

## **Checklist of Requirements for Pharmacy Intern License**

To ensure prompt processing of your NEW LICENSE APPLICATION be sure to submit all supporting documents listed below.

- ┌ A completed online application for licensure.
- ┌ One (1) recent passport size photo (2" X 2")
- ┌ A Social Security Number or a sworn affidavit and proof that the applicant is legally authorized to work in the United States.
- ┌ Name change document (Marriage Certificate, Divorce Decree, Court Order).
- ┌ One (1) clear photocopy of a U.S. government-issued photo ID, such as a driver's license, or US passport photo page as proof of identity.
- ┌ A Criminal Background Check
- ┌ U.S. Students-An official Pharmacy school transcript (An institution of higher learning recognized by an accrediting body approved by the Secretary of the United States Department of Education).
- ┌ A Foreign Pharmacy Graduate Examination Committee Certificate –**FPGEC** certificate (foreign graduate applicants only).
- ┌ Notarized Preceptor Form (A pharmacy intern registering for the sole purpose of completing an IPPE or APPE is not required to provide documentation of a preceptor or notify the Board when the pharmacy intern changes preceptors or work site).
- ┌ An Application Fee of \$50.00 (fees are non-refundable).