion passed unanimously.	
OS-0119-09	<u>Art Therapy Five Year supervision policy</u> <u>Board Action:</u> The Board is to review the Art Therapy regulations and decide if Art therapist that are applying via endorsement and have practice for five years can substitute the supervision form. <u>Background:</u> The Art Therapy professional licenses have been implemented and	

are currently live. The Board Staff is currently working on creating the forms and policies to implement under that license type.

Motion:

Motion made by Victoria Sherk to accept to allow endorsement applicants that meet the five year requirements to substitute supervision forms per 11608.2 of the regulations. Seconded Victoria Shrek.

Vote:

Victoria Sherk voted in favor of the motion. The motion passed unanimously.

OS-0119-10	<p><u>Consent Agenda:</u></p> <p><u>Board Action:</u> Consideration of the applications approved for purposes of review and/or ratification of Board actions taken since the last Board meeting.</p> <p><u>Motion:</u> Motion made by Victoria Sherk to accept the open session consent agenda. Seconded Victoria Shrek.</p> <p><u>Vote:</u> Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
OS-0119-11	<p><u>Motion to</u> <u>Close Board</u></p> <p><u>Action:</u> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p><u>Background:</u> Pursuant to DC Official Code § 2-575(b), the Board will move into the Closed Executive Session portion of the meeting to discuss the following:</p> <ol style="list-style-type: none">1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney	

	<p>and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a).</p> <ol style="list-style-type: none"> 2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6). 3. To discuss disciplinary matters pursuant to section § 2-575(b)(9). 4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b) (14). <p><u>Motion:</u> Motion made by Victoria Sherk to close the opens. Seconded Victoria Shrek.</p> <p><u>Vote:</u> Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
	<p style="text-align: center;"><u>THIS SECTION IS FYI ONLY</u> <u>NO BOARD DECISION OR ACTION IS NEEDED</u></p>	
OS-FY1	<p><u>Supervised Practice Form</u></p> <p><u>Update:</u> Pending the subcommittee meeting.</p> <p><u>Background:</u> A supervised practice form is listed under section 9105.8 regarding the supervised experience requirement which requires the supervisor(s) to submit the completed form to the Board. The purpose of the graduate professional counseling license is to allow individual to practice under supervision of a licensed professional counselor. However, the regulations also indicate a supervisor or supervisee shall submit a supervised practice form within 2 weeks of commencing supervision. In March 2022, the Board tabled to address the supervised practice form for the subcommittee.</p>	

OS-FY2

Discussion on Supervision

Update:

Pending Additional Information.

Background:

In April 2022, Ms. Sherk requested interpretation and further guidance to elaborate on the existing regulation regarding the supervision (specifically whether or not to have a primary supervisor).

In May 2022, the Board requested to table this matter for the next Board meetings for additional information.

The next open session meeting is February 16, 2023 at 10:00

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.