

BOARD OF RESPIRATORY CARE

March 11, 2024

9:00 a.m. ****MEETING STARTED at 9:11 AM**VIRTUAL****

OPEN SESSION MEETING MINUTES

WebEx Virtual Meeting

Due to the COVID-19 pandemic, the Board will have a hybrid schedule of in-person and virtual meetings. Please see the hybrid schedule in the Meetings Dates section of the agenda.

In person meetings will be at 899 North Capitol St., NE, 2nd Floor, Washington, DC 20002. Information on how to access virtual Board meetings is listed below:

<https://dcnet.webex.com/dcnet/j.php?MTID=maec57db79fcb5dde89fd5696ac94248a>

Meeting number: 2312 056 2107

Password: NtapEPJv447

Join by video system:

Dial 23120562107@dcnet.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone:

+1-202-860-2110 United States Toll (Washington D.C.)

1-650-479-3208 Call-in toll number (US/Canada)

Access code: 231 205 62107

BOARD OF RESPIRATORY CARE

MARCH 11, 2024

ATTENDANCE & ROLL CALL

BOARD MEMBERS	
Carolyn Williams, RRT, FAARC - Chairperson	PRESENT
Betty Akpan, RRT - Board Member	PRESENT
Carla Seals, RRT - Board Member	PRESENT
Consumer Member - Vacant	N/A
Physician - Vacant	N/A
BOARD STAFF	
Ericka L. Walker, MSW, Executive Director	ABSENT
Gregory Scurlock, Compliance Officer	PRESENT
Emilia Moran, Board Investigator	PRESENT
Zaneta Batts, Health Licensing Specialist	PRESENT
LEGAL STAFF	
Joanne Drozdoski, Assistant General Counsel	PRESENT

**BOARD OF RESPIRATORY CARE
OPEN SESSION MEETING MINUTES
MARCH 11, 2024**

CALL TO ORDER AND ROLL CALL	
OS-0311-01	<p><u>Introductions:</u></p> <p>The meeting was called to order at 9:11 a.m. and a quorum was present.</p> <p>Board Members</p> <ol style="list-style-type: none"> 1. Carolyn Williams, Board Chair- Present 2. Carla Seals, Board Member- Present 3. Betty Akpan, Board Member- Present <p>Board Staff</p> <ol style="list-style-type: none"> 1. Ericka Walker, Executive Director- Absent 2. Zaneta Batts- Health Licensing Specialist-Present 3. Emilia Moran, Investigator- Present 4. Gregory Scurlock, Compliance Officer- Present <p>Legal Staff</p> <ol style="list-style-type: none"> 1. Joanne Drozdoski, Assistant General Counsel- Present <p>Public Attendance</p> <ol style="list-style-type: none"> 1. No Public Attendees
OS-0311-02	<p><u>Acceptance of Meeting Agenda:</u></p> <p>Board Action: Acceptance of the March 11, 2024, Open Session Meeting Agenda.</p> <p>Motion: A motion was made to accept the March 11, 2024, Open Session Meeting Agenda, by Carla Seals, and seconded by Betty Akpan.</p> <p>Carla Seals, Betty Akpan, and Carolyn Williams all voted in favor of the motion. The motion passed unanimously.</p>
OS-0311-03	<p><u>Open Session Meeting Minutes:</u></p> <p>Board Action: Consideration of the Open Session minutes from the December 11, 2023, meeting.</p> <p>Motion:</p>

	<p>A motion was made to accept the December 11, 2023, Open Session Meeting Minutes with the noted changes by Betty Akpan and seconded by Carla Seals.</p> <p>Betty Akpan, Carla Seals, and Carolyn Williams all voted in favor of the motion. The motion passed unanimously.</p>	
MINUTES AND STAFF REPORTS		
<p>OS-0311-04</p>	<p><u>Executive Directors Report:</u> DC Health Updates:</p> <p>Mrs. Walker was absent from the Board of Respiratory Care Open Session Meeting, due to her required attendance at a conference. Ms. Zaneta Batts, sat in on the meeting and provided the following updates on behalf of the Executive Director report:</p> <ul style="list-style-type: none"> • DC Health has officially moved to their new building which is currently located at 2201 Shannon Place SE, Washington, DC 20020. DC Health is open to the public during walk in hours: Monday 9 AM – 1PM Tuesday 9 AM – 1 PM Wednesday 9 AM – 3:30 PM Thursday 9 AM – 1 PM Friday 9 AM – 1 PM • Ms. Batts informed board members and staff, Mrs. Walker will provide more details and information at the next scheduled in person board meeting on June 10th, 2024. • The Board of Respiratory Care currently has 900 licensed Respiratory Care Practitioners. • The Board Meetings for FY2024 are as follows: <ol style="list-style-type: none"> 1. June 10, 2024 (In Person and Virtual) 2. September 09, 2024 (Virtual) 	
<p>OS-0311-05</p>	<p><u>Board Attorney’s Report:</u></p> <ul style="list-style-type: none"> • Attorney, Joanne Drozdoski spoke briefly about the new DC Health building and the neighborhood. 	
<p>OS-0311-06</p>	<p><u>Board Chair’s Report:</u></p> <ul style="list-style-type: none"> • Ms. Williams gave an update on the following: • Mrs. Williams gave a Happy Birthday shout out to Board Member, Carla Seals, whose birthday was March 9th, 2024. Mrs. Williams also 	

	<p>wishes staff and board members a belated Happy Valentine’s Day and plans to mail Valentine’s Day cards.</p> <ul style="list-style-type: none"> • Chairperson, Carolyn Williams will attend the Anne Arundel Medical Center Conference on April 6, 2024. Participation and attendance will be allowed 6 continuing education credits. • Mrs. Williams also shared graduation date for the upcoming class at University of the District of Columbia is scheduled for May 11, 2024, for the Respiratory Care students. • Betty Akpan mentioned Airway Day is scheduled for March 13, 2024, at Trinity University and participants will receive 5 continuing education credits. 	
CONSENT AGENDA		
<p>OS-0311-07</p>	<p><u>Consent Agenda:</u></p> <p>Board Action: To accept consideration of the application(s) approved and the items for purposes of review and/or ratification of Board Actions taken since the last meeting.</p> <p>Motion: A motion was made to accept the approved items as is since the last meeting by Betty Akpan and seconded by Carla Seals.</p> <p>Carla Seals, Betty Akpan, and Carolyn Williams all voted in favor of the motion. The motion passed unanimously.</p>	
COMMENTS FROM THE PUBLIC		
<p>OS-0311-08</p>	<p><u>Comments:</u></p> <p>No public in attendance.</p>	
CLOSING		
<p>OS-0311-09</p>	<p><u>MOTION TO CLOSE:</u></p> <p>Board Action: To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p>Background: Upon conclusion of the open session meeting and pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein, the</p>	

	<p>Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.</p> <p>Motion: A motion was made to close the open session portion of the meeting, by Betty Akpan and seconded by Carla Seals.</p> <p>Carla Seals, Betty Akpan, and Carolyn Williams all voted in favor of the motion. The motion passed unanimously.</p> <p style="text-align: center;">ROLL CALL</p>		
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<p>OS-0311-10</p>	<p><u>MOTION TO ADJOURN:</u></p> <p><u>Board Action</u> To adjourn the Open Session meeting.</p> <p><u>Background</u> This concludes the Public Open Session of the meeting. The Board will now move into the Closed Executive Session portion of the meeting pursuant to D.C. Official Code § 2-575(b) for the reasons set forth in the motion.</p>	
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This ends the Board of Respiratory Care Open Session Meeting at 9:42 AM.

The next meeting is scheduled for **June 10, 2024 (In Person & Virtual).**

Please be advised, the next DC Board of Respiratory Care meeting will be held in person at our new building.

**DC Health
2201 Shannon Place SE
Washington, DC 20020**

The Open Meetings Act governs this meeting. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.