

BOARD OF CHIROPRACTIC

Open Session Minutes

November 10, 2020

1:30 pm

VIRTUAL MEETING NOTICE

Due to the COVID-19 pandemic, all board meetings will be held virtually during the declared public health emergency.

Information on how to access the public portion of the meeting is listed below:

Join by Web

<https://dcnet.webex.com/dcnet/j.php?MTID=m1e002974cf690c4250fe696d94ce1198>

Join by Phone

Call-in Number: 1-650-479-3208

Access Code: 172 417 3914

BOARD MISSION STATEMENT:

“To **serve** and **protect** the public and ensure high standards of chiropractic care and professionalism through best practices in regulation, education, and outreach.”

The Open Session Minutes continue on the next page with the ‘Board Meeting Participants’.

MEETING PARTICIPANTS:

BOARD MEMBERS:	
Keita Vanterpool, DC (KV)	
Justin Klein, DC (JK)	
Heather Burris (HB)	
Marsha Johnson (MJ)	
Stephanie Johnson, DC (SJ)	
BOARD STAFF:	
Frank Meyers, JD – Executive Director	ABSENT
Ericka Walker, MSW – Executive Director	
Mary Harris – Health Licensing Specialist	
Angela Braxton – Health Licensing Specialist	ABSENT
Charles Annor – Health Licensing Specialist	
Emilia Moran – Investigator	
LEGAL STAFF:	
Ajay Gohil, Esq. – Board Attorney Advisor	

The Open Session Minutes continue on the next page with the ‘Call to Order’.¹

¹ The order in which the following agenda items are listed does not necessarily reflect the order in which the items were discussed during the meeting.

CALL TO ORDER

OS-20-11-01
ALL

INTRODUCTIONS

- A. BOARD MEMBERS**

- B. BOARD STAFF**

APPROVAL OF MINUTES, CONSENT AGENDA AND STAFF REPORTS

OS-20-11-02
ALL

BOARD/DEPARTMENT REPORT

A. BOARD CHAIR’S REPORT

i. District Meeting Update

The Board Chair provide an update on the recent District meeting that took place virtually. During the meeting the Executive Director of the Washington Medical Quality Assurance Commission, Ms. Melanie DeLeon presented on the topic of sexual misconduct by practitioners.

ii. Annual Meeting

The Board Chair informed the Board that the annual meeting is scheduled for April 28 – May 2, 2021.

B. EXECUTIVE DIRECTOR’S REPORT

Mr. Meyers was not present for this meeting. The below reports were provided by Ms. Ericka Walker, who was sitting in for Mr. Meyers.

i. COVID-19 Update(s)

The Executive Director provided an update on the District’s responses to COVID-19, including the recent announcement of the District’s contact tracing app. This included information on the current status of the processing center operational hours, and the implementation of the District’s new COVID-19 exposure alert system, known as DC CAN.

ii. Renewal Updates

This item was tabled to the next meeting when Mr. Meyers is available to discuss.

iii. Licensure Census

The Board first discussed that the original census numbers provided were not correct. Staff was able to confirm this, and made corrections as noted. The actual census numbers were then provided by the Executive Director, as follows:

Chiropractors	118
Ancillary Procedures – AC	2
Ancillary Procedures – PT	82

C. BOARD ATTORNEY’S REPORT

i. Sexual Boundaries

The Board Attorney informed the Board that he also attended the presentation from Ms. Melanie DeLeon. The Board Attorney recommended the Board examine its policies on complaints related to sexual boundaries/sexual misconduct.

ii. Regulatory Review

The Board Attorney informed the Board that it’s been at least three (3) years since their last major regulatory update, so he recommended they do a comprehensive review of all their regulations sometime in 2021.

OS-20-09-03 ALL	<p><u>OPEN SESSION MINUTES</u></p> <p>Board Action: Consideration of the Open Session minutes from the September 8, 2020 meeting.</p> <p>Background: The Open Session Minutes are a record of the Board’s past meeting(s), describing the events, list of attendees, a statement of the issues considered and related responses or decisions of the Board.</p> <p>Motion: Motion made by Dr. Klein to approve the minutes. Seconded by Dr. Johnson.</p> <p>Dr. Klein, Dr. Johnson, Ms. Burris, Ms. Johnson and Dr. Vanterpool all voted in favor of the motion. The motion passed unanimously.</p>	FM
--------------------	---	----

The Open Session Minutes continue on the next page with ‘Motion to Close’.

MOTION TO CLOSE

OS-20-11-04
ALL

MOTION TO CLOSE

Board Action:

To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).

Background:

Pursuant to DC Official Code § 2-575(b), the Board may move into the Closed Executive Session portion of the meeting to discuss the following:

1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a);
2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6);
3. To discuss disciplinary matters pursuant to section § 2-575(b)(9);
4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b)(14).

Motion:

Motion made by Dr. Klein to go into closed session. Seconded by Dr. Johnson.

Dr. Klein, Dr. Johnson, Ms. Burris, Ms. Johnson and Dr. Vanterpool all voted in favor of the motion. The motion passed unanimously.

The Open Session Minutes continue on the next page with ‘Motion to Adjourn’.

MOTION TO ADJOURN

OS-20-11-
05
ALL

MOTION TO ADJOURN

Board Action:

To adjourn the meeting.

Background:

At the end of every meeting a motion to adjourn must be made in open session to close out the business of the Board.

Motion:

Motion made by Dr. Klein to adjourn the meeting. Seconded by Dr. Johnson.

Dr. Klein, Dr. Johnson, Ms. Burris, Ms. Johnson and Dr. Vanterpool all voted in favor of the motion. The motion passed unanimously.

This ends the Open Session Minutes.