

BOARD OF LONG-TERM CARE ADMINISTRATION

December 1, 2023

10:00 am to 12:30 pm

OPEN SESSION MEETING AGENDA

Virtual Meeting Notice

Due to the COVID-19 pandemic, all board meetings were held virtually during the declared public health emergency.

Information on how to access the public portion of the meeting is listed below:

This meeting was available by Web

Meeting number: 172 290 0979

Password: wJPwhgEp326

<https://dcnet.webex.com/dcnet/j.php?MTID=m2b72fb8b3db90f64385c42b549813954>

This meeting was available by Phone

Call in Number: 1-650-479-3208 Call-in toll number (US/Canada)

Access Code: 160 019 7343

**BOARD OF LONG-TERM CARE ADMINISTRATION
OPEN SESSION AGENDA
December 1, 2023**

	CALL TO ORDER AND ROLL CALL	
OS-1201-01	<p><u>OPEN SESSION AGENDA</u></p> <p><u>Board Action:</u> Acceptance of Agenda for December 1, 2023, Open Session Agenda.</p>	
OS-1201-02	<p><u>OPEN SESSION MINUTES</u></p> <p><u>Board Action:</u> Consideration of the Open Session Minutes from the July 12, 2023, meeting.</p> <p><i><u>Note:</u> The Board lost quorum after voting on two items.</i></p>	
OS-1201-02B	<p><u>OPEN SESSION MINUTES</u></p> <p><u>Board Action:</u> Consideration of the Open Session Minutes from the November 1, 2023, meeting.</p>	
OS-1201-03	<p><u>EXECUTIVE DIRECTOR'S REPORT</u></p> <ul style="list-style-type: none"> ○ Operational Status Update ○ Census ○ Legislative Updates <p><u>BOARD ATTORNEY'S REPORT</u></p> <p><u>CHAIRPERSON'S REPORT</u></p>	
OS-1201-04	<p><u>Determination of the In-Person Board Meetings for FY24</u></p> <p><u>Board Action:</u> The Board is to determine which meetings are in person and which are virtual for FY2024.</p> <p><u>Background:</u> In FY24, the Board is scheduled to meet on the following dates:</p> <ul style="list-style-type: none"> ● January 10, 2024 	

	<ul style="list-style-type: none"> • April 10, 2024 • July 10, 2024 	
OS-1201-05	<p><u>Assisted Living Administrator Regulation Extension</u></p> <p><u>Board Action:</u> The Board is to vote to extend the period of time for applicants to apply for the waiver of requirement to one (1) year from the date the assisted living administrator application period begins.</p>	
OS-1201-06	<p><u>Delegation of Authority</u></p> <p><u>Board Action:</u> The Board is to review and update the delegated authorities.</p> <p><u>Background:</u> The Board has delegated various authorities to Board staff to help accomplish the goal of public safety. These delegated authorities are limited in nature and are intended to facilitate the business of the Board in an efficient and expedient manner, while at the same time ensuring patient safety is always maintained.</p>	
OS-1201-07	<p><u>MOTION TO CLOSE</u></p> <p><u>Board Action:</u> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).</p> <p><u>Background:</u> Chairperson, I move that the Board close the Open Public session portion of the meeting and move into the Closed Executive Session portion of the meeting pursuant to D.C. Official Code § 2-575(b) for the following purposes: to discuss disciplinary matters pursuant to § 2-575(b)(9); to seek the advice of counsel to the board, to preserve the attorney-client privilege, or to approve settlement agreements pursuant to § 2-575(b)(4); and to plan, discuss, or hear reports concerning ongoing or planned investigations pursuant to § 2-575(b)(14).”</p>	

The next meeting of the Board is scheduled for **January 10, 2024 at 10:00 am**

<u>THIS SECTION IS FYI ONLY</u> <u>NO BOARD DECISION OR ACTION IS NEEDED</u>	
FY-01	<p><u>Endorsement Requirements/Reciprocity Pathway</u></p> <p><u>Update:</u> Pending the discussion with Maryland and Virginia Board.</p> <p><u>Background:</u> In attempt to provide easier pathways to licensure, we are requesting each board to discuss and evaluate the following possibilities: Endorsement requirements, reciprocity pathways, and DMV reciprocity pathways.</p> <p>In July 2023, the Board voted to have a conversation with Virginia and Maryland Licensing Boards to access the availabilities of the reciprocity pathway.</p>
FY-02	<p><u>Discussions on Assisted Living Administrator</u></p> <p><u>Update:</u> Pending the formation of the subcommittee.</p> <p><u>Background:</u> The Board would need to discuss the implementation of the national and jurisprudence examinations for the Assisted Living Administrator licensure. In addition, discussion on development of a board approved assisted living regulation jurisprudence course.</p> <p>In July 2023, the board requested to create a subcommittee to address this matter.</p> <p>Ms. LaTrice Herndon, Executive Director, and Mr. Ajay Gohil, Board Attorney, have reviewed candidate resumes submitted by members of the board and found that none of the submissions would be suitable for the assisted living administrator examination subcommittee. As a result, Ms. Herndon reached out to the National Association of Long-Term Care Administrator Boards (NAB) and had a discussion meeting in regard to putting together a jurisprudence exam for DC Health. NAB is willing to assist with drafting the ALA examination. Follow-up meetings between the executive director and NAB are forthcoming.</p>