

District of Columbia
Emergency Medical Services
Advisory Committee 2012-2014

Monthly Meeting

Date/Time: Thursday, July 5, 2012 at 1200 hours

Location: conducted via conference call

I. The conference call was called to order at 1203 hours.

II. Roll Call was conducted. of 16 committee members were present on the call. Under the existing by-laws a quorum **was/was not** on the call. Committee members not answering roll call: _____

III. The agenda as sent to the members by the Chair was presented.

IV. Formal minutes from the June 7, 2012 were not taken as recording personnel were not present at the June 2012 monthly meeting. The Chair presented a review and recap of the significant items and discussions from the June meeting.

V. The Chair made remarks regarding the potential loss of the current DCFEMS liaison officer as he has been informed of the intent to reassign him to the Operations Division in the near future. She will inquire with Chief Ellerbe about assigning a new liaison or allowing the current one to modify duty his duty periods to continue to support the EMSAC.

VI. Officer Election

A. Discussions regarding the appointment of a Vice-Chairperson were conducted.

B. The floor was opened for nominations. Mrs. Anne Renshaw was the sole nominee.

C. The Chair called for a full committee vote. The vote to appoint Mrs. Renshaw as the EMSAC Vice-Chair was unanimous with no dissenting votes or comments.

VII. Old Business

27 A. Mr. Lyons inquired on the status of the DCFEMS Department's response to the
28 request for numerous documents (i.e. fiscal impact studies, EMS training budget) as
29 requested by the EMSAC. The Chair informed the Committee that she has spoken
30 with Chief Ellerbe and has formally requested such items. There has been no response
31 from the DCFEMSD at this point.

32 B. Dr. Miramontes was asked if he could provide some input to the fiscal impact
33 studies. Mrs. Renshaw reiterated that she has asked the DCFEMSD for such a study
34 numerous times dating back to previous administrations and has never received an
35 answer or a study. He responded that to the best of his knowledge, no fiscal impact
36 study regarding migrating from single role EMS providers to deploying dual role
37 providers has been completed or published by the department. He referred the Chair
38 and Mrs. Renshaw to Chief Ellerbe for further comment and explanation.

39 C. Dr. Miramontes was queried about the DCFEMS EMS training budget. He explained
40 that per preliminary explanations provided to him, the department's budget carries all
41 training under the comprehensive header of "training" and is generally not broken
42 down into EMS versus fire based training expenditures. He referred the issue to Chief
43 Ellerbe and suggested that the committee redefine the question to what EMS training
44 programs are offered and how many providers were trained by the department's
45 training academy.

46 He was asked what programs are offered by the training academy. Dr. Miramontes
47 responded that the training academy currently offers:

- 48 1) National Registry of EMTs complaint ALS and BLS EMT Refresher courses
- 49 2) AHA Advanced Cardiac Life Support courses
- 50 3) AHA Pediatric Advanced Life Support courses
- 51 4) NAEMT Advanced Medical Life Support courses
- 52 5) 2012 DCFEMS Protocol Rollout
- 53 6) Numerous computer based distance learning courses via the Target Solutions
- 54 program. These courses are used to fulfill the NREMT Continuing Medical
- 55 Education (CME) requirement. This platform is also used to introduce or
- 56 reinforce training for new equipment. Various optional professional
- 57 development materials are also available from this media.
- 58

59 D. The mention of protocols segued into an inquiry about the current DCFEMS Pre-
60 hospital Treatment Protocols. The 2012 version 1.0 has been introduced to the field
61 providers and are currently being further refined by the agency before begin instituted.
62 The current active protocols are the 2010 version 1.9, dated December 2011.

E. The Chair reported that the EMSAC has not received a current updated DCFEMS Organization Chart. Mrs. Renshaw queried Dr. Miramontes about the "EMS Oversight Officer" position. She specifically inquired about his duties, his authority, his chain of command, and his selection process.

The Committee also asked for a current strength report minus the cadet class of the DCFEMS. The liaison and Dr. Miramontes estimated a current number at approximately 2,200 members. Dr. Miramontes referred the Chair and Mrs. Renshaw to Chief Ellerbe for detailed answers to all these questions.

VIII. New Business

A. Discussion opened regarding the establishment of an Educational Workgroup. The primary focus of this first work group will be Community Outreach and Education. Members are: Dr. M. Carter, Dr. McCabe, Dr. Amy, Katie Goss, and Cynthia Lightfoot.

The recent storm damage and city wide power supply problems proved to be an indicator that civilian population personal emergency planning needs to be improved and brought to the forefront of the populace.

The group will explore establishing relationships with the D.C. Office of Unified Communication (OUC) and Homeland Security and Emergency Management Agency (HSEMA). The effective use of the smart 9-1-1 and reverse 9-1-1 is to be evaluated. Dr. Carter would like to investigate measures to decrease the misuse and non-emergency use of the 9-1-1 system and EMS.

The group will explore using already existing organizations such as D.C. villages and Community Emergency Response Teams (CERT) to facilitate the goals.

The Chair will reach out to Deputy Mayor Quander and the Council for assistance.

B. The Chair opened discussions regarding the ride along program with the DCFEMS EMS units. She informed the committee that her application and request to participate in a ride along was denied by Chief Ellerbe. She inquired if any other of the Committee members are interested in participating in a ride along program to get a close up view of issues facing the EMS providers. Two takers voiced their desire. The Chair stated that she would revisit this with the Chief.

IX. A list of Action items was established.

93 A. Secure a list of any legislative actions regarding the delivery of EMS or regulating the
94 DCFEMS Department are before Judiciary Committee or the Council. Action Officer: C.
95 Lightfoot

96 B. Provide copies of DC DOH regulations and policies specific to EMS. Action Officer:
97 Dr. B. Amy

98 C. Establish an electronic "drop box or folder" within the District's EOM servers for use
99 by the EMSAC members. Determine the feasibility of the establishing District
100 Government e-mail accounts for EMSAC committee members who are not employees of
101 the District. Can these accounts be established? Action Officer: DCFEMS Captain R.M.
102 St. Laurent.

103 E. Provide an update on the DCFEMS Department's progress and maintenance on
104 measures recommended by the EMS Commission. Action Officer: DCFEMS Captain
105 R.M. St. Laurent.

106 F. Secure a copy of the approved 2012 and proposed 2013 DCFEMS budget. Action
107 Officer: C. Lightfoot.

108 I. Secure a fiscal impact study of the DCFEMS Department's transition to the Dual
109 Role/Cross Trained and All-Hazards model. Action Officer: C. Lightfoot

110 J. Determine if the current By-Law requirement that the EMSAC "Executive Secretary
111 shall be a salaried employee of the District of Columbia appointed to the post by the
112 Mayor". Action Officer: C Lightfoot.

113 K. Secure a more in depth determination of funding dedicated to EMS training within
114 the DCFEMSD. Action Officers: C. Lightfoot & Dr. Miramontes.

115 L. Secure a report from the DFCEMSD Training Academy detailing EMS training offered
116 and attended by DCFEMS providers. Action Officers: C. Lightfoot and Dr. Miramontes.

117 M. Inquire with DCFEMS about the current state EMS apparatus, the replacement
118 schedule, and the proposed EMS apparatus budget. Action Officer: C. Lightfoot.

119
120 **X. Establishment of the EMSAC calendar and meeting location.**

121 A. There will be no meeting in the month of August 2012.

122 B. The next EMSAC meeting will be held on Thursday, September 6, 2012 at noon at the
123 DOH Administrative Offices located on the 3rd floor of #55 "M" Street, SE.

124 B. The contingency for conference call-in for those unable to attend has been
125 established. The conference line information has been disseminated to the committee
126 members.

127 XI. A motion to adjourn was made and seconded. The motion was carried and the call
128 terminated at 1329 hours.

129

130 Recorded and Submitted by: Robert Austin and DCFEMS Captain R.M. St. Laurent

131

132 Approved by: 

133 Cynthia Lightfoot, EMSAC Chairwoman

Date: 