

# **Board of Professional Counseling**

**899 NORTH CAPITOL ST. NE – 2<sup>ND</sup> FLR.  
WASHINGTON, DC 20002**

**Friday, January 11, 2019  
10:00am – 2:00pm**

**MEETING MINUTES**

## JANUARY 2019 PUBLIC SESSION ATTENDANCE

<b>Board Members:</b>	Dr. Victoria Sardi-Brown, Chairperson	<b>Present</b>
	Laurie Ferreri, Board Member	<b>Present</b>
	Vanessa Ruffin-Colbert, Board Member	<b>Absent</b>
	Victoria Sherk, Board Member	<b>Present</b>
<b>Staff:</b>		
	Robin Jenkins – Executive Director	<b>Absent</b>
	Aisha Nixon – Sr. Licensing Specialist	<b>Present</b>
	David Walker – Licensing Specialist	<b>Present</b>
	Van Braithwaite – Board Attorney	<b>Present</b>
	Leonard Howard – Investigator	<b>Present</b>
<b>Guests:</b>		
	Mr. Vikram Chiruvolu	<b>Present</b>

## OPEN SESSION JANUARY 2019

	The meeting was called to order at 10:12AM and a quorum was established.	
	The Board approved the Open Session Agenda by consensus with one addition to the public session and one addition to the closed session.	
OS-0119-01	<p><b>EXECUTIVE DIRECTOR'S REPORT</b></p> <p>Ms. Nixon reported to the Board that the renewal period was extended until January 31, 2019 due to the implementation of the new renewal system. The extension did not apply to completing continuing education (CEs). Ms. Nixon reminded the Board that the LPC audit would take place after the 60-day late renewal period. The Board instructed staff to audit 5% of renewed CACI and CACII licensees after the 60-day late renewal period. The Board also developed a sliding scale for fines issued to licensees who do not pass the audit.</p>	
	<p><b>PORTABILITY ISSUE</b></p> <p>The Board had a conversation about portability with Mr. Chiruvolu. The Board let Mr. Chiruvolu know that it takes the issue of portability very seriously and is working with applicants, licensees, and other states.</p>	
OS-0119-02	<p><b>BOARD ATTORNEY'S REPORT</b></p> <p>No Report</p>	
OS-0119-03	<p><b>CHAIRPERSON'S REPORT</b></p> <p>No Report</p>	
OS-0119-04	<p><b>MINUTES</b></p> <p><b>Board Action:</b> The Board approved by consensus the Open Session Minutes from the December 14, 2018 meeting.</p>	
	<p><b>Adjournment – 11:04AM</b></p> <p>Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575(b) and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.</p> <p>The next open session meeting is scheduled for February 8, 2019 at 10:00am.</p>	