

Please review the eligibility criteria before completing your application as the fees are non-refundable.

An applicant is eligible for licensure by endorsement if the applicant has a current registration or certification as a Home Health Aide or similar title and duties in another jurisdiction, has worked as a Home Health Aide for at least five hundred (500) hours, and can provide proof from a current employer certifying the applicant's ability to perform the skills listed in the DCMR 9315.1 and 9315.2.

During the online application process, be prepared to:

- Upload a copy of a government issued photo ID such as a driver's license or passport.
- Upload a passport-type photo. Photo should be a front-facing headshot with a plain white background.
- Upload the Social Security affidavit form if you do not have a social security number. (Located on the BON's page).
- Upload proof of name change- If the name on your application is different from the name on any of your supporting documents, proof of name change is required. Acceptable documents are marriage certificate, divorce decree, court order or spouse's death certificate.
- Upload the Training and Competence form. This form must be completed by your employer and supervising nurse before being submitted with your application. (Located on the BON's page)
- Pay the application and criminal background check fee of \$100.00 by Visa or Mastercard only.

You must complete the remaining application requirement through Fieldprint.

- Criminal background check (CBC). You will receive an email that includes the code and link to schedule your fingerprint appointment after you make the payment.

Please allow 30 business days after applying before checking the status at <https://doh.force.com/ver/s/>