

BOARD OF CHIROPRACTIC

Open Session Minutes

March 12, 2019

2:10 pm to 3:00 pm

BOARD MISSION STATEMENT:

“To **serve** and **protect** the public and ensure high standards of chiropractic care and professionalism through best practices in regulation, education, and outreach.”

The Open Session Minutes continue on the next page with the ‘Board Meeting Participants’.

MEETING PARTICIPANTS:

BOARD MEMBERS:	
Keita Vanterpool, DC (KV)	ABSENT
Justin Klein, DC (JK)	
Heather Burris (HB)	
BOARD STAFF:	
Frank Meyers, JD – Executive Director	
Mary Harris – Health Licensing Specialist	
Angela Braxton – Health Licensing Specialist	
Charles Annor – Health Licensing Specialist	
Emilia Moran – Investigator	
Diane Moore – IT Support	
LEGAL STAFF:	
Ajay Gohil, Esq. – Board Attorney Advisor	
Suzanne Fenzel, Esq. – Board Attorney Advisor	ABSENT

The Open Session Minutes continue on the next page with the ‘Call to Order’.¹

¹ The order in which the following agenda items are listed does not necessarily reflect the order in which the items were discussed during the meeting.

CALL TO ORDER

OS-19-03-01 ALL	<u>INTRODUCTIONS</u> A. BOARD MEMBERS B. BOARD STAFF	
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APPROVAL OF MINUTES, CONSENT AGENDA AND STAFF REPORTS

OS-19-03-02 ALL	<u>BOARD/DEPARTMENT REPORT</u> A. BOARD CHAIR'S REPORT None. B. EXECUTIVE DIRECTOR'S REPORT i. Renewal Update The Executive Director provided an update on the status of the 2018 renewal cycle, which has ended. ii. Licensure Census The Executive Director was unable to provide a current update on the current licensure census in the District due to the changes in the new licensure system. An update census report will be provided at the next meeting. C. BOARD ATTORNEY'S REPORT i. FCLB Annual Meeting – Legal Meeting The Board Attorney provided an update on the upcoming annual meeting in San Diego. Specifically, there will be a "Legal Meeting" during the annual meeting for various board attorneys to attend and discuss legal issues. Any board members that have ideas for topics of discussion should forward them to the Board Attorney.	
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<p>OS-19-03-03 ALL</p>	<p><u>OPEN SESSION MINUTES</u></p> <p>Board Action: Consideration of the Open Session minutes from the January 9, 2019 meeting.</p> <p>Background: The Open Session Minutes are a record of the Board’s past meeting(s), describing the events, list of attendees, a statement of the issues considered and related responses or decisions of the Board.</p> <p>Motion: Motion made by Ms. Burris to approve the minutes. Seconded by Dr. Klein.</p> <p>Dr. Klein and Ms. Burris voted in favor of the motion. The motion passed unanimously.</p>	<p>FM</p>
<p>OS-19-03-04 ALL</p>	<p><u>OPEN CONSENT AGENDA</u></p> <p>Board Action: Consideration of the current March 12, 2019, Open Consent Agenda items for purposes of review and/or ratification of Board actions taken since the last Board meeting.</p> <p>Background: The Open Consent Agenda is a record of the decisions and/or actions taken by the Board or its staff since the last meeting of the Board.</p> <p>Motion: Motion made by Ms. Burris to approve the Consent Agenda. Seconded by Dr. Klein</p> <p>Dr. Klein and Ms. Burris voted in favor of the motion. The motion passed unanimously.</p>	<p>FM</p>

The Open Session Minutes continue on the next page with ‘Misc. Items for Discussion’.

MISC. ITEMS FOR DISCUSSION

<p>OS-19-03-05 ALL</p>	<p><u>NBCE PART IV EXAM</u></p> <p>Board Action: To discuss whether to send someone to the National Board of Chiropractic Examiners (NBCE) Part IV examination test committee, and if so whom?</p> <p>Background: The National Board of Chiropractic Examiners will be conducting a Part IV practical examination test committee meeting on Friday and Saturday, June 21st and 22nd, 2019, in Greeley, Colorado. The purpose of this meeting is to select clinical cases and test questions for the November 2019 and May 2020 administrations of the Part IV practical examination. As the District is accepting or requiring results of the NBCE Part IV, we have been invited to designate one chiropractic member of our board of examiners to attend and participate in the test selection.</p> <p>Motion: Motion made by Dr. Klein to table the matter to the next meeting to confirm member availability. Seconded by Ms. Burris.</p> <p>Dr. Klein and Ms. Burris voted in favor of the motion. The motion passed unanimously.</p>	<p>FM</p>
<p>OS-19-03-06 ALL</p>	<p><u>PROPOSED REGULATIONS</u></p> <p>Board Action: To review proposed changes to regulations requiring licensees complete at least three (3) hours of CE in a subject matter determined by the Director as public health priorities, and published at least every five (5) years.</p> <p>Background: The Director of the Department of Health is putting forth regulations modifying CE requirements so all licensees are required to have at least 10% of their CE be in a subject matter determined by the Director as public health priorities, and published at least every five (5) years. For chiropractors that would be at least three (3) hours of CE.</p> <p>Motion: Motion made by Dr. Klein's to approve the proposed regulations. Seconded by Ms. Burris.</p>	

	Dr. Klein and Ms. Burris voted in favor of the motion. The motion passed unanimously.	
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The Open Session Minutes continue on the next page with 'Motion to Close'.

MOTION TO CLOSE

OS-19-03-07
ALL

MOTION TO CLOSE

Board Action:

To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).

Background:

Pursuant to DC Official Code § 2-575(b), the Board may move into the Closed Executive Session portion of the meeting to discuss the following:

1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a);
2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6);
3. To discuss disciplinary matters pursuant to section § 2-575(b)(9);
4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b) (14).

Motion:

Motion made by Ms. Burris to go into closed session. Seconded by Dr. Klein.

Dr. Klein and Ms. Burris voted in favor of the motion. The motion passed unanimously.

The Open Session Minutes continue on the next page with ‘Motion to Adjourn’.

MOTION TO ADJOURN

OS-19-03-08
ALL

MOTION TO ADJOURN

Board Action:

To adjourn the meeting.

Background:

At the end of every a meeting the a motion to adjourn must be made in open session to close out the business of the Board.

Motion:

Motion made by Ms. Burris to adjourn the meeting. Seconded by Dr. Klein.

Dr. Klein and Ms. Burris voted in favor of the motion. The motion passed unanimously.

This ends the Open Session Minutes.