

# BOARD OF LONG TERM CARE ADMINISTRATION

**JULY 8, 2020**

**10:00 am to 12:00 pm**

**MEETING AGENDA**

## Virtual Meeting Notice

*Due to the COVID-19 pandemic, all board meetings were held virtually during the declared public health emergency.*

*Information on how to access the public portion of the meeting is listed below:*

### **This meeting was available by Web**

<https://dcnet.webex.com/dcnet/j.php?MTID=m2b72fb8b3db90f64385c42b549813954>

### **This meeting was available by Phone**

Call In Number: 1-650-479-3208 Call-in toll number (US/Canada)

Access Code: 160 019 7343

**BOARD OF LONG TERM CARE ADMINISTRATION  
OPEN SESSION AGENDA  
JULY 8, 2020**

	<b><u>Roll Call</u></b>	
<b>OS-0708-01</b>	<b><u>OPEN SESSION AGENDA</u></b>  <b><u>Board Action:</u></b> Acceptance of Agenda for July 08, 2020 Open Session Meeting.	
<b>OS-0708-02</b>	<b><u>OPEN SESSION MINUTES</u></b> Consideration of the Open Session Minutes from the January 24, 2020 meeting.	
<b>OS-0708-03</b>	<b><u>BOARD/DEPARTMENT'S REPORT</u></b> <b>A. <u>EXECUTIVE DIRECTOR'S REPORT</u></b> <b>B. <u>BOARD ATTORNEY'S REPORT</u></b> <b>C. <u>CHAIRPERSON'S REPORT</u></b>	
<b>OS-0708-04</b>	<b><u>FAQs For Nursing Home Administrators</u></b>  <b><u>Board Action:</u></b> The Board is to review and provide their recommendation and feedback.	
<b>OS-0708-05</b>	<b><u>Workforce Survey</u></b>  <b><u>Board Action:</u></b> The Board is to review and provide the core questions that are particularly important to the nursing home administrators and special topic questions that may change.  <b><u>Background:</u></b> The Office of Health Professional Boards is moving in direction of creating uniformity and standard processes across the various boards. One of the things that they hope to implement is a Workforce Survey for all of the Boards. The survey includes core questions that will be asked by all boards on a continuous bases (every renewal).	

<p><b>OS-0708-06</b></p>	<p><b><u>Assisted Living Administrators (ALA) Rulemaking- Review of New Rulemaking and Public Comments:</u></b></p> <p><b><u>Board Action:</u></b> The Board is to review and discuss the revised ALA rulemaking.</p> <p><b><u>Background:</u></b> The proposed ALA rules were opened to public comments. There are 2 Guardant letters included - one with the board attorney’s response and the other one is the comment from the public.</p> <p>In October 2019, the Board addressed the comments from the public. The attorney for the Board has made updates to the ALA rules to address the public comments received.</p>	
<p><b>OS-0708-07</b></p>	<p><b><u>NAB CE Registry</u></b></p> <p><b><u>Board Action:</u></b> The Board is to review and decide whether or not to sign up for the NAB CE Registry access and use it for future audit.</p> <p><b><u>Background:</u></b> The NAB CE Registry is complimentary for those individuals who are long term care administrators licensed by a NAB member board.</p> <p>The CE Registry will allow you to track CEs approved by NAB’s National Continuing Education Review Service (NCERS) and non-NCERS approved CEs. NAB member boards have access to the CE Registry of individuals who indicate they are licensed by their board. According to NAB CE Registry there is no need to release or forward the CEs unless the state licensing board has indicated otherwise. The DC Board has not signed up for access to the CE Registry.</p>	
<p><b>OS-0708-08</b></p>	<p><b><u>Motion to Close</u></b></p> <p><b><u>Board Action:</u></b> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p>The next meeting of the Board is scheduled for <b><u>October 14, 2020</u></b> at <b><u>10AM</u></b>.</p>	

	<p><b>Background:</b> At the end of the open session board meeting the chairperson read the following: Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575B and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations. ``</p>	
OS-0708-09	<p><b>Motion to Adjourn</b></p> <p><b>Board Action:</b> To adjourn the meeting.</p> <p><b>Background:</b> At the end of every meeting, a motion to adjourn must be made in open session to close out the business of the Board.</p>	

*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).*

**This ends the Open Session Agenda.**

The next meeting of the Board is scheduled for **October 14, 2020** at **10:00 am**.