

BOARD OF CHIROPRACTIC

Open Session Minutes

March 10, 2020

1:30 pm to 3:00 pm

BOARD MISSION STATEMENT:

“To **serve** and **protect** the public and ensure high standards of chiropractic care and professionalism through best practices in regulation, education, and outreach.”

The Open Session Minutes continue on the next page with the ‘Board Meeting Participants’.

MEETING PARTICIPANTS:

BOARD MEMBERS:	
Keita Vanterpool, DC (KV)	
Justin Klein, DC (JK)	
Heather Burris (HB)	
Marsha Johnson (MJ)	
Stephanie Johnson, DC (SJ)	
BOARD STAFF:	
Frank Meyers, JD – Executive Director	ABSENT
Mary Harris – Health Licensing Specialist	
Angela Braxton – Health Licensing Specialist	
Charles Annor – Health Licensing Specialist	
Emilia Moran – Investigator	
LEGAL STAFF:	
Ajay Gohil, Esq. – Board Attorney Advisor	
Suzanne Fenzel, Esq. – Board Attorney Advisor	

The Open Session Minutes continue on the next page with the ‘Call to Order’.¹

¹ The order in which the following agenda items are listed does not necessarily reflect the order in which the items were discussed during the meeting.

CALL TO ORDER

OS-20-03-01 ALL	<p><u>INTRODUCTIONS</u></p> <p>A. BOARD MEMBERS</p> <p>B. BOARD STAFF</p>
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APPROVAL OF MINUTES, CONSENT AGENDA AND STAFF REPORTS

OS-20-03-02 ALL	<p><u>BOARD/DEPARTMENT REPORT</u></p> <p>A. BOARD CHAIR’S REPORT None.</p> <p>B. EXECUTIVE DIRECTOR’S REPORT</p> <p>i. Interprofessional Collaboration DC Health is working on an improving collaboration between the various health professional boards, culminating in a meeting of all boards in August.</p> <p>ii. Telehealth While the board has worked on telehealth guidance’s in the past, due to ongoing issues with COVID-19 DC Health is working on guidance for all professions on how to use telehealth.</p> <p>iii. NBCE Part I Exam Request The NBCE will be holding its 2020 Part IV exam in May of 2020. NBCE has invited each state licensing board to recommend up to two (2) board members to serve as examiners at the May 15, 16, and 17 exam dates.</p> <p>The board members discussed who could go to the exam; Dr. Johnson volunteered.</p> <p>C. BOARD ATTORNEY’S REPORT</p> <p>i. NCLB Annual Meeting – Attorney Workshop The Board Attorney gave an overview of the topics that will be discussed at the upcoming NCLB Annual Meeting.</p>
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	<p>ii. CE Update The Board Attorney reminded the Board of the 10% CE requirement and what the approved list of topics are. The Board Attorney stated he would provide the list to the members.</p>	
OS-20-03-03 ALL	<p><u>OPEN SESSION MINUTES</u></p> <p>Board Action: Consideration of the Open Session minutes from the November 12, 2019 meeting.</p> <p>Background: The Open Session Minutes are a record of the Board’s past meeting(s), describing the events, list of attendees, a statement of the issues considered and related responses or decisions of the Board.</p> <p>Motion: Motion made by Dr. Klein to approve the minutes. Seconded by Dr. Johnson.</p> <p>Dr. Klein, Ms. Johnson, Ms. Burris, Dr. Johnson and Dr. Vanterpool voted in favor of the motion. The motion passed unanimously.</p>	FM

The Open Session Minutes continue on the next page with ‘Misc. Items for Discussion’.

MISC. ITEMS FOR DISCUSSION

<p>OS-20-03-04 ALL</p>	<p><u>PROPOSED SCOPE OF PRACTICE CHANGES</u></p> <p>Board Action: To review the proposed scope of practice changes for chiropractors as drafted by legal counsel.</p> <p>Background: The Board has previously discussed the need to update the scope of practice laws and regulations governing the practice of chiropractic in the District of Columbia. Based on prior discussions and feedback, legal counsel has drafted language which should address many of the issues raised.</p> <p>Motion: Motion made by Dr. Klein to approve the language presented. Seconded by Dr. Johnson.</p> <p>Dr. Klein, Ms. Johnson, Ms. Burris, Dr. Johnson and Dr. Vanterpool voted in favor of the motion. The motion passed unanimously.</p>	<p>FM</p>
<p>OS-20-03-05 ALL</p>	<p><u>CHIROPRACTIC ASSISTANTS</u></p> <p>Board Action: To review the draft policy addressing the practice of Chiropractic Assistants in the District of Columbia.</p> <p>Background: The Board has previously discussed the scope of practice of chiropractic assistants in the District of Columbia. As part of this discussion, legal staff was asked to draft a policy for the Board to review and discuss. The requested policy has been drafted and is being provided to the Board for review.</p> <p>Motion: Motion made by Dr. Klein to approve the language presented. Seconded by Dr. Johnson.</p> <p>Dr. Klein, Ms. Johnson, Ms. Burris, Dr. Johnson and Dr. Vanterpool voted in favor of the motion. The motion passed unanimously.</p>	<p>FM</p>

The Open Session Minutes continues on the next page with ‘Motion to Close’.

MOTION TO CLOSE

OS-20-03-06
ALL

MOTION TO CLOSE

Board Action:

To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).

Background:

Pursuant to DC Official Code § 2-575(b), the Board may move into the Closed Executive Session portion of the meeting to discuss the following:

1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a);
2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6);
3. To discuss disciplinary matters pursuant to section § 2-575(b)(9);
4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b)(14).

Motion:

Motion made by Dr. Klein to go into closed session. Seconded by Dr. Johnson.

Dr. Klein, Ms. Johnson, Dr. Johnson, Ms. Burris and Dr. Vanterpool voted in favor of the motion. The motion passed unanimously.

The Open Session Minutes continue on the next page with ‘Motion to Adjourn’.

MOTION TO ADJOURN

OS-20-03-
09
ALL

MOTION TO ADJOURN

Board Action:

To adjourn the meeting.

Background:

At the end of every meeting a motion to adjourn must be made in open session to close out the business of the Board.

Motion:

Motion made by Dr. Klein to adjourn the meeting. Seconded by Dr. Johnson.

Dr. Klein, Ms. Johnson, Dr. Johnson, Ms. Burris and Dr. Vanterpool voted in favor of the motion. The motion passed unanimously.

This ends the Open Session Minutes.