

BOARD OF PROFESSIONAL COUNSELING

MEETING MINUTES

February 17, 2023

10:00 AM – 2:00PM

Virtual Meeting Notice

Currently, all board meetings will be held virtually during the declared public emergency.

Information on how to access the public portion of the meeting is listed below:

Join by Web

<https://dcnet.webex.com/dcnet/j.php?MTID=mb7db2da02f1ac65acba8e248dc72d81a>

Join by Phone

Call in Number: 1-650-479-3208 Call-in toll number (US/Canada)

Access Code: 475 199 633

OPEN SESSION February 17, 2023

Call to Order:

<p>OS-0217-01</p>	<p><u>Roll Call:</u></p> <p><u>Board Members:</u></p> <ul style="list-style-type: none"> • Victoria Sherk – Chairperson-Present <p><u>Board Staff:</u></p> <ul style="list-style-type: none"> • LaTrice Herndon- Executive Director • Whitney Moore- Health Licensing Specialist • Anthea Issacs- Health Licensing Specialist • Panravee Vongjaroenrat – Assistant General Counsel • Gregory Scurlock – Board Investigator <p><u>Guest:</u></p>	
<p>OS-0217-02</p>	<p><u>Approval of the Agenda</u></p> <p><u>Board Action:</u> Acceptance of the February 17th Open Session Agenda.</p> <p><u>Motion:</u> Motion made by Victoria Sherk to accept the February 17th, 2022, Open Session Agenda. Seconded Victoria Sherk.</p> <p><u>Vote:</u> Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
<p>OS-0217-03</p>	<p>EXECUTIVE DIRECTOR’S REPORT</p> <ul style="list-style-type: none"> • Census: LPC-1479 LGPC 338 CAC1-81 CAC2-141 <p>Amanda Atiya</p> <ul style="list-style-type: none"> • Committee on Health-Board members may to testify before the council. • Health Licensing Board Oversight February 28th • Performance Oversight hearing March 2nd. • Budget Hearing April 12th 	
<p>OS-0217-04</p>	<p>BOARD ATTORNEY’S REPORT</p> <ul style="list-style-type: none"> • Art Therapy- sent for review to Interim Director of HRLA • HORA revisions- sent for review to Interim Director of HRLA 	

OS-0217-05	<p>CHAIRPERSON’S REPORT</p> <ul style="list-style-type: none"> • No Report 	
OS-0217-06	<p><u>Open Session Minutes</u></p> <p><u>Board Action:</u> Consideration of the Open Session minutes from January 20th, 2023, meeting.</p> <p><u>Motion:</u> Motion made by Victoria Sherk to accept the minutes from January 20th, 2022, Open Session Agenda. Seconded Victoria Shrek.</p> <p><u>Vote:</u> Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
OS-0217-07	<p>Finalization of In Person Meetings</p> <p><u>In Person Meeting Months:</u></p> <ul style="list-style-type: none"> • May • June • July • September • <p><u>Motion:</u> Motion made by Victoria Sherk to accept finalize in person meetings for the months of May, June, July, and September. Seconded Victoria Shrek.</p> <p><u>Vote:</u> Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
OS-0217-08	<p><u>Consent Agenda:</u></p> <p><u>Board Action:</u> Consideration of the applications approved for purposes of review and/or ratification of Board actions taken since the last Board meeting.</p> <p><u>Background:</u></p>	

	<p>The Consent Agenda is a record of the decisions and/or actions taken by the Board or its staff since the last meeting of the Board.</p> <p><u>Motion:</u> Motion made by Victoria Sherk to accept Open Session Consent Agenda. Seconded Victoria Shrek.</p> <p><u>Vote:</u> Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
<p>OS-0217-09</p>	<p><u>Motion to Close</u></p> <p>Board Action: To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p>Background: Pursuant to DC Official Code § 2-575(b), the Board will move into the Closed Executive Session portion of the meeting to discuss the following:</p> <ol style="list-style-type: none"> 1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a). 2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6). 3. To discuss disciplinary matters pursuant to section § 2-575(b)(9). 4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b) (14). <p><u>Motion:</u> Motion made by Victoria Sherk to close Open Session Meeting. Seconded Victoria Shrek.</p>	

	<p><u>Vote:</u> Victoria Sherk voted in favor of the motion. The motion passed unanimously.</p>	
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	<p><u>THIS SECTION IS FYI ONLY</u> <u>NO BOARD DECISION OR ACTION IS NEEDED</u></p>
<p>OS-FY1</p>	<p><u>Supervised Practice Form</u></p> <p><u>Update:</u> Pending the subcommittee meeting.</p> <p><u>Background:</u> A supervised practice form is listed under section 9105.8 regarding the supervised experience requirement which requires the supervisor(s) to submit the completed form to the Board. The purpose of the graduate professional counseling license is to allow individual to practice under supervision of a licensed professional counselor. However, the regulations also indicate a supervisor or supervisee shall submit a supervised practice form within 2 weeks of commencing supervision. In March 2022, the Board tabled to address the supervised practice form for the subcommittee.</p>
<p>OS-FY2</p>	<p><u>Discussion on Supervision</u></p> <p><u>Update:</u> Pending Additional Information.</p> <p><u>Background:</u> In April 2022, Ms. Sherk requested interpretation and further guidance to elaborate on the existing regulation regarding the supervision (specifically whether or not to have a primary supervisor). In May 2022, the Board requested to table this matter for the next Board meetings for additional information.</p>

The next open session meeting is March 17, 2023, at 10:00 am

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.