

# **BOARD OF RESPIRATORY CARE**

**899 NORTH CAPITOL ST. NE – 2<sup>ND</sup> FL.  
WASHINGTON, DC 20002**

**October 15, 2019**

**9:00 am to 12:00 pm**

**MEETING MINUTES**

## BOARD OF RESPIRATORY CARE

### OPEN SESSION MINUTES OCTOBER 15, 2019

#### CALL TO ORDER AND ROLL CALL

OS-1015-01 **Board Action:**

Acceptance of Agenda at 9:15 AM

**Motion:** The Board unanimously voted to accept the agenda

- Carolyn Williams- Chairperson
- Betty Akpan- Member
- Aisha Nixon- Executive Director
- Emilia Moran – Investigator
- Thelma Ofosu- Mensah- Health Licensing Specialist
- Jerome Lee- Staff Member
- Carla Seals- Visitor

#### MINUTES AND STAFF REPORTS

OS-1015-02 **EXECUTIVE DIRECTOR'S REPORT:**

Ms. Aisha Nixon informed the Board that she has been selected as the Executive Director for the Allied and Behavioral Health Boards. She further indicated that the Board currently has 748 active licensees. She also stated that Ms. Thelma Ofosu Mensah is the interim Health Licensing Specialist for the Board until Ms. Ashley Balma the new Health Licensing Specialist officially starts her tour of duty.

OS-1015-03 **BOARD ATTORNEY'S REPORT:**

Ms. Vongjaroenrat, informed the Board that the ten percent (10%) public health continuing education requirement has been enforced as a regulation. She however, indicated that there hasn't been any list of approved public health courses that licensees are required to take to meet the requirements. She assured the Board that once the department gets a list of courses it will be disseminated to the Board and all licensees.

OS-1015-04 **BOARD CHAIRS'S REPORT:**

Ms. Carolyn Williams, Board Chair gave an update on the following thematic areas:

- Congratulated Ms. Aisha Nixon as the new Executive Director for the Board.
- Gave a report on the NBRC annual meeting
- Informed the Board about the upcoming Respiratory Care week scheduled for October 20-27, 2019
- Informed the Board that she will be the host for the Respiratory Care International Fellow from Nigeria
- Reminded the Board that the International Congress will be held from November 9-12, 2019
- She introduced Ms. Carla Seals (visitor) the anticipated incoming new Board member.

OS-1015-05 **OPEN SESSION MINUTES**

**Board Action:**

Consideration of the Open Session minutes from the June 10, 2019 meeting.

**Motion:**

Motion made by Ms. Akpan to approve the June 10, 2019 Open Session minutes as presented. Ms. Williams seconded the motion. The motion passed unanimously.

**MOTION TO ADJORN**

OS-1015-06 **Board Action:**

To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).

**Background:**

Upon conclusion of the open session meeting and pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein, the Board will moved into the closed executive session portion of the meeting to consult with the Board attorney, discussed disciplinary matters and heard reports concerning violations of the law or regulations.

**Motion:**

Motion made by Ms. Akpan to close Open Session at 9:35 am. Seconded by Ms. Williams. The motion passed unanimously.

**This ends the Open Session Agenda, next meeting is scheduled for December 9, 2019**