

## Board of Nursing

### INSTRUCTIONS FOR INTERNATIONALLY EDUCATED NURSES

Complete the instructions below in the order listed.

1. Contact CGFNS – [www.cgfns.org](http://www.cgfns.org) to request a “Credential Evaluation Report”. Be sure to provide licensure information if you were licensed as a nurse in your home country.
2. If your nursing education was not provided in English, you must take either test listed below for English Language Literacy and submit the results with application:
  - TOEFL iBT – Required Scores – 84 overall and 23 Speaking
  - IELTS – Required Scores – 6.5 overall band score and 7.0 score in Spoken Band
3. If you are not living in the US, you must obtain a national criminal background check from your country. It is sometimes called a national police check. Include the original report with your application.
4. Apply to DC Board of Nursing for “Licensure by Examination” if required, submit TOEFL or IELTS results with the application. You may download an application from:  
<https://dchealth.dc.gov/node/323012>
5. If you do not have a Social Security Number, you must complete and submit with your application a Social Security Number affidavit that can be downloaded from:  
<https://dchealth.dc.gov/node/323012>
6. Complete criminal background check – Go to: <https://dchealth.dc.gov/node/149382>, select *Criminal Background Check* to obtain information.
7. Register and pay for the exam – [www.pearsonvue.com/nclex](http://www.pearsonvue.com/nclex)
8. Receive authorization to test (ATT)
9. Schedule and take the NCLEX. Complete criminal background check, if not previously done.
10. Receive results from Board of Nursing, if passed, and CBC ok, you will be licensed.

#### Resources for English as Second Language Courses

University of District of Columbia for ESL course:  
801 North Capitol Street NE  
Washington, DC 20002  
202-274-5800

Carlos Rosario International Public Charter School  
514 V Street, NE  
Washington, DC 20002  
202 797-4700