DC | HEALTH
Health Regulation & Licensing
Administration

WE ARE WASHINGTON
**GOVERNMENT OF THE
DISTRICT OF COLUMBIA**
DC **MURIEL BOWSER, MAYOR**

Please review the eligibility criteria before completing your application as the fees are non-refundable.

To qualify for certification by examination, an applicant shall provide proof of one (1) of the following:

(a) Successful completion of a home health aide training program or bridge to home health aide training program, within the past twenty-four (24) months, approved by the Board of Nursing (Board) or by a nursing board in the United States with standards determined by the Board to be substantially equivalent to the standards in the District of Columbia;

(b) Completion of a practical nursing or registered nursing "Fundamentals of Nursing" course with a clinical component in the United States, within the last thirty-six (36) months from the date of an application for certification; or

(c) A Commission on Graduates of Foreign Nursing Schools certificate, received within the last thirty-six (36) months from the date of an application for certification, indicating education as a registered nurse (RN) or licensed practical nurse (LPN) outside the United States.

During the online application process, be prepared to:

➢ Upload a copy of a government issued photo ID such as a driver's license or passport.
➢ Upload a passport-type photo. Photo should be a front-facing headshot with a plain white background.
➢ Upload the Social Security affidavit form if you do not have a social security number. (Located on the BON's page).
➢ Upload proof of name change- If the name on your application is different from the name on any of your supporting documents, proof of name change is required. Acceptable documents are marriage certificate, divorce decree, court order or spouse's death certificate.
➢ Upload a copy of your HHA Training Program Certificate
➢ Pay the application and criminal background check fee of $100.00 by Visa or Mastercard only.

You must complete the remaining application requirement through Fieldprint.

➢ Criminal background check (CBC). You will receive an email that includes the code and link to schedule your fingerprint appointment after you make the payment.

Please allow 30 business days after applying before checking the status at https://doh.force.com/ver/s/