

BOARD OF CHIROPRACTIC

Open Session Minutes

July 9, 2019

1:59 pm to 2:53 pm

BOARD MISSION STATEMENT:

“To **serve** and **protect** the public and ensure high standards of chiropractic care and professionalism through best practices in regulation, education, and outreach.”

The Open Session Minutes continue on the next page with the ‘Board Meeting Participants’.

MEETING PARTICIPANTS:

BOARD MEMBERS:	
Keita Vanterpool, DC (KV)	
Justin Klein, DC (JK)	
Heather Burris (HB)	
Marsha Johnson (MJ)	ABSENT
BOARD STAFF:	
Frank Meyers, JD – Executive Director	
Mary Harris – Health Licensing Specialist	
Angela Braxton – Health Licensing Specialist	
Charles Annor – Health Licensing Specialist	
Emilia Moran – Investigator	
LEGAL STAFF:	
Ajay Gohil, Esq. – Board Attorney Advisor	
Suzanne Fenzel, Esq. – Board Attorney Advisor	

The Open Session Minutes continue on the next page with the ‘Call to Order’.¹

¹ The order in which the following agenda items are listed does not necessarily reflect the order in which the items were discussed during the meeting.

CALL TO ORDER

OS-19-07-01
ALL

INTRODUCTIONS

- A. BOARD MEMBERS**

- B. BOARD STAFF**

APPROVAL OF MINUTES, CONSENT AGENDA AND STAFF REPORTS

OS-19-07-02
ALL

BOARD/DEPARTMENT REPORT**A. BOARD CHAIR'S REPORT****i. NCLB Board Testing**

National Chiropractic testing dates will be coming up in the future. Members interested should reach out to NCBE.

ii. District III Travel

The District III meeting is in October. Members interested in attending should reach out to the Executive Director.

B. EXECUTIVE DIRECTOR'S REPORT**i. Licensure Census**

The Executive Director provided an update on the current licensure census in the District.

ii. Potential New Board Member

Legislation has been introduced before the DC Council to appoint Dr. Stephanie Johnson as the newest member to the Board of Chiropractic.

C. BOARD ATTORNEY'S REPORT**i. Rule making Updates**

OPLA has approved the proposed regulations, and now the regulations are with the Attorney General's Office. Additional reviews will still need to take place, but once complete and ready for publication, the Board will be updated.

	<p>ii. HORA Amendments The Board Attorney provided an update on the status of the HORA amendment that is being reviewed internally.</p> <p>iii. CBLAC Update The next CBLAC conference call will be in August. If any Board members have ideas for topics, please forward them to the Board Attorney.</p>	
OS-19-07-03 ALL	<p><u>OPEN SESSION MINUTES</u></p> <p>Board Action: Consideration of the Open Session minutes from the May 14, 2019 meeting.</p> <p>Background: The Open Session Minutes are a record of the Board’s past meeting(s), describing the events, list of attendees, a statement of the issues considered and related responses or decisions of the Board.</p> <p>Motion: Motion made by Dr. Klein to approve the minutes. Seconded by Ms. Burris.</p> <p>Dr. Klein, Ms. Burris, and Dr. Vanterpool voted in favor the motion. The motion passed unanimously.</p>	FM

OS-19-07-04 ALL	<p><u>OPEN CONSENT AGENDA</u></p> <p>Board Action: Consideration of the current July 9, 2019, Open Consent Agenda items for purposes of review and/or ratification of Board actions taken since the last Board meeting.</p> <p>Background: The Open Consent Agenda is a record of the decisions and/or actions taken by the Board or its staff since the last meeting of the Board.</p> <p>Motion: Motion made by Dr. Klein to approve the Consent Agenda. Seconded by Ms. Burris.</p> <p>Dr. Klein, Ms. Burris, and Dr. Vanterpool voted in favor the motion. The motion passed unanimously.</p>	FM
--------------------	--	----

The Open Session Minutes continue on the next page with 'Misc. Items for Discussion'.

MISC. ITEMS FOR DISCUSSION

OS-19-07-05 ALL	<p><u>CHIROPRACTIC ASSISTANT SCOPE OF PRACTICE</u></p> <p>Board action: To review the current scope of practice of chiropractic assistants in D.C.</p> <p>Background: At the May 14, 2019 Board meeting, the Board Chair requested information on what chiropractic assistants could do while their supervising chiropractor is not physically present in the office or the clinic. Information is provided on this issue as well as a state by state comparison of the scope of practice of chiropractic assistants.</p> <p>Motion: The Board discussed the existing regulation, as well as what Chiropractic Assistants (CA) are actually doing in practice. The Board discussed the need for additional research, including what are the detailed licensure requirements in states where they are licensed, and how many CAs are licensed in those jurisdiction compared to chiropractors? The Board wanted this information to help decide what next steps should in requiring licensure, issuing policies, and/or rescinding the existing regulations.</p> <p>This item was for informational purposes only, so no formal action was taken at this time.</p>	FM
--------------------	---	----

The Open Session Minutes continue on the next page with ‘Motion to Close’.

MOTION TO CLOSE

OS-19-07-06
ALL

MOTION TO CLOSE

Board Action:

To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).

Background:

Pursuant to DC Official Code § 2-575(b), the Board may move into the Closed Executive Session portion of the meeting to discuss the following:

1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a);
2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6);
3. To discuss disciplinary matters pursuant to section § 2-575(b)(9);
4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b) (14).

Motion:

Motion made by Dr. Klein’s to go into closed session. Seconded by Ms. Burris.

Dr. Klein, Ms. Burris, and Dr. Vanterpool voted in favor the motion. The motion passed unanimously.

The Open Session Minutes continue on the next page with ‘Motion to Adjourn’.

MOTION TO ADJOURN

OS-19-07-08
ALL

MOTION TO ADJOURN

Board Action:

To adjourn the meeting.

Background:

At the end of every a meeting the a motion to adjourn must be made in open session to close out the business of the Board.

Motion:

Motion made by Dr. Klein to adjourn the meeting. Seconded by Ms. Burris.

Dr. Klein, Ms. Burris, and Dr. Vanterpool voted in favor the motion. The motion passed unanimously.

This ends the Open Session Minutes.

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.