

# BOARD OF LONG-TERM CARE ADMINISTRATION

October 12, 2022

10:00 am to 12:30 pm

OPEN SESSION MEETING MINUTES

## Virtual Meeting Notice

*Due to the COVID-19 pandemic, all board meetings were held virtually during the declared public health emergency.*

*Information on how to access the public portion of the meeting is listed below:*

### **This meeting was available by Web**

Meeting number: 172 290 0979

Password: wJPwhgEp326

<https://dcnet.webex.com/dcnet/j.php?MTID=m2b72fb8b3db90f64385c42b549813954>

### **This meeting was available by Phone**

Call in Number: 1-650-479-3208 Call-in toll number (US/Canada)

Access Code: 160 019 7343

**BOARD OF LONG-TERM CARE ADMINISTRATION  
OPEN SESSION MINUTES  
OCTOBER 12, 2022**

<p><b>OS-1012-01</b></p>	<p><b>CALL TO ORDER AND ROLL CALL</b> <b><u>Roll Call</u></b> B. Michelle Harris, Interim Board Chair Dallas Salisbury, Consumer Member</p> <p><b><u>Staff:</u></b> LaTrice Herndon, Executive Director Fatima Abby, Health Licensing Specialist Ajay Gohil, Board Attorney Deb Moss, Investigator</p>	
<p><b>OS-1012-02</b></p>	<p><b><u>OPEN SESSION AGENDA</u></b></p> <p><b><u>Board Action:</u></b> Acceptance of Agenda for October 12, 2022, Open Session Agenda.</p> <p><b><u>Motion:</u></b> Motion made by Mr. Salisbury to accept the October 12, 2022 Open Session Agenda. Seconded by Dr. Harris.</p> <p><b><u>Vote:</u></b> Dr. Harris and Mr. Salisbury voted in favor of the motion. The motion passed unanimously.</p>	
<p><b>OS-1012-03</b></p>	<p><b><u>OPEN SESSION MINUTES</u></b></p> <p><b><u>Board Action:</u></b> Consideration of the Open Session Minutes from the August 24, 2022, meeting.</p> <p><b><u>Motion:</u></b> Motion made by Mr. Salisbury to accept the August 24, 2022 Open Session Minutes. Seconded by Dr. Harris.</p> <p><b><u>Vote:</u></b> Dr. Harris and Mr. Salisbury voted in favor of the motion. The motion passed unanimously.</p>	

<p><b>OS-1012-04</b></p>	<ul style="list-style-type: none"> <li>▪ <b><u>EXECUTIVE DIRECTOR’S REPORT</u></b> <ul style="list-style-type: none"> <li>○ Covid-19 Vaccine Update           <ul style="list-style-type: none"> <li>▪ Licensees and applicants are required to show the Covid Vaccine.</li> </ul> </li> <li>○ Licensure Census           <ul style="list-style-type: none"> <li>▪ NHA= 52 licensees</li> </ul> </li> </ul> </li> <li>▪ <b><u>BOARD ATTORNEY’S REPORT</u></b> <ul style="list-style-type: none"> <li>○ Ajay Gohil, Board Attorney provided updates on the following items:           <ul style="list-style-type: none"> <li>▪ <b><u>Criminal Background Check (CBC):</u></b> DC Council passed statute which became effective on September 21, 2022, regarding the criminal background check review.               <ul style="list-style-type: none"> <li>i. The CBC review can now be completed with the licensure application review.</li> <li>ii. The Board can review crimes that related to the profession.</li> </ul> </li> <li>▪ <b><u>The Assisted Living Administrator Regulations:</u></b> It has been forwarded to the Executive Director, Associate Director and Interim Senior Deputy Director for signatures. It will then be forwarded to the General Counsel and DC Health Director.</li> <li>▪ <b><u>The Home Health Administrator Regulations:</u></b> This matter is still pending the establishment of subcommittee members.</li> </ul> </li> </ul> </li> <li>▪ <b><u>CHAIRPERSON’S REPORT</u></b> <ul style="list-style-type: none"> <li>○ B. Michelle Harris, Interim Board Chair, indicated that the Board needs additional Board members. There are currently only two (2) members on the Board. The Board does not have a nursing home administration.</li> <li>○ NAB 2022 Mid-Year Meeting will be held on November 2-4, 2022, in Palm Springs, California.</li> </ul> </li> </ul> <p><b><u>Consumer Member’s Comments:</u></b></p> <ul style="list-style-type: none"> <li>▪ <b><u>Examination Requirements:</u></b> Mr. Dallas Salisbury, Consumer Member, shared his views on the importance of requiring and implementing of the</li> </ul>	
--------------------------	--	--

	<p>examinations for the Assisted Living Administrator prior to processing the license.</p> <ul style="list-style-type: none"> <li>▪ <u>Subcommittee Requirements:</u> Mr. Salisbury also suggested to implement a regulation or policies/procedures to be used by the board/consumer members as guidance of the delegation process of subcommittees.</li> <li>▪ AAG Gohil pointed out that the Board has the ultimate decision on the drafted regulation from the subcommittee. Some of the Board Members are also present at the subcommittee.</li> <li>▪ <u>Appointment of Interim Chair:</u> Mr. Salisbury had a question regarding the decision on appointing of the interim chair for the Board. Ms. LaTrice Herndon, Executive Director, indicated that the decision is made by the Executive Director.</li> </ul>	
<p><b>OS-1012-05</b></p>	<p><b><u>MOTION TO CLOSE</u></b></p> <p><b><u>Board Action:</u></b> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p><b><u>Background:</u></b> Chairperson, I move that the Board close the Open Public session portion of the meeting and move into the Closed Executive Session portion of the meeting pursuant to D.C. Official Code § 2-575(b) for the following purposes: to discuss disciplinary matters pursuant to § 2-575(b)(9); to seek the advice of counsel to the board, to preserve the attorney-client privilege, or to approve settlement agreements pursuant to § 2-575(b)(4); and to plan, discuss, or hear reports concerning ongoing or planned investigations pursuant to § 2-575(b)(14).”</p> <p><b><u>Motion:</u></b> Motion made by Mr. Salisbury to close the open session meeting. Seconded by Dr. Harris.</p> <p><b><u>Vote:</u></b> Dr. Harris and Mr. Salisbury voted in favor of the motion. The motion passed unanimously.</p>	

The next meeting of the Board is scheduled for **January 11, 2023, at 10:00 am**