

BOARD OF MARRIAGE & FAMILY THERAPY MEETING MINUTES

December 1, 2020

11:00 am to 1:00 pm

Virtual Meeting Notice

Due to the COVID-19 pandemic, all board meetings will be held virtually during the declared public health emergency.

Information on how to access the public portion of the meeting is listed below:

**Board of Marriage and Family Therapy Open Session
Hosted by HRLA BOARDS**

<https://dcnet.webex.com/dcnet/j.php?MTID=m5a114aeda00b1abfe1ec2744b7a2c842>

Meeting number: 473 094 809

Password: AgRVg2M2Pa2

Join by phone

+1-202-860-2110 United States Toll (Washington D.C.)

Access code: 473 094 809

OPEN SESSION DECEMBER 1, 2020

OS-1201-01	<p><u>CALL TO ORDER AND ROLL CALL</u></p> <p>The meeting was called to order at 11:00 AM by Board Chairperson, Shelia Holt and a quorum was established.</p> <p>Board Members Sheila Holt – Board Chair (Present) Angela Sarafin – Board Member (Present) Jennifer Novak – Board Member (Present)</p> <p>Board Staff Ericka Walker- Executive Director (Present) Aisha Nixon – Executive Director (Present) Thelma Ofosu- Mensah – Health Licensing Specialist (Present) Rebecca Odrick –Investigator (Present) Ajay Gohil- Assistant General Counsel (Present) Amira Yanni- Intern</p>	
OS-1201-02	<p><u>APPROVAL OF THE AGENDA</u></p> <p><u>Motion:</u> Motion made by Jennifer Novak to accept the December 1, 2020 Open Session Agenda. Seconded by Angela Sarafin.</p> <p>Angela Sarafin, Jennifer Novak, and Shelia Holt all voted in favor of the motion. The motion passed unanimously.</p>	
OS-1201-03	<p><u>EXECUTIVE DIRECTOR’S REPORT</u></p> <p>Ms. Aisha Nixon introduced Ms. Ericka Walker the new Executive Director (ED) to the Board. Ms. Nixon further thanked the Board for giving her the opportunity to serve as the ED. She further indicated that the District is currently in the modification of Phase II due to the surge in COVID-19 cases. Ms. Nixon informed the Board that staff are working remotely, however, the Processing Center is opened on Mondays and Wednesdays, 9:00 AM – 1:00 PM, by appointment only.</p> <p>She informed the Board about the launch of the DC COVID Alert Notice (DC CAN). DC CAN is a new tool to help residents know if they may have been exposed to COVID-19. Ms. Nixon informed the Board that the Board is currently renewing and that the Board has 141 active licensees.</p>	

	<p>Ms. Ericka Walker, the new Executive Director for the Board introduced herself to the Board. She gave a brief background about her professional background.</p>	
OS-1201-04	<p><u>BOARD ATTORNEY’S REPORT</u></p> <p>Mr. Ajay Gohil reported on the following:</p> <ul style="list-style-type: none"> • He still serves as the interim Board Counsel • The HORA is being revised and recommends that the Board review their current scope of practice to determine if it needs to be updated. 	
OS-1201-05	<p><u>CHAIRPERSON’S REPORT</u></p> <p>No Report</p>	
OS-1201-06	<p><u>MINUTES</u></p> <p><u>Board Action:</u> Consideration of the Open Session Minutes from the September 1, 2020 meeting.</p> <p><u>Motion:</u> Motion made by Jennifer Novak to accept the September 1, 2020 Open Session Minutes. Seconded by Angela Sarafin.</p> <p>Angela Sarafin, Jennifer Novak, and Shelia Holt all voted in favor of the motion. The motion passed unanimously.</p>	
OS-1201-07	<p><u>RENEWAL DELEGATION OF AUTHORITY</u></p> <p><u>Board Action:</u> Board to review and discuss delegated authorities regarding renewal hold to the board chair and/or staff.</p> <p><u>Motion:</u> Motion made by Jennifer Novak to delegate to Board staff the ability to review renewal holds, in consultation with Board Counsel and itemize all reviewed and approved items on the consent agenda. Seconded by Angela Sarafin.</p>	

	<p>Angela Sarafin, Jennifer Novak, and Shelia Holt all voted in favor of the motion. The motion passed unanimously.</p>	
OS-1201-08	<p>POLICY REVIEW</p> <p><u>Board Action:</u> Review of the draft proposed policy updates and decide to accept or not to accept.</p> <p><u>Background:</u> The Board decided to enact a policy to clarify (section 7702) of the regulations, specifically regarding the educational requirements for licensure.</p> <p><u>Motion:</u> Motion made by Angela Sarafin to accept the policy as drafted. Seconded by Jennifer Novak.</p> <p>Angela Sarafin, Jennifer Novak, and Shelia Holt all voted in favor of the motion. The motion passed unanimously.</p>	
OS-1201-09	<p>FYI 2021 MEETING DATES</p> <ul style="list-style-type: none"> • March 2, 2021 • June 1, 2021 • September 7, 2021 • December 7, 2021 <p>Motion: No Formal action was required</p>	
OS-1201-10	<p>MOTION TO CLOSE</p> <p><u>Board Action:</u> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p><u>Background:</u> Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with</p>	

	<p>the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.</p> <p><u>Motion:</u> Motion made by Angela Sarafin to close the open session meeting. Seconded by Sheila Holt.</p> <p>Angela Sarafin, Jennifer Novak, and Shelia Holt all voted in favor of the motion. The motion passed unanimously.</p>	
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The next open session meeting scheduled for **March 2, 2021** at 11:00 am.

The Open Meetings Act governs this meeting. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.