

BOARD OF RESPIRATORY CARE

MEETING MINUTES

May 11, 2020

9:00 am to 12:00 pm

Virtual Meeting Notice

Due to the COVID-19 pandemic, all board meetings will be held virtually during the declared public health emergency.

Information on how to access the public portion of the meeting is listed below:

Join by Web

<https://dcnet.webex.com/dcnet/j.php?MTID=m8dfc2e4f75cda543eb5246eb3ddcd794>

Join by Phone

Call in Number: 1-650-479-3208 Call-in number (US/Canada)

Access Code: 477 137 957

BOARD OF RESPIRATORY CARE

OPEN SESSION MINUTES MAY 11, 2020

CALL TO ORDER AND ROLL CALL

OS-0511-01	<p><u>INTRODUCTIONS</u></p> <p>The meeting was called to order at 9:10 AM and a quorum was established.</p> <p>A. Board Members</p> <ul style="list-style-type: none"> • Carolyn A. Williams, Board Chairperson - Present • Betty Akpan, Board Member – Present • Carla Seals, Board Member - Present • Donae Magett, Board Consumer Member – Present <p>B. Board Staff</p> <ul style="list-style-type: none"> • Frank Meyers, Associate Director - Present • Aisha Nixon, Executive Director - Present • Panravee Vongjaroenrat, Board Attorney - Present • Kevin Waugh, Health Licensing Specialist - Present • Ashley Balma, Health Licensing Specialist – Present • Emilia Morgan, Investigator – Present
OS-0511-02	<p>Board Action:</p> <p>Acceptance of the May 11, 2020 Open Session Agenda.</p> <p><u>Motion:</u></p> <p>Motion made by Betty Akpan to approve the May 11, 2020 Open Session Agenda. Seconded by Carla Seals.</p> <p>Carolyn A. William, Betty Akpan, Carla Seals and Donae Magett voted in favor of the motion. The motion passed unanimously.</p>

MINUTES AND STAFF REPORTS

OS-0511-03	<p><u>EXECUTIVE DIRECTOR'S REPORT</u></p> <p>Ms. Nixon gave updates on the following items:</p> <ul style="list-style-type: none"> • Ms. Aisha Nixon, Executive Director, stated that the DC Health is closely monitoring the coronavirus with local officials and government. She will provide further updates if changes occurred regarding the flow of business and board meetings. • Mr. Frank Meyers, Associate Director, was introduced to the Board. Mr. Meyers informed the Board of the
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	<p>recent realignment in the Health Regulation and Licensing Administration. In addition, he provided the Board with a brief overview of his role.</p> <ul style="list-style-type: none"> • Licensure Census: <ul style="list-style-type: none"> ○ Total number of active licensures: 776 	
OS-0511-04	<p><u>BOARD ATTORNEY'S REPORT</u></p> <p>No report.</p>	
OS-0511-05	<p><u>BOARD CHAIRS'S REPORT</u></p> <p>Ms. Williams informed the Board of the following:</p> <ul style="list-style-type: none"> • Live conferences and continuing education presentations have been canceled due to COVID-19. • That there are number of courses are available online. 	
OS-0511-06	<p><u>OPEN SESSION MINUTES</u></p> <p>Board Action: Consideration of the Open Session minutes from the February 11, 2020 meeting.</p> <p>Motion: Motion made by Betty Akpan to approve the February 10, 2020 Open Session Minutes. Seconded by Donae Magett.</p> <p>Carolyn A. William, Betty Akpan, Carla Seals and Donae Magett voted in favor of the motion. The motion passed unanimously.</p>	

DISCUSSION ITEMS

OS-0511-07	<p><u>FAQ</u></p> <p>Board Action: To review and provide feedback regarding frequently asked questions.</p> <p>Background: The team has been given the opportunity to create a FAQ section on the Board's current webpage. This FAQ section will allow applicants and licensees the ability to get information in a timely manner. The FAQ section consist of questions that our Health Licensing Specialist are frequently asked.</p> <p>Motion:</p>	
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	No formal motion needed. The Executive Director will send the Board the link to provide feedback regarding the FAQ section.	
OS-0511-08	<p><u>COVID-19</u></p> <p>Board Action: Discuss and decide actions to address licensee concerns around supervision, CE completion, sitting for national examinations, and standards of care during the pandemic.</p> <p>Background: Due to the COVID-19 pandemic, the Mayor issued an Administrative Order that waived licensure requirements and for the allowance of telehealth. Licensees have also expressed concerns around receiving and providing supervision, sitting for the national examinations and in-person CE requirements.</p> <p>Motion: No formal motion made. The Board discussed the future of the practice and if a Compact or some form of a national license would be developed soon like the one Medicine Compact.</p>	

MOTION TO ADJORN

OS-0511-09	<p><u>MOTION TO CLOSE</u></p> <p>Board Action: To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p>Background: Upon conclusion of the open session meeting and pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.</p> <p>Motion: Motion made by Betty Akpan to close the open session meeting. Seconded by Carla Seals.</p>	
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	Carolyn A. William, Betty Akpan, Carla Seals and Donae Magett voted in favor of the motion. The motion passed unanimously.	
OS-0511-10	<p><u>MOTION TO ADJOURN</u></p> <p>Board Action: To adjourn the meeting.</p> <p>Background: At the end of every meeting, a motion to adjourn must be made in open session to close out the business of the Boards.</p> <p>Motion: Board re-enter Open Session at 10:53 AM and a quorum was maintained. Clarification regarding online continuing education was provided. The Board of Respiratory Care does not require a certain amount of the required continuing education be face to face, all online courses are accepted.</p> <p>Motion made by Donae Magett to adjourn the May 11, 2020 Board of Respiratory Care meeting at 10:56 AM. Seconded by Betty Akpan.</p> <p>Carolyn A. William, Betty Akpan, Carla Seals and Donae Magett voted in favor of the motion. The motion passed unanimously.</p>	

The next meeting is scheduled for **August 10, 2020**

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.