

**Health Regulation and Licensing
Administration**

**Board of Professional
Counseling**

MEETING MINUTES

**899 NORTH CAPITOL ST. NE – 2ND FLR.
WASHINGTON, DC 20002**

**Friday, May 10, 2019
10:00am – 2:00pm**

MAY 10, 2019 PUBLIC SESSION ATTENDANCE

Board Members:	Dr. Victoria Sardi-Brown, Chairperson	Present
	Laurie Ferreri, Board Member	Present
	Vanessa Ruffin-Colbert, Board Member	Absent
	Victoria Sherk, Board Member	Present
Staff:		
	Aisha Nixon – Interim Executive Director	Absent
	David Walker – Licensing Specialist	Present
	Van Braithwaite – Board Attorney	Present
	Leonard Howard – Investigator	Present
	Gregory Scurlock – Chief Compliance Officer	Present

OPEN SESSION MAY 10, 2019

	Meeting was called to order at 10:19 am and a quorum was established.	
OS-0519-01	APPROVAL OF THE AGENDA Motion: Made by Dr. Sardi to approve the agenda. A second for the motion came from Ms. Ferreri. The motion passed unanimously.	
OS-0519-02	EXECUTIVE DIRECTOR'S REPORT Ms. Nixon shared with the Board the current active licensee numbers: 90 CACI, 162 CACII, 229 LGPC, 1135 LPC. A total of 1,486 licensees completed the 2018 renewal. The renewal audit will begin in the coming weeks. Ms. Nixon spoke with The Mayor's Office of Talent and Appointments (MOTA) concerning the vacancy on the Board.	
OS-0519-03	BOARD ATTORNEY'S REPORT The new criminal background check policy for renewals is in effect. A name search will be used to determine a licensee's criminal history in between renewals.	
OS-0519-04	CHAIRPERSON'S REPORT No Report	
OS-0519-05	MINUTES Board Action: The Board moved to table this action until the June 14, 2019 meeting.	
OS-0519-06	DISCUSSION: BOARD DELEGATED AUTHORITIES Board Action: The Board continued its discussion about Board Delegated Authorities.	
OS-0519-07	DISCUSSION: APPLICANTS UNDER INVESTIGATION Board Action: Dr. Sardi made a motion to allow applicants under investigation to receive authorization to sit for the NCE and/or receive the ability to be under supervised practice. A second for the motion came from Ms. Ferreri. The motion passed unanimously.	

OS-0519-08	ADJOURNMENT – Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations. The next open session meeting is scheduled for June 14, 2019 at 12:08 pm.	
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