

BOARD OF LONG TERM CARE ADMINISTRATION

January 13, 2021

10:00 am to 12:30 pm

MEETING MINUTES

Virtual Meeting Notice

Due to the COVID-19 pandemic, all board meetings were held virtually during the declared public health emergency.

Information on how to access the public portion of the meeting is listed below:

This meeting was available by Web

Meeting number: 160 019 7343

Password: yxJi3tSmv54

<https://dcnet.webex.com/dcnet/j.php?MTID=m2b72fb8b3db90f64385c42b549813954>

This meeting was available by Phone

Call in Number: 1-650-479-3208 Call-in toll number (US/Canada)

Access Code: 160 019 7343

**BOARD OF LONG TERM CARE ADMINISTRATION
OPEN SESSION MINUTES
JANUARY 13, 2021**

	<p><u>Roll Call</u> Keysha Dale, Chairperson B. Michelle Harris Shawntelle Nesmith</p> <p><u>Staff:</u> Aisha Nixon, Executive Director Ajay Gohil, Board Attorney Fatima Abby, Health Licensing Specialist</p>	
<p>OS-0113-01</p>	<p><u>OPEN SESSION AGENDA</u></p> <p><u>Board Action:</u> Acceptance of Agenda for January 13, 2021 Open Session Meeting.</p> <p><u>Motion:</u> Motion made by Ms. Nesmith to approve the January 13, 2021 Open Session Meeting. Seconded by Ms. Dale.</p> <p><u>Vote:</u> Ms. Dale and Ms. Nesmith voted in favor of the motion. The motion passed unanimously.</p> <p>Dr. Harris abstained from this matter.</p>	
<p>OS-0113-02</p>	<p><u>OPEN SESSION MINUTES</u></p> <p><u>Board Action:</u> Consideration of the Open Session Minutes from the October 14, 2020 meeting.</p> <p><u>Motion:</u> Motion made by Ms. Nesmith to approve the Open Session minutes from the October 14, 2020 meeting. Seconded by Ms. Dale.</p> <p><u>Vote:</u> Ms. Dale and Ms. Nesmith voted in favor of the motion. The motion passed unanimously.</p>	

	Dr. Harris abstained from this matter.	
OS-0113-03	<p><u>BOARD/DEPARTMENT’S REPORT</u></p> <p><u>EXECUTIVE DIRECTOR’S REPORT</u></p> <ul style="list-style-type: none"> • <u>Licensure Census</u>: There are 53 active nursing home administrators. • DC Health Staff will continue to work remotely. <ul style="list-style-type: none"> ○ Digital supporting documents are being accepted. ○ User Acceptance Testing (UAT) is still being conducted for the online application process. • District of Columbia has begun distribution of the Covid-19 vaccine. DC Health sent notification to the licensees. All health professional can register for the vaccine as long as they show appropriate documentation. Information links were shared with the Board Members and staff. • Board Announcement were sent to the licensees. • There will be an Interprofessional Board Chairperson Collaboration/symposium which will happen later in the year. <p><u>BOARD ATTORNEY’S REPORT</u></p> <ul style="list-style-type: none"> • The upcoming board meetings will be on April 14th, July 14th, and October 13th. • Assisted Living Administration (ALA) rulemaking is currently going through internal review. • AAG Gohil shared the following recommendations to the Board: <ul style="list-style-type: none"> ○ Reviewing the scope of practices. ○ Drafting new regulations for home health administrator and re-reviewing the nursing home administrator regulations. <p><u>CHAIRPERSON’S REPORT</u></p> <ul style="list-style-type: none"> • No report from the Board Chair. 	
OS-0113-04	<p><u>BOARD DELEGATIONS:</u></p> <p><u>Board Action:</u> The Board is to review the outlined delegated authorities</p>	

	<p>and determine whether to accept or not.</p> <p><u>Background:</u> As the Board of Long Term Care Administration (“the Board”) is limited in how often it can meet, the Board has delegated various authorities to Board staff to help accomplish the goal of public safety. These delegated authorities are limited in nature and are intended to facilitate the business of the Board in an efficient and expedient manner, while at the same time ensuring patient safety is always maintained.</p> <p><u>Motion:</u> Motion made by Dr. Harris to table to the next board meeting. Seconded by Ms. Nesmith.</p> <p><u>Vote:</u> Ms. Dale, Dr. Harris, Ms. Nesmith voted in favor of the motion. The motion passed unanimously.</p>	
<p>OS-0113-05</p>	<p><u>CE Provider Approval Request:</u></p> <p><u>Board Action:</u> The Board is to determine whether or not to accept IACET approved programs.</p> <p><u>Background:</u> Ms. Rebecca Zisk from EdCompass indicated that her company is approved by The International Association for Continuing Education and Training (IACET) and she would like to know if the Board will accept IACET approved CE programs.</p> <p><u>Motion:</u> Motion made by Ms. Dale to approve IACET as approved provider of CEs. Seconded by Ms. Nesmith.</p> <p><u>Vote:</u> Ms. Dale, Dr. Harris, Ms. Nesmith voted in favor of the motion. The motion passed unanimously.</p>	

<p>OS-0113-06</p>	<p><u>Health Occupation Revision Act (HORA) Revision</u></p> <p><u>Board Action:</u> The Board is to review and revise the HORA related to the professionals’ scope of practices for Nursing Home Administrator, Assisted Living Administrator, and Home Health Administrator.</p> <p><u>Motion:</u> Motion made by Dr. Harris to table this matter to March meeting. Seconded by Ms. Nesmith.</p> <p><u>Vote:</u> Ms. Dale, Dr. Harris, Ms. Nesmith voted in favor of the motion. The motion passed unanimously.</p>	
<p>OS-0113-07</p>	<p><u>Motion to Close</u></p> <p><u>Board Action:</u> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p>The next meeting of the Board is scheduled for <u>January 13, 2021</u> at <u>10AM</u>.</p> <p><u>Background:</u> At the end of the open session board meeting the chairperson read the following: “Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575B and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.”</p> <p><u>Motion:</u> <u>Motion:</u> Motion made by Dr. Harris to close the open session meeting. Seconded by Ms. Nesmith.</p> <p><u>Vote:</u> Ms. Dale, Dr. Harris, Ms. Nesmith voted in favor of the motion. The motion passed unanimously.</p>	

This ends the Open Session Minutes.