

BOARD OF RESPIRATORY CARE

September 12, 2022

9:00 a.m.

OPEN SESSION MEETING MINUTES

WebEx Virtual Meeting

Due to the COVID-19 pandemic, the Board will have a hybrid schedule of in person and virtual meetings. Please see the hybrid schedule in the Meetings Dates section of the agenda.

In person meetings will be at 899 North Capitol St., NE, 2nd Floor, Washington, DC 20002. Information on how to access virtual Board meetings is listed below:

<https://dcnet.webex.com/dcnet/j.php?MTID=m7c62098701273bf3d4b3ebf2cfcb10f1>

Meeting number: 2313 494 5769

Password: tkX9HnkDV74

Join by video system

Dial 23134945769@dcnet.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-202-860-2110 United States Toll (Washington D.C.)

1-650-479-3208 Call-in number (US/Canada)

Access code: 2313 494 5769

OPEN SESSION MEETING MINUTES

SEPTEMBER 12, 2022

ATTENDANCE & ROLL CALL

BOARD MEMBERS	
Carolyn Williams - Chairperson	PRESENT
Betty Akpan - Board Member	PRESENT
Carla Seals - Board Member	PRESENT
BOARD STAFF	
Aisha Nixon, Associate Director	PRESENT
Ericka L. Walker, Executive Director	ABSENT
Gregory Scurlock, Compliance Officer	ABSENT
Emilia Moran, Board Investigator	ABSENT
Keyana Goodwin, Health Licensing Specialist	PRESENT
LEGAL STAFF	
Joanne Drozdowski, Assistant General Counsel	PRESENT

**BOARD OF RESPIRATORY CARE
OPEN SESSION MEETING MINUTES
SEPTEMBER 12, 2022**

CALL TO ORDER AND ROLL CALL	
OS-0912-01	<p><u>Introductions</u></p> <p>The meeting was called to order at 9:08 a.m. and a quorum was maintained.</p> <p>Board Members</p> <ul style="list-style-type: none"> • Carolyn Williams, Board Chair- Present • Betty Akpan, Board Member- Present • Carla Seals, Board Member- Present <p>Board Staff</p> <ul style="list-style-type: none"> • Ericka Walker, Executive Director- Absent • Aisha Nixon, Associate Director- Present • Emilia Moran, Investigator- Present • Keyana Goodwin- Health Licensing Specialist-Present <p>Legal Staff</p> <ul style="list-style-type: none"> • Joanne Drozdoski, Assistant General Counsel- Present
OS-0912-02	<p><u>Acceptance of Meeting Agenda</u></p> <p>Board Action: Acceptance of the September 12, 2022, Open Session Meeting Agenda.</p> <p>Motion: A motion was made to approve the September 12, 2022 Open Session Meeting Agenda by Betty Akpan, seconded by Carla Seals.</p> <p>Carolyn Williams, Betty Akpan and Carla Seals all voted in favor of the motion. The motion passed unanimously.</p>
OS-0912-03	<p><u>Open Session Meeting Minutes:</u></p> <p>Board Action:</p>

	<p>Consideration of the Open Session minutes from the May 9, 2022 meeting.</p> <p>Motion: A motion was made to approve the corrected May 9, 2022 Open Session Meeting Minutes with the noted corrections by Betty Akpan, seconded by Carla Seals.</p> <p>Carolyn Williams, Betty Akpan and Carla Seals all voted in favor of the motion. The motion passed unanimously.</p>	
MINUTES AND STAFF REPORTS		
OS-0912-04	<p><u>Executive Directors Report</u> DC Health Updates:</p> <p>Ms. Nixon gave an update on the following:</p> <ul style="list-style-type: none"> • The Board of Respiratory Care will moved to a mixed posture of virtual and in person meetings starting FY23. No virtual option for in person board meetings. • The Board currently has 846 Licensed Respiratory Care Practitioners. • Renewal Announcement notification will be released October 3, 2022 • Renewal online portal opens on November 2, 2022. • DC HEALTH information and updates on Monkeypox: https://dchealth.dc.gov/page/monkeypox <p>For the most up to date information on the district’s response to COVID-19, including information on best practices, licensure waivers, and recommended guidelines, go to https://coronavirus.dc.gov/</p>	
OS-0912-05	<p><u>Board Attorney’s Report</u> Ms. Drozdowski gave an update on the following:</p> <ul style="list-style-type: none"> • To review the Criminal Background Check to find problematic issues with be to the Board’s Attorney disrection. 	
OS-0912-06	<p><u>Board Chair’s Report</u> Ms. Williams gave an update on the following:</p> <ul style="list-style-type: none"> • Maryland and DC society Conference by the sea is scheduled for September 14-16 in Ocean City. Licensees can obtain up to 16 continuing education hours and two hours in ethics. 	

	<ul style="list-style-type: none"> The Respiratory Care Annual Meeting is scheduled for November -9-12 in New Orleans. 	
DISCUSSION ITEMS		
0S-0912-07	NONE	
CLOSING		
0S-0912-08	<p><u>MOTION TO CLOSE</u></p> <p>Board Action: To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p>Background: Upon conclusion of the open session meeting and pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.</p> <p>Motion: A motion was made to close the open session portion of the meeting, by Betty Akpan. Seconded by Carla Seals.</p> <p>Carolyn Williams, Betty Akpan and Carla Seals all voted in favor of the motion; the motion passed unanimously.</p>	
0S-0912-09	<p><u>MOTION TO ADJOURN</u></p> <p>Board Action: To adjourn Meeting.</p> <p>Background: At the end of every meeting, a motion to adjourn must be made in an open session to close out the business of the Boards.</p>	

This ends the Board of Respiratory Care Open Session Meeting.
The next meeting is scheduled for **December 12, 2022 (In-Person).**