

# BOARD OF LONG TERM CARE ADMINISTRATION

**JULY 21, 2021**

**10:00 am to 12:30 pm**

**MEETING AGENDA**

## Virtual Meeting Notice

*Due to the COVID-19 pandemic, all board meetings were held virtually during the declared public health emergency.*

*Information on how to access the public portion of the meeting is listed below:*

### **This meeting was available by Web**

Meeting number: 172 290 0979

Password: wJPwhgEp326

<https://dcnet.webex.com/dcnet/j.php?MTID=m23490380aec572a9797858f468b69e32>

### **This meeting was available by Phone**

Call in Number: 1-650-479-3208 Call-in toll number (US/Canada)

Access Code: 160 019 7343

**BOARD OF LONG TERM CARE ADMINISTRATION  
OPEN SESSION AGENDA  
JULY 21, 2021**

	<b><u>Roll Call</u></b>	
<b>OS-0721-01</b>	<b><u>OPEN SESSION AGENDA</u></b>  <b><u>Board Action:</u></b> Acceptance of Agenda for July 14, 2021 Open Session Agenda.	
<b>OS-0721-02</b>	<b><u>OPEN SESSION MINUTES</u></b>  <b><u>Board Action:</u></b> Consideration of the Open Session Minutes from the April 14, 2021 meeting.	
<b>OS-0721-03</b>	<b><u>BOARD/DEPARTMENT’S REPORT</u></b>  A. <b><u>EXECUTIVE DIRECTOR’S REPORT</u></b> B. <b><u>BOARD ATTORNEY’S REPORT</u></b> C. <b><u>CHAIRPERSON’S REPORT</u></b>	
<b>OS-0721-04</b>	<b><u>ASSESSMENT FEE SCHEDULE</u></b>  <b><u>Board Action:</u></b> Review and determine whether to approve the draft assessment fee schedule.  <b><u>Background:</u></b> To assist the Board with its work, Board staff drafted an assessment fee schedule for the Board to review. The schedule features the Board’s most frequently assessed matters.  This matter was tabled from the last board meeting.	
<b>OS-0721-05</b>	<b><u>ASSISTED LIVING ADMINISTRATORS (ALA) RULEMAKING</u></b>  <b><u>Board Action:</u></b> The Board is to review the ALA rulemaking again and provide the clarification.  <b><u>Background:</u></b> In April 2021, the Board voted to approve the rulemaking with the changes under 11302.1(c) by requiring 320 practicum hours.	

	<p>ALA rulemaking was forwarded for legal sufficiency. The OAG office needed clarification on “training requirements” that 11311.5 intends to exempt.</p> <p>In July 2020, the Board accepted the second proposed ALA Rulemaking. The Senior Deputy Director has reviewed the proposed rulemaking and has questions regarding the qualifications in 11302.1(c) and the requirement of 480 hours of practicum. Wanted clarity regarding why the requirements are more stringent than 11302.1(b). Based on the curriculum for nursing, medicine, and other health professional programs; social services, psychology, some of the core courses are required.</p> <p>The proposed ALA rules were opened to public comments. There are 2 Guardant letters included - one with the board attorney’s response and the other one is the comment from the public.</p> <p>In October 2019, the Board addressed the comments from the public. The attorney for the Board has made updates to the ALA rules to address the public comments received.</p>	
<p><b>OS-0721-06</b></p>	<p><b><u>Question from the Public:</u></b></p> <p><b><u>Board Action:</u></b> The Board is to review the course descriptions and determine whether the courses meet the DC requirements.</p> <p><b><u>Background:</u></b> The Director of Health Care Management Programs at Utica College contacted the Board regarding the Graduate Certificate in Nursing Home Administration. The Utica College Nursing Home Administrator (NHA) Program offers coursework required for NHA licensing in New York State. This program is specifically designed and registered to provide students with the necessary coursework required to meet the educational requirements of licensure in New York. They had an inquiry from a potential candidate who wishes to take our program but ultimately become a Nursing Home Administrator in D.C. They would like to know if the following courses meet the DCMR Title 17, Chapter 62, Section 6202.1 (b) required courses:</p> <ul style="list-style-type: none"> <li>• AGE 503- Perspectives in Gerontology (3 credits)</li> <li>• FIN 585- Healthcare Financial Management (3 credits)</li> <li>• HCA 527- Ethical and Legal Issues (3 credits)</li> </ul>	

	<ul style="list-style-type: none"> <li>• HCA 615- Human Resource Management (3 credits)</li> <li>• HCA 621- Nursing Home Administration (3 credits)</li> </ul>	
<b>OS-0721-07</b>	<p><b><u>MOTION TO CLOSE</u></b></p> <p><b><u>Board Action:</u></b> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p>The next meeting of the Board is scheduled for <b><u>October 13, 2021</u></b> at <b><u>10AM</u></b>.</p> <p><b><u>Background:</u></b> Chairperson, I move that the Board close the Open Public session portion of the meeting and move into the Closed Executive Session portion of the meeting pursuant to D.C. Official Code § 2-575(b) for the following purposes: to discuss disciplinary matters pursuant to § 2-575(b)(9); to seek the advice of counsel to the board, to preserve the attorney-client privilege, or to approve settlement agreements pursuant to § 2-575(b)(4); and to plan, discuss, or hear reports concerning ongoing or planned investigations pursuant to § 2-575(b)(14).”</p>	

	<p><b><u>THIS SECTION IS FYI ONLY</u></b> <b><u>NO BOARD DECISION OR ACTION IS NEEDED</u></b></p>	
<b>FY-1</b>	<p><b><u>HEALTH OCCUPATION REVISION ACT (HORA)</u></b></p> <p><b><u>Update:</u></b> Pending with Legal Department</p> <p><b><u>Background:</u></b> The Board is to review and revise the HORA related to the professionals’ scope of practices for Nursing Home Administrator, Assisted Living Administrator, and Home Health Administrator. The Board voted to keep the scope of practices, additional qualifications, and board composition as it is.</p>	