

**Health Regulation and Licensing
Administration**

**Board of Professional
Counseling**

**899 NORTH CAPITOL ST. NE – 2ND FLR.
WASHINGTON, DC 20002**

**Friday, December 14, 2018
10:00am – 2:00pm**

MEETING MINUTES

DECEMBER 2018 PUBLIC SESSION ATTENDANCE

Board Members:	Dr. Victoria Sardi-Brown, Chairperson	Present
	Laurie Ferreri, Board Member	Present
	Vanessa Ruffin-Colbert, Board Member	Absent
	Victoria Sherk, Board Member	Present
Staff:		
	Robin Jenkins – Executive Director	Absent
	Aisha Nixon – Sr. Licensing Specialist	Present
	David Walker – Licensing Specialist	Present
	Van Braithwaite – Board Attorney	Present
	Leonard Howard – Investigator	Present

OPEN SESSION DECEMBER 2018

	The meeting was called to order at 10:17AM and a quorum was established.	
	The Board approved the Open Session Agenda by consensus.	
OS-1218-01	EXECUTIVE DIRECTOR'S REPORT Board Staff reported that the renewal season was currently active using the new system. Board Staff reported that licensees would be receiving additional time to renew licenses.	
OS-1218-02	BOARD ATTORNEY'S REPORT No Report	
OS-1218-03	CHAIRPERSON'S REPORT No Report	
OS-1218-04	MINUTES Board Action: The Board approved by consensus the Open Session Minutes from the December 14, 2018 meeting.	
	Adjournment – 11:12AM Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations. The next open session meeting is scheduled for January 11, 2019 at 10:00am.	